

**VILLAGE OF CARPENTERSVILLE  
PARKS COMMISSION  
MEETING AGENDA**

**Meeting Date:** May 9<sup>th</sup> , 2016

**Meeting Time:** 6:30pm

**Meeting Location:** Carpentersville Public Works Facility  
1075 Tamarac Drive  
Carpentersville, IL 60110

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1. **CALL TO ORDER**
2. **ROLL CALL FOR ATTENDANCE**
3. **APPROVAL OF APRIL 11, 2016 MINUTES (attached)**
4. **ARBOR DAY CELEBRATION POST EVENT DISCUSSION**
  - What went well.
  - Any changes needed
5. **KEITH ANDRES CLEANUP DISCUSSION:**
  - What went well.
  - Any changes needed
6. **KEITH ANDRES TOUR DISCUSSION**
7. **COMMUNITY INHANCEMENT SUGGESTIONS (GAMING REVENUE)**

<b>Requestor</b>	<b>Resident</b>	<b>Street</b>	<b>Amount</b>	<b>Recommendation</b>
Pat Schultz	Yes	Brookdale	\$50,000	Keith Andres Improvement (Bathroom facilities, signage, and/or landscaping)
Marilyn	Yes	Sycamore	Not Provided	House painting and yard restoration for low income residents or elderly
William Hicks	Yes	Oak Koll	Not Provided	Mass flower planting along key roadway
Laura Lockhard	Yes	Kimball Farms	Not Provided	Walkway/Bikeway connecting west end of the Village to Randall Oaks
	No		Not Provided	Digital sign that lets people know about the good things that are happening in the Village
	No		Not Provided	Additional Street lights on east side of town
Pat Schultz	Yes	Brookdale	Not Provided	Holiday Decorating
Pat Schultz	Yes	Brookdale	\$15,000	Special events in our parks
Crystal	Yes	Charles	Not Provided	Playground at Carpenter Park
Patricia Betts	Yes	Houston	Not Provided	More street lights in residential neighborhoods

8. **CARPENTER PARK**
  - Proposed Improvements

**9. BUTTERFLY GARDEN (DISCUSSION)**

- Seed Packets
- Possible Projects (adding more plants) at Jeri Hoffman School

**10. UPCOMING EVENTS (INFORMATIONAL)**

<b>Event Date</b>	<b>Event Description</b>	<b>Event Time</b>
May 14 <sup>th</sup>	CMS Rotary Sponsored Kickoff Summer Band Concert.	4:30pm – 8:00pm
June 3 <sup>rd</sup>	Movie in the Park (Inside Out) Hosted by H2O Church	7:30pm – 9:00pm
June 11 <sup>th</sup>	Community Yard Sale	9:00am – 4:00pm
June 16 <sup>th</sup>	High School Band Concert	5:00pm – 9:00pm
June 18 <sup>th</sup>	Community Yard Sale Rain Date	9:00am – 4:00pm
July 8 <sup>th</sup>	Movie in the Park (Minions) Hosted by H2O Church	7:30pm – 9:00pm
July 23 <sup>rd</sup> – 24 <sup>th</sup>	Slide the City	All Day
July 29 <sup>th</sup>	Movie in the Park (Star Wars) Hosted by H2O Church	7:30pm – 9:00pm
August 6 <sup>th</sup> & 7 <sup>th</sup>	Civil War Reenactment	All Day Event
August 19 <sup>th</sup> – 21 <sup>st</sup>	Rock the Fox	All Day Event
September 10- 11	Circus (Pending)	
Mid October	OctoberCross	

**11. COMMISSION MEMBER REPORTS**

**12. NEXT MEETING DATE (June 13<sup>th</sup> 2016)**

**13. ADJOURNMENT**

The Village of Carpentersville, in compliance with the Americans with Disabilities Act (ADA), requests that persons with disabilities, requiring accommodations to allow observance of and/or participation in this meeting or who have questions about the accessibility of the meeting facilities, contact Bob Cole, Director of Public Works at 224 293 – 1600 24 hours before the meeting date.

