



Community Development Department
 1200 L.W. Besinger Drive - Room 206
 Carpentersville, IL 60110
 Hours: M-F 8:30 AM – 5:00 PM
 Phone (847) 551-3478
 Fax (847) 426-0864
<http://vil.carpentersville.il.us>

Building a Shed

ADDRESS:	Date Received:
Applicant Name:	Check in by:
Applicant Daytime Phone:	Date Returned to Applicant:
Applicant Email Address:	

I understand that any missing or incomplete items or failure to clearly describe the proposed scope of work will cause this plan review to be delayed until the submittal is complete and/or the work is correctly described. Upon submittal of the remaining items, I understand that the plans are still subject to review by the Village and that corrective measures and/or additional information may be required.

 Applicant Signature

 Date

Submittal Checklist, minimum requirements:

OK	N/A	Item Description
<input type="checkbox"/>	<input type="checkbox"/>	Homeowners Association approval letter, if required
<input type="checkbox"/>	<input type="checkbox"/>	Completed building permit application
<input type="checkbox"/>	<input type="checkbox"/>	Accurate Plat of Survey indicating: - Exact location and size of shed drawn to scale on the Plat of Survey - Distance of the shed to house, and to the side and rear property lines
<input type="checkbox"/>	<input type="checkbox"/>	Detailed structural drawing showing (2 copies): - The foundation, floor, walls, and roof - The structural drawing should include lumber, size, span and spacing, as well as the method of anchoring, the exterior wall type and the roofing material.

Minimum Requirements:

1. The shed cannot encroach on any zoning setback or easement.
2. No shed can be used as habitable living space.
3. The shed cannot exceed 15' in height.
4. All excavation material must be hauled off site and disposed of properly.
5. The shed must be mounted on a concrete pier foundation, concrete slab, or equivalent. All foundations must be firmly anchored to the ground and must be level.

Minimum Requirements (Cont'd):

6. Wood foundations are not allowed. The floor of the shed must be made from all weather material.
7. 5/8" Type X drywall is required on walls or ceilings where the shed is closer than 10 feet to home.
8. Pressure treated lumber is required where wood is in contact with concrete.
9. Doubled headers required over all windows and doors. Indicate the opening size, header size and number of studs supporting the header.
10. Permit fee: \$10.00 payable at the time of permit issuance.
11. **Please note that there is a \$50 fee for re-inspections.**

Minimum Required Inspections:

1. Foundation prior to pouring concrete as needed.
2. Final framing when the shed is completed.

Schedule Inspections With:

Community Development Department
(847) 551-3478

Helpful Contact Information:

J.U.L.I.E. 811
Ameritech (800) 244-4444
Comcast (800) 226-2278
Com Ed (800) 344-7661
Nicor (800) 730-6114

Click on our Village website page at:
<http://vil.carpentersville.il.us/building.htm> for more information.

1200 L. W. Besinger Drive
 Carpentersville, IL 60110
 847-551-3478

VILLAGE OF CARPENTERSVILLE
 COMMUNITY DEVELOPMENT DEPARTMENT
 APPLICATION FOR BUILDING PERMIT

Paid	_____
CR#	_____
CK#	_____
Date	_____

FOR OFFICE USE ONLY

Date: _____ Permit No.: _____
 Name of Owner: _____ Property Index No. 03-: _____
 Address of Property: _____ Suite No.: _____
 Scope of Work: _____

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> SINGLE FAMILY RESIDENCE | <input type="checkbox"/> APARTMENTS
_____ NO. OF UNITS | <input type="checkbox"/> _____ NO. OF BEDROOMS | <input type="checkbox"/> ADDITIONS-ALTERATIONS |
| <input type="checkbox"/> GARAGE | <input type="checkbox"/> TOWN HOMES
_____ NO. OF UNITS | <input type="checkbox"/> COMMERCIAL | <input type="checkbox"/> INDUSTRIAL |
| | | <input type="checkbox"/> OTHER BUILDING | |

CONSTRUCTED OF _____ SQ. FT. AREA _____ CONSTRUCTION COST _____
 _____ STORIES _____ FEET WIDE _____ FEET LONG _____ FEET HIGH _____ BASEMENT: YES _____ NO _____
 FIREPLACE: YES _____ NO _____
 CONSISTING OF _____ ROOMS CUBIC FEET _____ NO. OF PLUMBING FIXTURES _____ (INCL. DRAINS)

NAME	ADDRESS	PHONE
OWNER		
GEN. CONTRACTOR		
EXCAVATOR		
CARPENTER		
ROOFER		
BRICK MASON		
CEMENT MASON		
PLUMBER		
SEWER BUILDER		
ELECTRICIAN		
HEATING		
ARCHITECT		

