

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
April 5, 2022**

Board Meeting Location – Village Board Room, Village Hall, 1200 L.W. Besinger Drive, Carpentersville, IL 60110

The regular meeting of the Village Board of Trustees was called to order at 6:00 p.m. Those present for roll call were Village President Skillman, and Trustees Garcia, Malone, O’Sullivan, Sandoval, and Frost. Those absent were Trustee Vela.

APPOINTMENT OF RECORDING SECRETARY

Trustee O’Sullivan motioned to appoint Carrie Cichon as Recording Secretary for tonight’s Board Meeting, seconded by Trustee Frost. Voice Vote was unanimous: Aye – 6 (Garcia, Malone, O’Sullivan, Sandoval, Frost, and Skillman), Nay – 0, Absent – 1 (Vela).

The Pledge of Allegiance was led by President Skillman.

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS

None

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH

Fire Chief Schilling introduced two new Firefighter/Paramedics, Michael Breu and JonMichael Monegato, to the Board of Trustees. He also acknowledged two Firefighter/Paramedics, Matthew Mansk and Gregory Wermes, for completing their probation.

PUBLIC COMMENT

None

CONSENT AGENDA

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Trustee Frost motioned to approve Items A-E on the Consent Agenda, seconded by Trustee Garcia.

- A. Approval of Bills
 - Fiscal Year 2021 Bills List and Payroll Totaling: \$10,840.65
 - Fiscal Year 2022 Bills List Totaling: \$1,700,882.72

- B. Approval of a Resolution Approving an Agreement for the Phase III Construction Engineering Services for the Southwind and Westwind Drive Improvement Project with HR Green, Inc. of McHenry, Illinois in the Amount of \$249,893.00

- C. Approval of an Ordinance Approving a Planned Unit Development, A Special Use Permit, and a Final Plat of Subdivision for Belle Tire (34 S. Kennedy Drive)

- D. Approval of a Resolution Confirming the Renaming of a Certain Street within the Village of Carpentersville (Elm Ridge Court)
- E. Approval of Special Event Permit Application and Fee Waiver Request, Dundee Township Park District Summer Concerts, June 3rd and July 22nd 2022

Vote on Motion:

6 – ayes (Malone, O’Sullivan, Sandoval, Frost, Garcia, and Skillman)

0 – nay

1 – absent (Vela)

Motion passed, approved by omnibus vote.

REPORTS OF THE MANAGER AND STAFF

Administration Update - Manager Johnson

Manager Johnson notified the Board that a part-time Code Compliance Officer was hired, and will provide additional coverage and service on Saturdays. He also reminded the Board of the anonymous Code Hotline and email, which can be found on the Village’s website.

Manager Johnson and Director of Community Development, Benjamin Mason, have an upcoming meeting with Iron Flats to discuss a date for groundbreaking, which is tentatively planned for a Saturday morning in late April.

The Police Department received a grant for approximately \$17,000, which will be used towards overtime costs associated with Police citations of distracted driving.

The final Comprehensive Plan public workshop will be held on Tuesday, April 26 at 6:00pm at Brix on the Fox. This will be the last opportunity for residents and the public to provide input and feedback on the Village’s Comprehensive Plan.

Trustee O’Sullivan commented about residents being issued code violations while attempting to beautify their homes. He encouraged the Code Division to consider issuing violations on more significant issues than, for example, a flower bed that is an inch too high.

Trustee Garcia also mentioned that a business owner in town reached out to him about other businesses whose signs do not meet the requirements. He was encouraged to pass along the contact information to Director Mason, who will look further into the complaint.

OLD BUSINESS

None

NEW BUSINESS

Trustee O’Sullivan recused himself and exited the room at 6:09 p.m.

Trustee Frost motioned to approve Items A under New Business, seconded by Trustee Garcia.

- A. Approval of Special Event Permit Application, Temporary Liquor License, Raffle License, and Fee Waiver Request for Rotary Club of Carpentersville Blind Flights Event, July 16, 2022

Vote on Motion:

5 – ayes (Sandoval, Frost, Garcia, Malone, and Skillman)

0 – nay

2 – absent (O’Sullivan, Vela)

Motion passed.

Trustee O’Sullivan reentered the room at 6:11 p.m.

TRUSTEE AND COMMITTEE REPORTS

Trustee Sandoval had the following report:

Trustee Sandoval mentioned that at the last meeting of the Parks and Special Events Commission, the following upcoming events were discussed:

- Rotary Club’s Blind Flights event at Carpenter Park
- Independence Day Parade on July 2 at 10:00a
- Happy Birthday America Car Show and Concert
- 2022 Fall Fest to include axe throwing and a lumberjack show

Trustee Frost had the following report:

Trustee Frost welcomed Belle Tire to the Village.

He mentioned that March 29 was Vietnam War Veteran Day, and sent thanks to veterans.

He congratulated the Hayes family of Carpentersville, who were featured in the local news for delivering their baby in the car on their way to the hospital.

He inquired about whether a Fox River clean up event was scheduled. Trustee O’Sullivan mentioned that it is normally in partnership with Friends of the Fox and the Rotary Club.

He welcomed to new Code Compliance Officer, Russ.

Trustee Garcia had the following report:

Trustee Garcia was honored to participate in the IAFF 4790 St. Baldrick’s fundraiser for childhood cancer research. The event raised nearly \$10,000. He thanked all of the participants and donors.

He mentioned that he is working with Trustee Sandoval and the SPARKS Commission on the Happy Birthday America Car Show. He noted that he is looking for a band to perform at the event.

Trustee Malone had no report.

Trustee O’Sullivan had the following report:

Trustee O’Sullivan thanked the Board for passing the requests made by the Rotary Club under New Business at this evening’s meeting.

He mentioned that the Rotary Club is raising money to feed Ukrainian refugees, and encouraged anybody to visit www.carpentersvillerotary.org for more information or volunteer opportunities.

President Skillman had the following report:

President Skillman attended the Kimball Farms Homeowner's Association meeting, and stated that it went well.

He mentioned that Home Depot inquired about donating flowers and trees to the Village of Carpentersville, to beautify the town. He also stated that Home Depot has a program to assist homeowners in need with home projects or improvements.

He congratulated the Fire Department on a job well done with the St. Baldrick's fundraiser.

He mentioned that the SPARKS Commission is seeking additional members.

CLOSED SESSION

None

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –

Trustee Malone requested that the staff research information about a Plastic Bag Tax.

Trustee Garcia requested that the Board of Trustees consider moving the start of the Regular Board Meetings from 6:00 p.m. to 6:30 p.m.

ADJOURNMENT

As there was no further business, Trustee O'Sullivan motioned to adjourn the meeting, seconded by Trustee Garcia. Voice Vote was unanimous: Aye – 6 (Garcia, Malone, O'Sullivan, Sandoval, Frost, and Skillman), Nay – 0, Absent – 1 (Vela)

The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Carrie Cichon

Carrie Cichon, Recording Secretary