**VILLAGE OF CARPENTERSVILLE**  
**PARKS COMMISSION MEETING**  
**MINUTES OF 4/11/2016**

I Call to Order

The meeting was called to order by Trustee Schultz at 6:30 p.m.

II Roll Call for Attendance

Present were Commission Members Schultz, Tiliks, Cwynar, Sabbe, Sanchez, Torling, Butters and Suss. Also present were Bob Cole, Director of Public Works and Parks Commission Liaison, and former Commission Member Jim McFeggan, guest. David Lawler from CAMBr was also present. Commission Member Lakkureddi was absent.

III Approval of March 14, 2016 Minutes

The next order of business was the approval of the March 14, 2016 minutes. Cwynar moved to approve the minutes as submitted. Suss seconded the motion. All agreed. Motion carried by voice vote. Members Sabbe, Sanchez, Butters and Torling, who did not attend the March 2016 meeting, abstained.

IV Arbor Day Celebration (April 29<sup>th</sup>, 9:00 a.m. at Carpenter Park)

Cwynar said because of early dismissal at Parkview School the event will start at 9:00 a.m. and should end around 10:30 a.m. There will be between 110 to 120 children. Discussion ensued with respect to stuffing the goody bags. It was agreed to meet at 2:00 p.m. on Thursday at the Public Works Building. Cole will send an e-mail reminder to the Commissioners. He will also print award certificates. Cwynar said he ordered the *Plant Trees for America* brochures from the Arbor Day Foundation (2,000 for \$9.00). The tee shirts the Commissioners had agreed upon as prizes for the coloring contest were not available. Because Parkview School no longer has a special education class, he ordered eight tee shirts instead of ten in size Childs Large from the Arbor Day Foundation (prizes for first and second place - \$148.55). Bagged trees were ordered from Arbor Day Foundation (trees and handouts - \$264.90). Toys were ordered from Oriental Trading Company to put in the goody bags along with the trees (three for each child - \$75.98). Goody bags were bought on-line (125 for \$105.00). Cwynar said the total expense was \$594.40. He also picked up free certificates from Dairy Queen for a dilly bar or ice cream cone. Schultz suggested sending a thank you note to Dairy Queen. Cwynar said he went on-line and printed out several different coloring pages, all with the same difficulty. After the Commissioners choose a coloring page Cole will print out copies that will include signature lines for the names of the child and for the teacher.

Tiliks arranged for a free River Birch tree (fast growing) which will be picked up on Wednesday or Thursday. The hole for the tree will be dug ahead of time, the tree will be planted and the kids will shovel in the dirt. McFeggan said he would not be available to speak. Because Ed Ritter will be out of town, Sanchez will ask Gary Swick if he can replace Ritter. Cwynar will e-mail a picture from the 2015 Arbor Day celebration along with an article about this year's event to the Herald. Schultz will contact the Courier.

V Keith Andres Cleanup (Saturday, April 16<sup>th</sup>, 9:00 a.m., Austin Entrance)

Lawler said that members of the H2O Church will help with spring cleanup. Cole said he spoke with the church today and they will be cleaning the whole length of Austin Avenue. Cole will provide bags for cleanup and the pickers. Schultz said she will be at the park before 9:00 a.m. because everyone must sign a standard hold harmless liability waiver.

Lawler said they have been working on beautification of the park. Tiliks provided grass seed that they have been laying down in stages. Cole told Lawler that the enclosure to go around the port-a-potty is a go. Cole also said the Code Enforcement Department has assigned an official address for the park and he will provide Lawler with that information. Lawler had asked if the Village could provide recycled asphalt or something appropriate for the service access road that goes along the creek. Cole said they do not have recycled asphalt right now, but as soon as it is available it will be dumped down there. Lawler said there was discussion of a limestone trail for the walk way that goes up toward the bike park. Tiliks said LaFarge Fox River Stone will donate the limestone if someone will pick it up. Cole asked that Lawler show him exactly where they want the limestone to go.

