

SPECIAL EVENTS AND PARKS COMMISSION REGULAR MEETING MINUTES

Meeting Date: March 15th, 2023
Meeting Time: 6:00pm

Call to Order: Chairperson Miller called the meeting to order at 6:06 pm.

Roll Call: Those in attendance were Commission Members Chairperson Sara Miller, Stephanie Lussier, Jo Maniscalco, & Alejandro Sanchez. Also, in attendance Director of Public Works and Engineering, Kevin Gray, Trustee Humberto Garcia & Public Works Administrative Assistant, Michelle Clifton.

Approval of Minutes:

- Approval of the February 8th, 2023 Special Events and Parks Commission Special Meeting Minutes. Jo Maniscalco motioned to accept, Alejandro Sanchez seconded, all others present were in favor. Motion approved.

Public Comment: None
Communication: None
Presentations: None

Budget:

- Sara Miller reviewed the budget to date. Trustee Garcia asked if the Special Events and Park Commission could pay for the trophies for the Happy Birthday America Car Show. Chairperson Miller stated that there are Village supported events and Village sponsored events. She explained the difference between supported and sponsored. She further stated that his event would be considered a Village supported event and that his question regarding funds for trophies would need to be directed to the Manager's office.

Old Business:

- Dogs Days of Summer – Stephanie Lussier stated that she has reached out to the vendors and already had approximately five vendors in place for the event. She further stated that signs would need to be made for the upcoming event. Chairperson Miller stated that she would like to have a meeting to discuss how website & social media updates will be handled for events. Director Gray suggested reaching out to Assistant to the Village Manager, Tania Gomez.
- Independence Day Parade – Tabled until next meeting when Brenda Sandoval could be present.
- C'Ville's Fiestapalooza – Alejandro Sanchez mentioned that he had approximately three food vendors in place and he is working on more. He further stated that they are working on what would be needed to allow the food vendors to serve their specialty drinks.
- Fall Fest – Chairperson Miller reviewed the bands and time slots available for the Fall Fest. The Commission added bands to the line up and stated they would finalize more at the next meeting.

New Business/Pending items to Discuss:

Commission Member Report:

Staff Liaison Report:

Adjournment:

As there was no further business, Chairperson Miller asked for a motion to adjourn the meeting, Alejandro Sanchez motioned, seconded by Stephanie Lussier. All concurred. Meeting adjourned at 7:53 pm.