

**VILLAGE OF CARPENTERSVILLE
FIRE AND POLICE COMMISSION
MEETING MINUTES
MARCH 9, 2021
5:30 p.m.**

I. Call to Order

The meeting was called to order at 5:30 p.m. by Commission Chair Jim DeLong.

II. Roll Call

Present: Commissioners Jim DeLong, Terry Wessel, Morgan Bergquist, Fire Chief J-P Schilling and Interim Police Chief Todd Shaver

III. Approval of Minutes

A motion was made by Commissioner Morgan Bergquist to approve the regular meeting minutes of February 9, 2021. A second was provided by Commissioner Terry Wessel. The motion carried by unanimous voice vote.

IV. Communications

None.

V. Unfinished Business

Fire Department

- **Probationary Firefighter Update**

Chief J-P Schilling reported all probationary firefighters are doing well. He also informed the committee that probationary firefighter Anthony Shin has tendered his resignation, effective March 9, 2021.

- **Fire Lieutenant Testing**

Voluntary orientation process for the Fire Lieutenant test took place Friday, March 5, 2021. The assessment will take place later in March with the written test a week later. Chief Schilling expects to have a new Lieutenants list by the first of April.

Police Department

- **Probationary Officers Update**

Probationary officers are doing well. Officer DePinto has completed his probationary period. Chief Kilbourne recommended to remove Officer DePinto from probationary status to full-time status.

A motion was made by Commissioner Morgan Bergquist to remove Officer DePinto from probationary status. A second was provided by Commissioner Terry Wessel. The motion carried by unanimous vote.

- **2021 Police Officer Testing**

Chief Kilbourne reported that 129 applications were submitted, a little more than double the amount than the previous hiring process.

The written test will take place Wednesday, March 17, Thursday, March 18, and Friday, March 19. Due to COVID restrictions, the test is being administered online by the application / testing company. The candidates with the top 30 scores will be invited to participate in the interview process the evenings of Wednesday, March 23, Thursday, March 24, and Friday, March 25, 2021.

- **2021 Police Officer Hiring**

Chief Kilbourne announced the hiring of two new probationary officer, Angel Quezada and Brett Peters. They will be sworn in Wednesday, March 10, 2021 and start basic training at the Suburban Law Enforcement Academy Monday, March 15, 2021.

VI. New Business

Fire Department

- **Entry Level Test Discussion**

Chief Schilling informed the committee that the current list is due to expire in June. A new entry level test will need to be administered and list established prior to June 13, 2021. Chief Schilling will contact the testing company to discuss their testing procedure. Testing and interview dates will be discussed at the April meeting. The top 30 candidates will be interviewed.

VII. Other Business

- **Fire Department Hires**

Chief Schilling announced the Fire Department had two entry level spots available. One was vacated upon the retirement of Lieutenant Gillespie on February 27 and the recent resignation of Firefighter Shin. Two conditional offers have been made. The first candidate, Matthew Mansk will start Monday, March 29. The second candidate, Gregory Wermes will start the first week in April.

VIII. Executive Session

None

IV. Adjournment

A motion was made to adjourn the meeting at 5:46 p.m. by Commissioner Terry Wessel. A second was provided by Commission Chair Jim DeLong. The motion carried by unanimous voice vote.

Respectfully submitted,
Oneida Fehring
Recording Secretary

James W. DeLong, Jr., Chairperson

A. Morgan Bergquist, Commissioner

Terry Wessel, Commissioner