



**SPECIAL EVENTS AND PARKS COMMISSION
February 17th, 2021 REGULAR MEETING AGENDA**

Meeting Date: February 17th, 2021
Meeting Time: 6:30pm
Meeting Location: Carpentersville Public Works Facility
1075 Tamarac Drive
Carpentersville, IL 60110

1. Call to Order
2. Roll Call: Miller ___ Cwynar___ Lussier-Harned ___ Maniscalco___ Sanchez ___ Sandoval___ Vela___
3. Approval of January 20th, 2021 Special Events and Parks Commission Meeting Minutes (attached)
4. Public Comment:
5. Communication:
6. Presentations:
7. Budget
8. Old Business
 - 2021 Event schedule review.
9. New Business/Pending items to Discuss
 - Adoption Programs
10. Commission Member Report
11. Staff Liaison Report:
12. Adjournment: Move_____ Second_____

SPECIAL EVENTS AND PARKS COMMISSION
January 20th, 2021 REGULAR MEETING MINUTES

Meeting Date: January 20th, 2021
Meeting Time: 6:30pm

Call to Order: Trustee Vega called the Zoom meeting to order at 6:35pm.

Roll Call: Those in attendance were Commission Members Sara Miller, Trustee Maria Vela, Stephanie Lussier-Harned, Jo Maniscalco, Alejandro Sanchez, Brenda Sandoval, Trustee Jeff Frost, Trustee Humberto Garcia and Director Kevin Gray

Approval of Minutes: December 9th, 2020 Special Events & Park Commission Special Meeting

- Alejandro Sanchez motioned to accept, Brenda Sandoval seconded, All were in favor of the minutes, motion approved.

Public Comment: None

Communication: None

Presentations

Marylou Houck – Presented her idea of Art in the Ville. She explained that art would be displayed in resident's yards throughout the Village for a drive by art contest. Marylou Houck would email more information to Chairperson Sara Miller.

Budget:

Director Gray reviewed the Special Events budget. He stated that as of January 20th, 2021 there was \$40,000. After the expenditure for the Holiday Lighting Contest of \$3,050, an amount of \$36,950 would remain.

Old Business:

- Holiday Lighting Contest
Director Gray stated that the contest results were presented at the January 19th, 2021 Village Board meeting and that Public Works Department would reach out to the winners to arrange for pickup of their gift cards. Trustee Vela thanked all the residents who participated and congratulated all the winners. She further thanked the staff and judges who helped make the event a success. Trustee Garcia made a suggestion for future events to have the houses marked with a cone or sign to identify clearly that they are participating in the contest. Trustee Vela concurred. Director Gray stated that yard signs could be made to identify the contestants and inform residents how to register. Alejandro Sanchez asked if a contestant could choose to skip the rookie category and register in a more advanced category. Chairperson Miller stated, yes, they could choose to bypass the Rookie category. She further stated that categories would be discussed before the next contest and categories may be adjusted or added.

New Business/Pending items to Discuss:

- 2021 Special Events & Parks Commission Meeting Schedule
The commission review tentative dates for 2021 special events. A revised list will be created for the February 17th, 2021 regular meeting for further discussion.

Commission Member Report:

Trustee Garcia asked everyone to remember that this year is the 20th Anniversary of 9/11.

Staff Liaison Report:

Adjournment:

As there was no further business, Chairperson Miller motioned to adjourn the meeting, seconded by Brenda Sandoval. All concurred. Meeting adjourned at 7:35pm.