Lawler said they would like to have an entry way to welcome people to the park, a kiosk so they can hand out information like printouts from other bike parks. They would also like to have an on-site shed at the bike park to store hand tools. Lawler said they want to sell the trailer stored at the water department. Lawler said he understood there might be dollars available for improvements to the park per the Park Commission minutes of March 2016. With respect to the vacant building owned by the Dundee Township Park District, Cole said they had talked about possibly putting restrooms in that facility with outside entrances. Cole thought the facility might also be used as a shed. Lawler asked about the parking lot behind the building. Schultz said expanding the parking lot would be very expensive. She said it was suggested at the March meeting to use the video gaming revenue to do a thorough cleanup of the park and then work on the trails. Schultz said she had also mentioned getting a sign with a picture of Keith Andres himself and a little history of why the park was so named as well as a map for the trails, leaving a space where a Village notice or notice for CAMBr events could be slipped in.

Schultz said she would like the Parks Commission to promote the use of the park within the schools, encouraging field trips for example. She asked Sanchez about the availability of logs at Library Springs that could be fashioned into benches for little seating areas throughout the park – nothing elaborate, just a place for teachers and students to pause during a field trip. Lawler said there is a multi-use trail that has a couple of large trees that have to be taken down and they could be chopped up for seating purposes.

Lawler said when the corrections to the creek were made and the culvert was put in the Village cleaned up the shoreline. The shoreline now looks so inviting it has changed the dynamics of the park, and CAMBr would like to do the rest of the park as well.

Tiliks suggested talking to Dan Schick, the Dundee Crown athletic director, about the athletes running the trails. Lawler said that would be ideal. They have put in demarcations so that part of the park can be enjoyed without interfering with other runners. He said there are no safety concerns.

Lawler said CAMBr is always looking for new fundraising ideas. He said, through Tiliks, they have reached out to a landscape engineer and are getting some plans put together so when they reach out for donations they can say here are models of our vision for the park that will include, for example, the kinds of trees and foliage that are planned for the future. He said they want to show donors how they can make this park look better. Lawler said more people are actively participating and showing an interest in volunteering. CAMBr is definitely growing in size. He said on May 29<sup>th</sup> they will have the Spring Bike Jam which they plan to make an annual event so kids can look forward to it. Lawler said right now they are seeking sponsorships and will distribute flyers later. The event will also be posted on their website and on Facebook.

Lawler said he has reached out to similar parks in Wisconsin, Minnesota and Michigan. They have formed a consortium and they work together to plan different events, share user databases, success stories, and explore what works and what doesn't work. He said this has really put Carpentersville and Keith Andres park on the map.

#### VI Movies in the Park

Schultz said a couple years ago Adam Parchert from the H2O Church came before the Parks Commission to sponsor movies in the park. The first movie event had a terrific turnout, and all the movies thereafter were well attended. It was agreed to keep the movies G or PG. This season Parchert wants to show the following four movies: Inside Out, Minions, the recent Star Wars, and Zootopia. Discussion ensued and it was agreed that Star Wars which is rated PG-13 has a good deal of violence but it would not be inappropriate for a young audience.

#### VII Keith Andres Walk

Schultz said because some of the Commissioners want to walk the park, a new date must be scheduled because the weather was so bad on the previously scheduled date. She said a good deal of revenue from the video gaming fund has been proposed for improvements to the park and a recommendation has to be made to the Village Board. Upon discussion it was agreed to meet Wednesday, April 20<sup>th</sup> at 2:00 p.m. at the Sacramento entrance. Cole will e-mail reminders.

#### VIII Commission Member Reports

Sanchez had an idea for community gardens. He is trying to get a few plots together and make them donation gardens by donating 5% of the produce to the local Fish Pantry. He talked to the Boys & Girls Club and they want to help out as much as they can by bringing kids there once or twice a week. This will be an educational opportunity for the kids. Sanchez talked to Marc Huber, Community Development Director, who is waiting to hear if the people who gardened last year want to reclaim their plots. Schultz will contact the Boy Scout troop to see if they are interested in taking part in the project. She will also call Lake in the Hills to ask how their food pantry and community garden are working out.