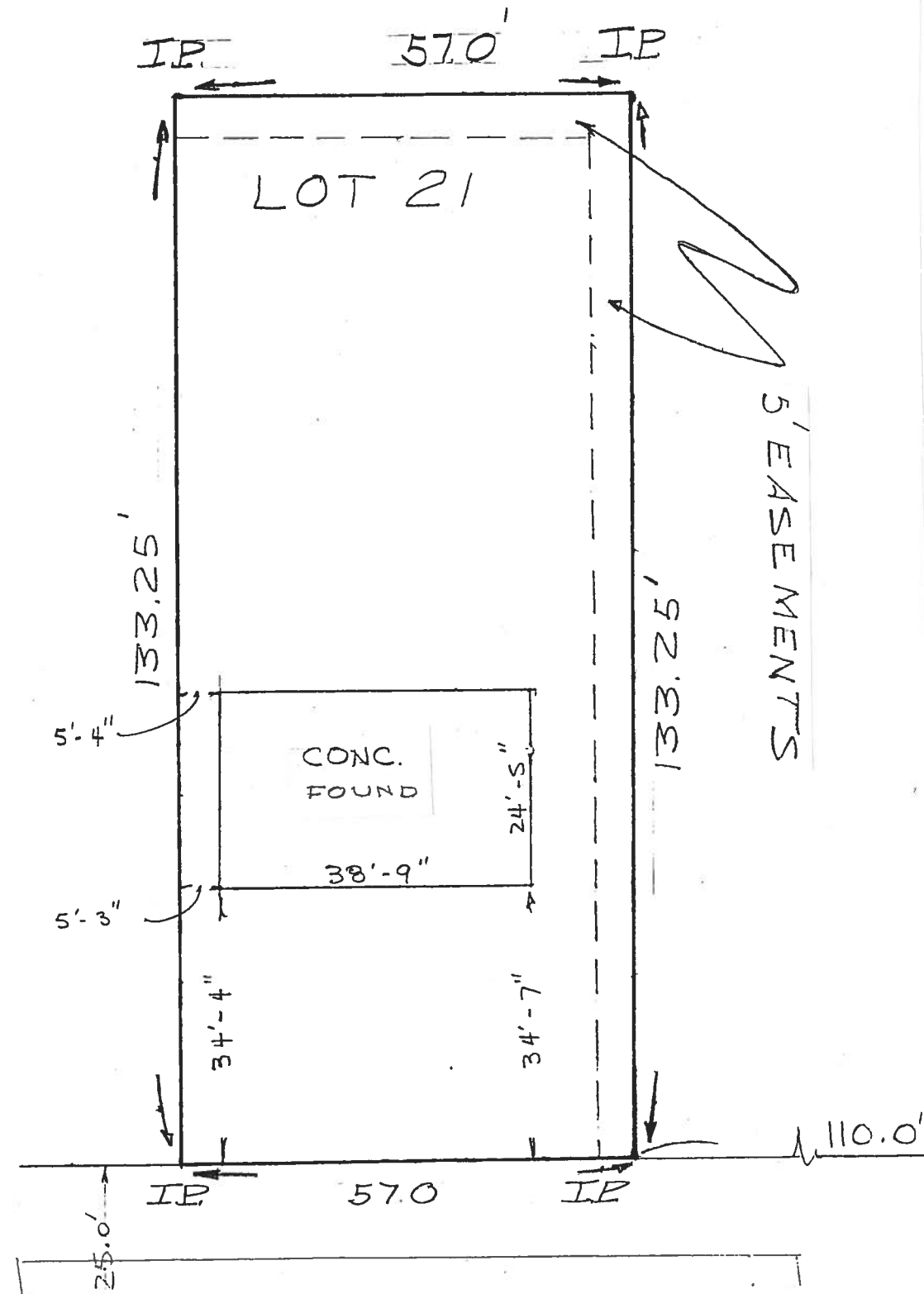
No error or omission in either the plans or application, whether said plans or application has been approved by the Building Official or not shall permit or relieve this applicant from constructing the work in any other manner than that provided for in the ordinance of this Village relating thereto. The applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of my knowledge and belief.

BUILDING PERMIT	\$ _____	SCHOOL	\$ _____
ELECTRICAL	\$ _____	PARK	\$ _____
PLUMBING FIXTURES	\$ _____	LIBRARY	\$ _____
PLAN REVIEW FEE/OPTIONS DELETE	\$ _____	SIDEWALK	\$ _____
FIREPLACE	\$ _____	SEWER TAP ()	\$ _____
PATIO/DECK	\$ _____	WATER TAP ()	\$ _____
DRIVEWAY PERMIT	\$ _____	WATER METER ()	\$ _____
HEAT. VENTILATION, AIR CONDITIONING	\$ _____	WATER FOR CONSTRUCTION-INSP	\$ _____
OCCUPANCY CERTIFICATE	\$ _____	TRAFFIC IMPACT FEE	\$ _____
		TOTAL	\$ _____

Name of Applicant: _____
 Signature of Applicant: _____ Date: _____ Phone No.: _____
 Signature of Owner: _____ Date: _____
 Permit Approved: _____ Date: _____
 Building Official

DOES NOT QUALIFY FOR 1-DAY PERMIT REVIEW

This is an example of the property drawing on a Plat of Survey that is **not** current or up-to-date. This Plat of Survey shows only the foundation of the house. It does not show any improvement on the property, such as the garage, deck, stoop, servicewalk, etc.



QUALIFIES FOR 1-DAY PERMIT REVIEW

This is an example of the property drawing on a Plat of Survey that is current and up-to-date. This plat of survey shows the foundation of the house, as well as the driveway, garage, stoop, and servicewalk. If this property had a shed, patio, pool, etc., it would all be shown on the Plat of Survey.

