



**PARKS AND SPECIAL EVENTS COMMISSION  
JANUARY 16<sup>TH</sup> 2019 SPECIAL MEETING AGENDA**

Meeting Date: January 16, 2019  
Meeting Time: 6:00pm  
Meeting Location: Carpentersville Public Works Facility  
1075 Tamarac Drive  
Carpentersville, IL 60110

1. Call to Order
2. Roll Call: Miller\_\_\_ Cwynar\_\_\_ Carigan\_\_\_ Gingrich\_\_\_ Lussier-Harned\_\_\_ Soderstrom\_\_\_
3. Approval of November 15<sup>th</sup> 2018 Special Events and Parks Special Meeting Minutes (attached)
4. Public Comment
5. Communication
  - None
6. Presentations
  - None
7. Christmas Decorating Contest (lessons learned)
8. Possible events (President Skillman request to discussion)
  - Name's and date's
9. Commission Member & Staff Liaison Report
10. Adjournment:

**THE NEXT REGULAR MEETING OF THE CARPENTERSVILLE PARKS AND SPECIAL EVENTS  
COMMISSION WILL BE HELD ON WEDNESDAY, FEBRUARY 20<sup>ST</sup> 2019 AT 6:30 P.M.  
AT THE CARPENTERSVILLE PUBLIC WORKS BUILDING.**



**VILLAGE OF CARPENTERSVILLE  
PARKS AND SPECIAL EVENTS COMMISSION  
MEETING MINUTES OF NOVEMBER 15, 2018**

**I Call to Order**

Miller called the meeting to order at 6:30 p.m.

**II Roll Call for Attendance**

Present were Commission members Cwynar, Carignan, Gingrich, Soderstrom, Harned and Miller. Also present was Bob Cole, Director of Public Works and Parks Commission Liaison. Commission member Lawrence was absent.

**III Approval of October 17<sup>th</sup> 2018**

The next order of business was the approval of the October 17<sup>th</sup> , 2018 regular meeting minutes of the Carpentersville Parks and Special Events Commission. Gingrich moved to approve the minutes as presented. Cwynar seconded the motion. Cwynar, Carignan, Gingrich, Soderstrom and Miller agreed. Motion carried by voice vote.

**IV Public Comment**

None

**V Communication**

A letter from the Dundee Township Park District request the Village to co-sponsor three concerts in 2019. Two will be held in Carpenter Park with the third in Meadowdale Park in conjunction with the fire works display. All were in favor of making a recommendation to the Village Board to support this request.

<b>Concert Date</b>	<b>Location</b>
June 7 <sup>th</sup>	Carpenter Park
June 29 <sup>th</sup>	Meadowdale Park (fireworks display)
July 26 <sup>th</sup>	Carpenter Park

**VI Presentations**

None

**VII Special Events Budget**

Expenditures in 2018 were discussed briefly and approved.

VIII Upcoming Events

- Christmas Decorating contest was discussed Those items discussed were as follows:
  - Changes to contest guidelines
  - Dates of judging were established.
  - Entry category were re-developed
  - Award levels were established
    - 1<sup>st</sup> place - \$150 Menards / Home Depot Gift Car
    - 2<sup>nd</sup> place - \$50 Gift Card Pizza or Movie
    - 3<sup>rd</sup> place - \$25 Gift Card Pizza or Movie
    - 4<sup>th</sup> place – Handmade Ornaments
  
- Odd Fellows Rock the Fox
  - Commission Member Soderstrom was directed to speak with the Village President about the possibility of the event being held again this year.

XI Commission Member and Staff Liaison Reports

- No reports were given

XII Adjournment

- There being no further business to come before the Commission members, on motion duly made and seconded the meeting was adjourned at 8:10 p.m.

**A REGULAR MEETING OF THE CARPENTERSVILLE PARKS AND SPECIAL EVENTS  
COMMISSION WILL BE HELD ON WEDNESDAY, DECEMBER 19<sup>TH</sup> 2018, AT 6:30 P.M. AT THE  
CARPENTERSVILLE PUBLIC WORKS BUILDING.**