Butters had no comment.

Cwynar said the Commissioners chose the *Cow in the Barn* coloring page for the Arbor Day celebration. Cole reiterated he will make copies with signature lines for the name of the student and for the teacher.

Schultz said the events in the park are moving along. She said they were approached by Mike Casper, the CMS band director, to have their bands provide music in the park, probably Carpenter Park. Schultz said on June 16<sup>th</sup> there will be a kickoff with the Rotary Club with all the high schools. First the jazz bands and then the orchestras will each play for two hours. Schultz asked the Events Committee to provide ice cream and popcorn for the event. Schultz said the Community Yard Sale will take place on June 11<sup>th</sup>. She has reached out to the Boys & Girls Club, Boy Scouts and Moose to encourage their attendance as a fundraiser. She said there will be a charity truck that will take away whatever does not sell. Schultz said there is a lot of planning going on for the Civil War re-enactment. She said some of the members of a Stellar Band might attend. An anonymous party has offered to put up the money for the band. The Stellar Band plays authentic music from that era, and all their instruments are civil war instruments. Also, Oktoberfest is coming up. Schultz said the Village was approached to host a Slip and Slide, possibly closing Maple Avenue. Cole said a permit has been applied for.

Torling said Slip and Slide was horrible to deal with in Algonquin. Two days before the event the organization still did not know if it would be there and it was very pricey. There were problems with permits and the committees did not work well together.

Suss had no comment.

Sabbe said auditions are now being held for the Fox Fest. He said the Commissions should schedule as many events as possible for the park because from what he has been reading it doesn't seem the park will have playground equipment any time soon. Sabbe said a plan is needed to determine how Carpenter Park will be completed because it does not appear the Village will be receiving any grant money. The Governor is holding back more and more grant dollars, and it doesn't appear he will have a budget anytime soon. Cole said he received correspondence from the Illinois Department of Natural Resources, the entity the Village applied to for the OSLOD grant. and who distributes that funding. The letter came April 1<sup>st</sup> and reads as follows:

*Dear Mr. Cole, per your request this letter is to provide clarification to the Village of Carpentersville that you may proceed with the above referenced project (meaning the Carpenter Improvement Project) using your own funds. If the Village does choose to move forward with this project please be aware that you are accepting the risk that there may not be reimbursement after March 9, 2015. (We already knew that.) All costs that are eligible and are incurred prior to that day would be reimbursed at 50% as per your grant agreement. (They do not indicate when we would receive that check.) Furthermore, the Illinois Department of Natural Resources has brought authority to alter the criteria used in determining the final funding for these grants. However, the fact that a given district had completed or have not completed a project is not one of those criteria.*

Cole said this is another indication that the funding probably won't happen. Schultz said this is the reason we have been waiting before taking any action on the improvements. Manager Rooney has said if we spend a penny of the grant dollars the IDNR will not pay the \$400,000. Torling had no comment.

Tiliks said the goody bags for the Arbor Day event will be covered for the next two years.

McFeggan had no comment.

Cole said, for Lawler's information, within the last six months he has lost two additional men at the Public Works Department which forced them to reorganize the department. He said his street division and underground utilities division have now merged into one division and they created a foreman position using the old crew leader of the underground utilities division who is very aggressive. His name is Craig Jensen. Cole asked Lawler to copy Jensen with any e-mails he sends to Cole. He said he believes that a lot of the things they have talked about in the past will be a little more attended to in helping CAMBr out. Everything is now going to Jensen.

## IX Adjournment

There being no further business to come before the Commission Members, on motion duly made and seconded the meeting was adjourned at 7:35 p.m.

**THE NEXT MEETING IS MONDAY, MAY 9, 2016 AT 6:30 P.M. AT THE CARPENTERSVILLE PUBLIC WORKS BUILDING.**

