

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
April 6, 2021**

Board Meeting Location – Village Board Room, Village Hall, 1200 L.W. Besinger Drive, Carpentersville, IL 60110

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Village President Skillman, and Trustees Malone, O’Sullivan, Frost, and Vela. Also present were Village Manager Johnson, Attorney Stewart, and Village Clerk Mastera. Trustee Garcia arrived at 7:01 p.m.

The Pledge of Allegiance was led by President Skillman.

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS** – None.  
**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH** – None.

**PUBLIC COMMENT** –

**Jarett Sanchez (Kane County Board Member)**

He updated the Village Board with information regarding a vaccination site coming to Carpentersville in the near future. He said nothing is finalized which is why he can’t give specifics. He said it will be run by the County Health Department.

President Skillman and Mr. Sanchez both commented on the opening of the Elgin vaccination site beginning tomorrow, off Route 19 near Elgin High School.

Trustee Malone and Mr. Sanchez discussed if people needed to get their second shot at the same site as their first shot, and while encouraged, it is more about what brand of vaccination they originally got and to ensure the second shot is of the same type.

**CONSENT AGENDA** –

*President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. Trustee O’Sullivan requested that Item G be removed.*

Motion to approve the Consent Agenda without Item G by Trustee O’Sullivan, seconded by Trustee Garcia.

- A. Approval of Bills
  - Fiscal Year 2020 Bills List and Payroll Totaling: \$9,914.60
  - Fiscal Year 2021 Bills List and Payroll Totaling: \$2,296,853.52
  
- B. Approval of Minutes
  - Regular Board Meeting Minutes from March 2, 2021
  
- C. A Resolution Authorizing the Purchase of One Ford F-250 Pickup Truck with Plow Package through the Suburban Purchasing Cooperative Program from Currie Motors Fleet in the Amount of \$38,224.00

- D. An Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village of Carpentersville
- E. A Resolution Authorizing the Transfer of Funds from Special Revenue into General Account
- F. A Resolution Approving an Agreement for Phase III Construction Engineering Services for the Polk Avenue Roadway and Utility Improvements with Baxter and Woodman, Inc. of Crystal Lake, Illinois in the Amount of \$91,720.00
- G. ~~A Special Event Permit Application Approval, Fee Waiver Request and Temporary Liquor License for Chamber of Commerce Community 5K Event, May 15, 2021~~
- H. A Resolution Authorizing the Purchase of One Ford F-150 Pickup Truck through the Suburban Purchasing Cooperative Program from Roesch Ford in the Amount of \$30,104.00
- I. A Motion to Approve Payout of Final Resolution of Workers Compensation Claim of Former Police Officer in the Amount of \$152,600.63
- J. A Motion to Approve Payout of Final Resolution of Workers Compensation Claim of Former Firefighter in the Amount of \$148,245.00
- K. A Resolution Authorizing the Purchase of One Ford Escape through the Suburban Purchasing Cooperative Program from Currie Motors Fleet in the Amount of \$25,193.00
- L. An Ordinance Amending Sections 2.76.010 and 20.02.010 of the Carpentersville Municipal Code, to Amend Ambulance Service Fees

**Vote on Motion:**

6 – ayes (Garcia, Malone, O’Sullivan, Frost, Vela, and Skillman)

0 – nay

0 – absent

**Motion passed, approved by omnibus vote.**

**REPORTS OF THE MANAGER AND STAFF –**

**Administration Update - Manager Johnson**

- Reminded people that the Chamber of Commerce ribbon cutting for Windy City Cannabis would be Thursday at 9:00 a.m.
- Staff has been in contact with the County regarding the potential vaccination site in Carpentersville, and will work to expedite any permitting needed.
- There will be a second dose vaccination event at Public Works in the upcoming weeks, the date has not been finalized yet.
- President Skillman and he participated on a call with the Illinois Redistricting Commission, where they, along with other locations such as Elgin, shared their message of the importance of not splitting up the municipalities into different districts, as it dilutes the Village’s message. They would like to have a representative who had more ownership and responsibility to bring the Village’s position to Springfield.
- He congratulated all the officials who were on the ballot tonight and will be re-elected as well as people who put their names in and will be joining new boards.

- He confirmed that Police Chief Kilbourne retired last Friday and officially was sworn in as the Kane County Treasurer yesterday morning. He stated that per Chief Kilbourne, the Chief wanted to go out quietly and did not want a lot of attention regarding his retirement. Manager Johnson stated the Police Chief position has been posted and Human Resources is accepting applications. They anticipate beginning first round interviews next week.

**OLD BUSINESS** – None.

**NEW BUSINESS** –

*Item G which was removed from the Consent Agenda.*

- G. A Special Event Permit Application Approval, Fee Waiver Request and Temporary Liquor License for Chamber of Commerce Community 5K Event, May 15, 2021

Trustee O’Sullivan recused himself and exited the room at 7:09 p.m.

Motion to approve the Item G by Trustee Frost, seconded by Trustee Garcia.

**Vote on Motion:**

- 5 – ayes (Garcia, Malone, Frost, Vela, and Skillman)
- 0 – nay
- 1 – absent (O’Sullivan)

**Motion passed.**

Trustee O’Sullivan reentered the room at 7:10 p.m.

**TRUSTEE AND COMMITTEE REPORTS**

**Trustees Vela and Malone had no reports.**

**Trustee Frost had the following report this evening:**

- He thanked retired Police Chief Kilbourne for his 32 years of service to the Village of Carpentersville and wished him good luck on his endeavor with the County.
- He received two resident calls regarding vaccinations and they were glad to see people standing up for Carpentersville residents.
- He congratulated the elected officials who were on the ballot this evening.

**Trustee O’Sullivan had the following report this evening:**

- He congratulated retired Police Chief Kilbourne on his next career and thanked him for his service in Carpentersville.
- He thanked Manager Johnson for the help the Rotary Club of Carpentersville received from the Carpentersville Police Department, in particular Social Worker Meg Krase for an outstanding job, for their help in finding families and distributing the Easter food baskets.
- No report for the Audit and Finance Commission.
- He congratulated the fellow candidates that were on the ballot this evening.

**Trustee Garcia had the following report this evening:**

- He thanked retired Police Chief Kilbourne for all the years of service he provided and wished him the best of luck in his new endeavor. He wished Interim Police Chief Shaver for stepping in.
- He thanked the department heads and the work of Mrs. Magdalena Rivera and Mr. Jose Rivera for the vaccination clinic the Riveras were able to help bring to the community, and said it was a magnificent effort.

**President Skillman had the following report:**

- He thanked retired Police Chief Kilbourne who he said he worked with his entire career while in the Fire Department and while on the Village Board. He said he's a great guy who has done great work for the Village and that he still lives in town.
- He said the Rotary Club hands out the Easter baskets with food every year and wanted to emphasize that they go directly to those in the community.

**CLOSED SESSION** – None.

**DISCUSSION CONCERNING OTHER VILLAGE BUSINESS** – None.

**ADJOURNMENT**

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Frost. Voice Vote was unanimous: Aye – 6 (Garcia, Malone, O'Sullivan, Frost, Vela, and Skillman), Nay – 0, Absent – 0.

The meeting adjourned at 7:17 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk