

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
January 22, 2019**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Humpfer, Malone, O’Sullivan, Frost, and Vela and President Skillman. Also present were Acting Village Manager Huber, Attorney Stewart, Police Chief Kilbourne, Public Works Director Cole, and Village Clerk Mastera.

Trustee Rehberg was absent.

The Pledge of Allegiance was led by President Skillman.

INVOCATION – Led by Pastor Dexter K. Ball, Faithwalk Harvest Center

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –

- A. Congratulating Rosemary McMurchie on 30 Years of Service to the Village of Carpentersville

President Skillman presented Finance employee Rosemary McMurchie with a plaque thanking her for 30 years of service to the Village of Carpentersville. She took pictures with President Skillman and introduced her son. Trustee Frost thanked her for her service, and Trustee Humpfer commented on what an accomplishment it was to spend thirty years in the Finance department in Carpentersville.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH – None.

PUBLIC COMMENT –

Melissa Hernandez (Northern Kane County Chamber of Commerce) and Amalia Woolf (Boys & Girls Clubs of Dundee Township)

Ms. Woolf shared information about their next event on February 21, 2019, where they will celebrate their Youth of the Year. She wanted to invite the Village Board to come to the event, as it highlights the youth of the community. Ms. Hernandez explained that she serves on the Board of Directors for the Boys & Girls Clubs, and she believes this event is just one of the examples to see the efforts that are put in on a daily basis. She reiterated there is no cost to attend and the event is in Carpentersville.

Trustee O’Sullivan commented that he was a judge a few years ago and has been asked to be on the panel again. He said it is more about selecting a kid rather than judging them, and that they are unbelievable young people and terrific examples of what the community produces.

Ms. Woolf also explained that the local winner will then move on to the state level.

Angel Garcia and Rosemary McMurchie (VFW)

Ms. Murchie explained they had a luncheon this past Saturday where they gave certificates to several local first responders. She presented Village Manager Huber with a certificate for his leadership of the Village this past year, and also one to Public Works Director Bob Cole in appreciation for his support of their organization and playing Santa for them this year.

CONSENT AGENDA –

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested by any of the Trustees.

Motion to approve the Consent Agenda by Trustee Humpfer, seconded by Trustee Frost.

- A. Approval of Bills
 - Fiscal Year 2019 Bills Totaling: \$117,904.45
 - Fiscal Year 2018 Bills List and Payroll Totaling: \$2,120,315.01
- B. Approval of Minutes
 - Regular Board Meeting Minutes from December 18, 2018
- C. An Ordinance Proposing the Establishment of Village of Carpentersville Special Service Area Number 33

Vote on Motion:

6 – ayes (Humpfer, Malone, O’Sullivan, Frost, Vela, and Skillman)

0 – nay

1 – absent (Rehberg)

Motion passed, approved by omnibus vote.

REPORTS OF THE MANAGER AND STAFF –

- A. Kings Road & Alameda Drive Flood Analysis

Assistant Director of Public Works spoke about a rain event on July 12, 2017, which caused roadway and structure flooding along Kings Road from Alameda Drive to Amarillo Drive. He said this caused Village staff to budget funds for a flood study, which Christopher B. Burke Engineering conducted. He introduced Darren Olson from the engineering company who presented a slideshow to the Board indicating their findings and options to provide 100-year level of protection as well as to replace the stream crossing at Alameda Drive. Mr. Olson went through definitions, project assumptions, rain event examples from the last 10 years, a drainage map with existing conditions, drainage maps with two different improvement alternatives, comparisons, price estimates, and what their proposed recommendation would be.

OLD BUSINESS – None.

NEW BUSINESS –

- A. A Resolution Approving a Professional Services Agreement With CGI Communications, Of Rochester, New York, for a Community Showcase Video Program

Motion to recommend the resolution be approved by Trustee Humpfer, seconded by Trustee Frost.

Economic Director Burke explained that the municipality would provide a letter of introduction when the company approaches local businesses with their products, and the company would produce three videos for the Village. He said it would be a three year contract, and showed an example of how CGI Communications has partnered with businesses in Idaho Falls, Idaho. Manager Huber pointed out that there is no charge to the Village at this time, and Director Burke said there is no obligation for the businesses to participate.

Vote on Motion:

6 – ayes (Humpfer, Malone, O’Sullivan, Frost, Vela, and Skillman)

0 – nay

1 – absent (Rehberg)

Motion passed.

TRUSTEE AND COMMITTEE REPORTS

Trustee Vela had the following report:

- She thanked the VFW for hosting the celebration for Firefighters and Police Officers, as well as Village leaders, and the awards given to individuals.

Trustee Frost had the following report:

- He also thanked the VFW for doing a great job.
- He congratulated Rosemary McMurchie for her 30 years with the Village.
- He told Public Works good job with all the winter weather lately.
- He reminded people to drive safe.

Trustee Humpfer had the following report:

- The next Business Development Meeting will be held next month, on the last Tuesday of the month. He said they were supposed to have one today, but it was canceled.
- He asked that everyone please drive safely.

Trustee Malone had no report this evening.

Trustee O’Sullivan had the following report:

- He thanked the VFW, especially the Police Officers and Firefighters who were honored.
- He thanked Public Works, and said they get a lot of great compliments that the Village is head and shoulders above their peers on snow removal.

President Skillman had the following report:

- He thanked Public Works Director Cole and Assistant Public Works Director Gray regarding the snow removal and their outstanding work.
- He thanked Police, Fire, and everyone at the Village.

CLOSED SESSION –

Trustee Humpfer motioned to adjourn to Closed Session, seconded by Trustee O’Sullivan, to discuss Section 2(c)(1) of Open Meetings Act - the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Vote on Motion:

- 6 – ayes (Humpfer, Malone, O’Sullivan, Frost, Vela, and Skillman)
- 0 – nay
- 1 – absent (Rehberg)

Motion passed.

The Board adjourned to Closed Session at 7:53 p.m.
The Board reconvened at 8:42 p.m.

A roll call established that Trustees Humpfer, Malone, O’Sullivan, Frost, Vela, and President Skillman all were present.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –

- The Board chose not to discuss the Citizen Engagement Program software.
- President Skillman mentioned that goals and objectives still need to be created and reviewed.
- There was a short discussion regarding personnel.
- The Board briefly discussed a water main break near the intersection of Main Street and Lincoln Avenue that occurred while they were in closed session. Manager Huber called in on speaker phone give the Board a brief update and let them know Public Works was at the scene.

ADJOURNMENT

As there was no further business, Trustee Frost motioned to adjourn the meeting, seconded by Trustee O’Sullivan. Voice vote was unanimous, all six members present voted aye.

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk