

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
April 16, 2019**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Humpfer, Malone, O’Sullivan, Rehberg, Frost, and Vela and President Skillman. Also present were Village Manager Johnson, Attorney Stewart, Fire Chief Schilling, and Village Clerk Mastera.

The Pledge of Allegiance was led by President Skillman.

INVOCATION – Led by Pastor Tom Totton, Testament of Love Church

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –

Trustee Humpfer read the Arbor Day proclamation.

President Skillman read a proclamation for the Independent Order of Odd Fellows Week.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH –

- A. Appointment of Roberto Morales to the Special Events and Parks Commission
- B. Appointment of Addy Enriquez to the Special Events and Parks Commission

Motion to combine and approve the two appointments by Trustee Rehberg, seconded by Trustee O’Sullivan.

Vote on Motion:

- 7 – ayes (Humpfer, Malone, O’Sullivan, Rehberg, Frost, Vela, and Skillman)
- 0 – nay
- 0 – absent

Motion passed.

PUBLIC COMMENT – None.

CONSENT AGENDA –

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Motion to approve the Consent Agenda by Trustee Rehberg, seconded by Trustee Humpfer.

- A. Approval of Bills
- Fiscal Year 2019 Bills List and Payroll Totaling: \$1,281,807.93
- B. Approval of Minutes
- Regular Board Meeting Minutes from April 2, 2019
- C. Approve a Request from Veterans of Foreign Wars Post 5915 to Conduct Their Annual Poppy Days on May 10-12, 2019

- D. *A Resolution Accepting a Proposal for Engineering and Specialty Field Services for the 2019 Sanitary Sewer Evaluation Services (SSES) Program and Sewer Improvements Design for the Center Drive and Polk Avenue Lift Station Areas with RJN Group, Inc. of Wheaton, Illinois in the Amount of \$136,810.00*
- E. *Approval for the Special Events and Parks Commission to Host the 2019 Fall Fest Event in Carpenter Park on September 28, 2019*
- F. *A Resolution Accepting an Agreement for Engineering Services to Complete the Design of Area 1A of the Old Town Neighborhood with HR Green, Inc. of McHenry, Illinois, in the Amount of \$413,207.37*
- G. *A Resolution Approving an Agreement for Engineering Services to Complete the Construction Engineering for the Hopi Area Storm and Drainage Improvements with Christopher B. Burke Engineering, Ltd. (CBBEL) of Rosemont, Illinois, in the Amount of \$115,681.42*
- H. *A Resolution Ensuring the Village of Carpentersville Will Incur the Total Cost Associated with the Sanitary Sewer Service Replacements and Understands the Illinois Department of Transportation Will Allow This Work to be Added to the Current Contract but Will Not Participate in the Cost of the Sanitary Sewer Service Replacements for the IL-31 and Huntley Road/Main Street – Main Street and Lincoln Avenue Improvement Project*
- I. *A Resolution Approving Entry into a License Agreement with Meirtran, Inc. for Operation and Maintenance of an Automated Teller Machine on Village Owned Property*
- J. *A Resolution Approving a Professional Services Agreement with Zillion Social Media, Inc., for Social Media Services*
- K. *A Resolution Approving a Professional Services Agreement with Widely Interactive, LLC., for Website Design Services*
- L. *A Resolution Approving a Professional Services Agreement with treadsocial for Website Copywriting Services*
- M. *A Resolution Approving a Professional Services Agreement with Alan Shortall Photography Ltd. for Video Services*

Vote on Motion:

7 – ayes (Humpfer, Malone, O’Sullivan, Rehberg, Frost, Vela, and Skillman)

0 – nay

0 – absent

Motion passed, approved by omnibus vote.

REPORTS OF THE MANAGER AND STAFF –

Manager Johnson

- He mentioned the auditors are conducting the annual audit this week and next.
- He and Economic Development Director Huber met with the Dominick’s property owners to discuss the future plans for the property. The owners are trying to find a tenant for the space but do not have anything in the immediate pipeline.
- He thanked IT Director Roberts and Building Superintendent Langlo for their work in getting the new TV screens hung in the Boardroom.
- He said PACE gave the Village notice that the 803 bus route has been restored to the Fox View apartment complex.

- He said the Governor of Illinois signed legislation last week to raise the age to buy tobacco to 21, which will be effective beginning July 1, 2019.

OLD BUSINESS – None.

NEW BUSINESS – None.

TRUSTEE AND COMMITTEE REPORTS

Trustee Vela had the following report:

- She invited people to come to the Easter Egg Hunt this Saturday, April 20, 2019, at Carpenter Park from 11:30 a.m. to 2:30 p.m. She said they have about 15,000 eggs, and it's for children age 10 and under.

Trustee Frost had no report this evening.

Trustee Rehberg had the following report:

- He thanked the two new volunteers who are joining the Special Events and Parks Commission.

Trustee O'Sullivan had no report this evening.

Trustee Malone had the following report:

- He said he attended the Dundee Township Annual Meeting last week where Supervisor Glees provided an overview of the township services.

Trustee Humpfer had the following report:

- He said the Business Development Commission (BDC) has a meeting next Tuesday at 5:00 p.m. and there is an Audit and Finance meeting after it at 6:30 p.m.
- He reiterated that he appreciates the residents who had elected him for office and that he learned a lot serving the Village over the last 14 years.

President Skillman had the following report:

- He said he will be taking over from Trustee Humpfer at the BDC meeting.
- He also invited people to the Easter Egg Hunt on Saturday.

CLOSED SESSION –

Trustee O'Sullivan motioned to adjourn to Closed Session, seconded by Trustee Rehberg, to discuss **Section 2(c)(1) of the Open Meetings Act** - the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and **Section 2(c)(2) of the Open Meetings Act** - Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees..

Vote on Motion:

- 7 – ayes (Humpfer, Malone, O’Sullivan, Rehberg, Frost, Vela, and Skillman)
- 0 – nay
- 0 – absent

Motion passed.

The Board adjourned to Closed Session at 7:14 p.m.

The Board reconvened at 7:53 p.m.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –

- Manager Johnson spoke about a few tenants who had previously looked at the Dominick’s property but the fit was not right for them. Trustee O’Sullivan mentioned the proposed idea for the former site of the Huntley Square Outlet Mall site which the Huntley Village Board voted against.
- President Skillman spoke about the possibility of movement on a few other places, but could not give specific details yet.
- Trustee Rehberg mentioned the newer apartment complexes and townhomes being built in Elgin and other areas around Randall Road may help drive tenants toward the Dominick’s property.

ADJOURNMENT

As there was no further business, Trustee Rehberg motioned to adjourn the meeting, seconded by Trustee O’Sullivan. Voice vote was unanimous, all seven members present voted aye.

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk