

VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
FEBRUARY 21, 2023

Board Meeting Location – Village Board Room, Village Hall, 1200 L.W. Besinger Drive, Carpentersville, IL 60110

I. Call to Order:

The regular meeting of the Village Board of Trustees was called to order at 6:00 p.m.

II. Roll Call for Attendance:

Those present for roll call were Village President Skillman, and Trustees Garcia, Malone, Sandoval, Frost. NOTE: John O’Sullivan called in error. Trustee Vela absent.

III. Pledge of Allegiance:

The Pledge of Allegiance was led by President Skillman.

IV. Proclamations, Congratulatory Resolutions, and Awards:

A. Announcement of the Fire Prevention Poster Winners presented by the Carpentersville Fire Department

Fire Chief Schilling updated Board on the Fire Prevention Week Poster Contest. Chief called upon Fire Fighter Matt Tracy (who headed up the program) to speak. Fire Fighter Matt advised that approximately 1600 posters were submitted from seven Elementary Schools in Carpentersville (48% of students participated).

Liberty Elementary School (who went from 10-15% participation last year up to 68% participation this year, big jump!) was recognized for the highest increase in participation.

Meadowdale Elementary School was recognized for 75% participation this year. Was awarded the “traveling trophy”

Awards were given for every single grade, however, there is one overall winner selected out of the 1600+ posters collected. This year’s winner is a 4th grader from Liberty, poster theme was “Fire Won’t Wait, Plan Your Escape”

V. Appointments, Confirmations, and Administration of Oaths:

A. Appointment of Denise Richards as a member of the Business Development Commission for a Term Expiring May 2026

Motion to advice and consent for the appointment of Denise Richards as a member of the Business Development Team.

Trustee Frost motioned, second by Trustee Garcia.

Vote on Motion:

5– ayes (Trustees Frost, Garcia, Malone, Sandoval and President Skillman). NOTE: John O’Sullivan called in error, no vote.

0 – nay

1 – absent, Trustee Vela

Motion carries, appointment confirmed.

B. Appointment of Nick Scarpelli as a member of the Business Development Commission for a Term Expiring May 2026

Motion to advice and consent for the appointment of Nick Scarpelli as a member of the Business Development Commission.

Trustee Frost motioned, second by Trustee Sandoval.

Vote on Motion:

5– ayes (Trustees Frost, Sandoval, Garcia, Malone and President Skillman). NOTE: John O’Sullivan called in error, no vote.

0 – nay

1 – absent, Trustee Vela

Motion carries, appointment confirmed.

C. Appointment of William Saylor as a member of the Audit and Finance Commission for a Term Expiring May 2025

Motion to advice and consent for the appointment of William Saylor as a member of the Audit and Finance Commission.

Trustee Frost motioned, second by Trustee Garcia.

Vote on Motion:

5– ayes (Trustees Frost, Garcia, Malone, Sandoval, and President Skillman). NOTE: John O’Sullivan called in error, no vote.

0 – nay

1 – absent, Trustee Vela

Motion carries, appointment confirmed.

VI. Public Comment (Keep comments to 5 minutes or less.)

Fire Chief Schilling advised that annually our Fire Fighters Union Local 4790 does a Cancer Fund Raiser through the sales of t-shirts and sweatshirts. Chief invited Fire Fighter Ryan Lackman (responsible for driving the fund raiser promotion this year) to speak. Fire Fighter Ryan advised that the department has successfully participated in the Breast Cancer Awareness t-shirt sale for a number of years, however, in November, 2020, his wife was diagnosed with stage one breast cancer. Through medical intervention, Fire Fighter Ryan's wife was successful in battling the diagnosis and is now in full remission. Through sales efforts, \$1,920.00 was raised and was donated to the Sherman Cancer Center. Fire Fighter Ryan presented check to Carla Carbough who manages the Sherman Cancer Center.

VII. Consent Agenda:

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda.

Trustee Garcia motioned to approve Items A through E on the Consent Agenda, seconded by Trustee Sandoval

A. Approval of Bills

- Fiscal Year 2022 Bills List Totaling \$ 720,630.88
- Fiscal Year 2023 Bills List Totaling \$ 1,471,213.59

B. Approval of Minutes

- Regular Board Meeting Minutes from February 7th, 2023

C. Approving a Resolution Approving a contract with Adashi Systems LLC. of Baltimore, MD, for scheduling and Command and Control software

D. Approving a Resolution Approving an Agreement for Engineering Services for a Capital Improvement Plan Update with Baxter & Woodman Consulting Engineers of Crystal Lake, Illinois, in the Amount Of \$34,000.00

E. Approving a Resolution Approving the Purchase of Two (2) Ford F-150 Vehicles

Vote on Motion:

5– ayes (Trustees Frost, Garcia, Malone, Sandoval and President Skillman). NOTE: John O’Sullivan called in error, no vote.

