

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
February 15, 2022**

Board Meeting Location – Village Hall Board Room
1200, LW Besinger Drive, Carpentersville, IL 60110

The regular meeting of the Village Board of Trustees was called to order at 6:00 p.m. Those present for roll call were Village President Skillman, Trustees Malone, O’Sullivan, Sandoval, and Frost. Trustees Garcia and Vela were absent from the meeting.

The Pledge of Allegiance was led by President Skillman.

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS – None.
APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH – None.
PUBLIC COMMENT – None.

CONSENT AGENDA –

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Motion to approve the Consent Agenda by Trustee O’Sullivan, seconded by Trustee Frost.

- A. Approval of Bills
 - Fiscal Year 2021 Bills List and Payroll Totaling: \$286,596.40
 - Fiscal Year 2022 Bills List Totaling: \$1,461,377.13
- B. Approval of Minutes
 - Regular Board Meeting Minutes from February 1, 2022
- C. An Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village of Carpentersville (Public Works)
- D. A Resolution Extending the 2020 Grounds Maintenance Contract with Dundee Landscape Construction and Maintenance for a One Year Period with a Three Percent Increase for the 2022 Season and Also Amending the 2021 Contract to Include Four Additional Sites
- E. A Resolution Approving an Additional Services Agreement (Contract Amendment) for Expanded Phase II Design Engineering Services for the Kings Road and Alameda Drive Drainage Improvements with CBBEL of Rosemont, Illinois in the Amount of \$48,900.00
- F. A Resolution Accepting an Agreement for Phase II Design Engineering Services for the Lake Marian Woods Water Main Replacement with Baxter & Woodman Consulting Engineers of Crystal Lake, Illinois in the Amount of \$69,500.00
- G. An Ordinance Approving a Temporary Construction Easement Agreement with Karl Heinz Kaegbein Associated with the Kings Road Drainage Improvement Project

- H. An Ordinance Amending Title 10, Vehicles and Traffic, Chapter 10.24, Stopping, Standing and Parking, Section 10.24.110, Parking Prohibited—Specific Streets, of the Municipal Code of the Village of Carpentersville to Prohibit after Hours Parking at Parks and Public Facilities
- I. Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Carpentersville (Police Department)
- J. A Resolution to Approve the Ambulance Purchase Contract
- K. An Ordinance Amending Title 5, Chapter 5.12, Sections 5.12.060 and 5.12.200 of the Carpentersville Municipal Code Concerning Liquor License Classifications and Hours of Operation
- L. Motion to Approve M1 Hospitality Group, LLC (operating as Spotted Fox Ale House) to Receive a Provisional Addition to Its Class E Liquor License as Prescribed in Section 5.12.060(E)(7) of the Carpentersville Municipal Code

Vote on Motion:

- 5– ayes (Malone, O’Sullivan, Sandoval, Frost, and Skillman)
- 0 – nay
- 2 – absent (Garcia and Vela)

Motion passed, approved by omnibus vote.

REPORTS OF STAFF –

Administration Update – Manager Eric Johnson

- He reminded people that Monday, February 28, 2022 at 6:00pm is the next Audit and Finance Commission meeting in the Public Works Training Room. There will be a presentation from the Village’s financial debt overseers.
- The Village received the application to start the permitting process from Belle Tire which is looking at building in front of Walmart. The application will go before the Planning and Zoning Commission in March.
- There was an issue with the east side water bills being sent out. He stated there will not be late fees or penalties issued this month. He stated they’ve posted notices on the website and social media pages to alert residents.

OLD BUSINESS – None.

NEW BUSINESS – None.

TRUSTEE AND COMMITTEE REPORTS

Trustee Sandoval had the following report:

- She stated the Special Events and Parks Commission is moving forward with planning Fall Fest, and they are hoping to make it a two-day event. It will be September 23-24, 2022, Friday evening and all day Saturday. She stated they want to book bands and food vendors, and if anyone has food vendor suggestions, please let her know.
- She is hoping to plan for an Independence Day parade which would coincide with Trustee Garcia’s car show on July 2, 2022.

Trustee Frost had the following report:

- He clarified the Fall Fest dates with Trustee Sandoval.
- He welcomed the new Daily Herald reporter who had introduced herself to the Board prior to the meeting.
- He reminded people that a potential snow storm could be on the way.
- He had no Commission Report.

Trustee Malone had no report.

- He stated the Jelkes Creek Fox River Watershed Coalition has not had a meeting in quite a long time but there is talk about hopefully getting those meetings restarted.

Trustee O’Sullivan had the following report:

- He said at the Audit and Finance Commission meeting he hopes to discuss the current low interest rates and if it would be a good time to take advantage of them.

President Skillman had the following report:

- He said the Fish Food Pantry had sent a nice letter to the Village thanking staff for all of their help. He mentioned they are collecting donations this month like toiletries and diapers.

CLOSED SESSION – None.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –

- President Skillman said he would like to have a discussion about whether or not the Board meeting should be visually recorded and broadcast. He stated that Trustee Malone had wanted to bring the topic back up for a while. Trustee O’Sullivan stated why he was completely against the meetings being broadcast. He stated the Village was adhering to the Open Meetings Act with its current practices. Trustees Malone and Sandoval discussed why they supported the meetings being broadcast. President Skillman asked Manager Johnson to work with IT staff to pull analytics from the former broadcasts to see how many people watched them and if they could tell who or where people watch from. They also discussed potentially allowing a Zoom option where people could watch the meeting but if someone from the public wanted to participate and comment they still would need to come in person to the meeting.

ADJOURNMENT

As there was no further business, Trustee Frost motioned to adjourn the meeting, seconded by Trustee Sandoval. Voice Vote was unanimous: Aye – 5 (Malone, O’Sullivan, Sandoval, Frost, and Skillman), Nay – 0, Absent – 2 (Garcia and Vela)

The meeting adjourned at 6:16 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk