

VILLAGE OF CARPENTERSVILLE
Audit and Finance Commission

February 28, 2022

I. Call to Order

The regular meeting of the Audit and Finance Commission was called to order at 6:00 p.m.

II. Roll Call

Chair Member John O’Sullivan and President Skillman were present.

Village Board Trustees in attendance Jeff Frost, Humberto Garcia and Jim Malone.

The following staff were present; Village Manager Eric Johnson, Fire Chief J.P. Schilling, Community Development Director Ben Mason, Public Works Director Kevin Gray, Police Chief Patrick Hoey, Finance Director Michael DuCharme, Assistant Finance Director Tanya Walker, Finance Accountant Nicole Serruys, Human Resource Manager Carrie Cichon, and Lieutenant Brian Simpson.

III. Approval of Minuets from Previous Meeting Dated 11.01.21

Minutes were not approved due to lack of quorum.

IV. Debt Service Overview Presentation – Speer Financial

The Debt Position Update presentation was presented by Anthony Miceli from Speer Financial, Inc. The agenda of the presentation included discussion of the Village’s current debt, a bond rating discussion, and the future capital borrowing options.

V. Garbage Contract Renewal Discussion

Presented by the Village Manager, Eric Johnson, the garbage contract is up for renewal at the end of July 2022 with Groot. Some options being reviewed is to have the garbage company do direct billing to the residents instead of the Village billing the residents. This will help with customer service questions revolving around garbage issues along with bringing down the cost. Another option is to change the current plan the Village has with Groot to meet the residents halfway on the cost instead of pushing the whole cost to the residents right away. The Village is doing research to understand different options available.

VI. Lead Service Agreement Update

Presented by Public Works Director Kevin Gray, was an update in regards to the lead service line surveys and the plan going forward to obtain more information from the residents who aren’t filling out the surveys. One step is to have EAI and Village staff setting up appointments with residents to go into their homes to assess the situation for final engineering. Due to numbers coming in low the Village will be expanding into all of Old Town as Phase B. Once the Village

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obtains about 250 agreements of the 600 from the residents, the Village will ask EAI for the final engineering for the submission of the 100% principal forgiveness loan to the IPA that is reimbursable. IPA does need the final numbers by Fall 2022; therefore, to get the surveys and agreements completed sooner rather than later is important.

VII. Fire Department Update

Presented by Lieutenant Brian Simpson, discussed the staffing update and overtime update of the department. In regards to staffing there has been three new fulltime employees, two began in January and one in February. There has been a part-time wage adjustment and have multiple applicants in the pipeline. The application for SAFER Grant was submitted. Due to the changes, overtime has decreased almost half since December and continues to decrease into February.

VIII. Other Items for Discussion

N/A

IX. Adjournment

Meeting adjourned at 7:09 p.m.