0 – nay

1 – absent, Trustee Vela

Motion carries

VIII. Reports of Manager and Staff

Administration Update – Acting Manager Benjamin Mason

Ribbon cutting ceremony scheduled for upcoming Friday (Staff will send info out to the Board) for Jackson-Hewitt Tax Services located at the Meadowdale Shopping Center (commercial out-lot building behind the Starbucks).

Tuesday, February 28, 6:00pm Audit and Finance Committee Meeting scheduled at the Public Works Building. Staff will send out agenda meeting packet to Board later this week. Also, the Business Development Commission will meet the same day at 5:00pm. Staff will also be sending out agenda meeting packet to Board later this week.

IX. Old Business:

None

X. New Business:

President Skillman looking for a motion to move Village Manager Consent to new business. Village Attorney, Brad Stewart stated that for the record, this would be a motion to relocate item 13 action coming out of the close session, motion to approve a resolution appointing Village Manager and setting compensation under new business by Trustee Frost.

Trustee Frost motioned, second by Trustee Garcia.

Vote on Motion:

5– ayes (Trustees Garcia, Malone, Sandoval, Frost and President Skillman). NOTE: John O’Sullivan called in error, no vote.

0 – nay

1 – absent, Trustee Vela

Motion carries

Village Attorney, Brad Stewart advised that the motion just voted on was just to move it under “new business” and that there would still need to be an actual motion on the underlying motion.

Trustee Frost motioned, second by Trustee Sandoval.

Motion to approve a resolution appointing Village Manager and said compensation.

Vote on Motion:

5– ayes (Trustees Garcia, Malone, Sandoval, Frost and President Skillman). NOTE: John O’Sullivan called in error, no vote.

0 – nay

1 – absent, Trustee Vela

Motion carries

John O’Sullivan spoke thanking President Skillman and the Village Board for their confidence and stated he will do his best to serve the people of the Village of Carpentersville and co-workers with the dignity and respect they have earned and deserved.

XII: Closed Session:

President Skillman looking for a motion to enter Close Session to review the below.

Trustee Garcia motioned, second by Trustee Frost

Vote on Motion:

5– ayes (Trustees Frost, Garcia, Sandoval, Malone, Sandoval and President Skillman). NOTE: John O’Sullivan called in error, no vote.

0 – nay

1 – absent, Trustee Vela

Motion carries

Regular Board meeting session ended at 6:21pm and moved to Closed Session.

Review of Past Closed Session Meeting Minutes for Approval/Release, Discussion of the Appointment, Employment, Compensation, Performance, and Discipline of Specific Employees, and Collective Negotiating Matters, pursuant to 5 ILCS 120/2(c)(1), (2), and (21).

XIII. Action Coming out of Closed Session:

- A. Motion to Approve and Release Identified Closed Session Minutes.
- B. Motion to Approve a Resolution Appointing Village Manager (no longer an appointment) and Setting Compensation.
- C. Motion to Approve the Collective Bargaining Agreement with IAFF 4790, effective January 1, 2023-December 31, 2026.

Closed Session began at 6:23 pm, adjourned at 6:40pm.

After completion of Closed Session Regular Board Meeting re-convened at 6:43 pm.

XI. Trustee and Committee Reports:

Trustee Sandoval, Upcoming events in the planning stage: Dog Days of Summer, Hispanic Heritage, September 16, Fall Fest September 22 & 23.

Trustee Frost, no report

Trustee Malone, no report

Trustee Garcia, Upcoming events in the planning stage: Special Olympics, Car Show.

XIV. Discussion Concerning Other Village Business:

None

XV. ADJOURNMENT

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Malone. Voice Vote was unanimous: Aye 5 – (Garcia, Malone, Sandoval, Frost and President Skillman), Nay – 0, Absent – 1, Trustee Vela

Motion carries

Meeting adjourned at 7:10 pm

Respectfully submitted,

Diane Cernekee

Diane Cernekee, Village Clerk