



Community Development, 1200 L.W. Besinger Drive, Carpentersville, Illinois 60110
Telephone (847) 551-3478 Fax (847) 426-0864 TDD (847) 426-9609

CONCEPT PLAN CHECKLIST

Please submit all information requested.

Type or print application in black or blue ink.

PART I. APPLICANT INFORMATION

Name of Subdivision _____

Name of Petitioner _____

Contact Person/Agent _____

Address _____

Daytime Telephone Number _____ Fax # _____

Email Address _____

PART II. REQUIRED DOCUMENTATION

Thirty (30) copies of each of the following are required. For large plan documents, twenty-four (24) of the required copies may be reduced in size, no smaller than 11 by 17 inches, provided these documents remain legible.

1. General Soils Map

YES NO N/A

Prepared by the U.S.D.A. National Resources Conservation Service (St. Charles, Illinois).

Scaled map, not reduced in size.

2. Location Map

YES NO N/A

Scale of five hundred (500) feet to the inch

North arrow

Date of preparation and revisions

Existing community facilities within one mile of the proposed subdivision

Existing names and locations of arterial streets

Existing drainage patterns

Existing parks and playgrounds

Other existing community features, such as railroad lines

Location of all land owned or under option by the developer within one mile

3. Concept Plan

YES NO N/A

Scale of one hundred (100) feet to the inch

Simple sketch on topographic survey

Name of proposed subdivision

North arrow

Date of preparation and revisions

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Boundaries of plat |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Existing conditions on and within two hundred (200) feet of site |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Existing natural features such as wooded areas, low area subject to flooding, drainage patterns, bodies of water and other significant features such as unique vegetation, geological conditions and wildlife habitats |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Existing manmade features such as buildings, barns, bridges, historical sites, underground utilities, right-of-way, easements, or other structures |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Existing storm sewer lines |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Existing water lines |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Present zoning or planned use according to Land Use Plan |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Proposed land uses |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Points of access |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Storm water management areas |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Open space |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Public sites |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Proposed street layout |

4. Plat of Survey

- | YES | NO | N/A | |
|--------------------------|--------------------------|--------------------------|---------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Existing conditions |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | North arrow |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Date of preparation |

5. Proof of ownership or letter of consent from the property owner.

YES NO N/A

PART III. PETITION AUTHORIZATION

I certify that all information supplied is true and correct to the best of my knowledge.

Signature of Petitioner: _____

Date: _____

FOR OFFICE USE ONLY

Case Number _____

Date Submitted _____

Received by _____

Application Checked by _____

Filing Fee: \$1,000.00 per each submittal
