

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
April 19, 2022**

Board Meeting Location – Village Board Room, Village Hall, 1200 L.W. Besinger Drive, Carpentersville, IL 60110

The regular meeting of the Village Board of Trustees was called to order at 6:00 p.m. Those present for roll call were Village President Skillman, and Trustees Garcia, Malone, O’Sullivan, Sandoval, Frost, and Vela.

APPOINTMENT OF TEMPORARY VILLAGE CLERK

Trustee O’Sullivan motioned to appoint Carrie Cichon as Temporary Village Clerk, seconded by Trustee Malone. Voice Vote was unanimous: Aye – 7 (Malone, O’Sullivan, Sandoval, Frost, Vela, Garcia, and Skillman), Nay – 0, Absent – 0.

The Pledge of Allegiance was led by President Skillman.

Invocation was Led by Pastor Phil Zilinski of Fox Valley Baptist Church.

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS

- A. President Skillman proclaimed April 29, 2022 as Arbor Day in the Village of Carpentersville.
- B. President Skillman proclaimed May 6, 2022 as Provider Appreciation Day in the Village of Carpentersville.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH

- A. Badge Pinning of Officer Jose Chamorro
- B. Appointment of Steve Gertz as a Member of the Audit and Finance Commission for a Term Ending May 2024
- C. Appointment of Tobin Schroeder as a Member of the Audit and Finance Commission for a Term Ending 2024
- D. Appointment of Sara Miller as a Member of the Special Events and Parks Commission for a Term Ending May 2024
- E. Appointment of Brenda Sandoval as a Member of the Special Events and Parks Commission for a Term Ending May 2024
- F. Appointment of Alejandro Sanchez as a Member of the Special Events and Parks Commission for a Term Ending May 2023
- G. Appointment of Stephanie Lussier as a Member of the Special Events and Parks Commission for a Term Ending May 2023
- H. Appointment of Jo Manisecalco as a Member of the Special Events and Parks Commission for a Term Ending May 2023
- I. Appointment of James DeLong Jr. as a Member of the Board of Police and Fire Commissioners for a Term Ending May 2025

Trustee Garcia motioned to combine items B through I under Appointments, seconded by Trustee Frost.

Vote on Motion:

7 – ayes (O’Sullivan, Sandoval, Frost, Vela, Garcia, Malone, and Skillman)

0 – nay

0 – absent

Motion passed, approved by omnibus vote.

Trustee O’Sullivan motioned to approve items B through I under Appointments, seconded by Trustee Garcia.

Vote on Motion:

7 – ayes (Sandoval, Frost, Vela, Garcia, Malone, O’Sullivan, and Skillman)

0 – nay

0 – absent

Motion passed, approved by omnibus vote.

PUBLIC COMMENT

None

CONSENT AGENDA

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Trustee O’Sullivan motioned to approve Items A through J on the Consent Agenda, seconded by Trustee Garcia.

A. Approval of Bills

- Fiscal Year 2021 Bills List and Payroll Totaling: \$55,860.07

- Fiscal Year 2022 Bills List and Payroll Totaling: \$1,295,110.14

B. Approval of Minutes

- Regular Board Meeting Minutes from March 15, 2022

C. Approval of a Resolution Approving an Agreement for Phase II Engineering Services for the 2022 High Capacity Inlet Project with CBBEL of Rosemont, Illinois in the Amount of \$25,400.00

D. Approval of a Resolution Approving an Agreement for Phase II and Phase III Engineering Services for the 2022 MFT Resurfacing Program with HR Green, Inc. of McHenry, Illinois in the Amount of \$102,000.00

E. Approval of a Resolution Approving an Agreement for Phase II Engineering Services for the Golfview Lane and Williams Road Calvert Replacements with HR Green, Inc. of McHenry, Illinois in the Amount of \$48,817.00

- F. Approval of an Ordinance Authorizing the Ceding of Private Activity Bonding Authority
- G. Approval of an Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village of Carpentersville
- H. Approval of Special Event Permit Application, Fee Waiver Request, Dundee Township Park District Concerts and Fireworks, June 25, 2022
- I. Approval of Special Event Permit Application and Fee Waiver, National Day of Prayer, May 5, 2022
- J. Approval of Special Event Permit Application and Fee Waiver Request, National Night Out, August 2, 2022

Vote on Motion:

- 7 – ayes (Frost, Vela, Garcia, Malone, O’Sullivan, Sandoval, and Skillman)
- 0 – nay
- 0 – absent

Motion passed, approved by omnibus vote.

REPORTS OF THE MANAGER AND STAFF

Administration Update - Manager Johnson

Manager Johnson congratulated Public Works for being awarded the Tree City USA award for the 10th consecutive year. It is also the first year that the Village has received the Tree City USA Growth Award, which is an additional designation given to communities that demonstrate increased levels of tree care and community engagement.

He stated that the tentative date for the Iron Flats groundbreaking ceremony is the morning of Saturday, May 14, 2022. Confirmation of the time will be forthcoming.

The final Comprehensive Plan public workshop will be held on Tuesday, April 26 at 6:00pm at Brix on the Fox. This will be the last opportunity for residents and the public to provide input and feedback on the Village’s Comprehensive Plan.

The storage facility at the location of the former Dominick’s site was issued its final permit. Estimate for completion of construction is about 6-8 months.

OLD BUSINESS

None

NEW BUSINESS

None

TRUSTEE AND COMMITTEE REPORTS

Trustee Vela had no report.

Trustee Sandoval had the following report:

Trustee Sandoval mentioned that the Parks and Special Events Commission will next be meeting on April 20, 2022.

Trustee Frost had the following report:

Trustee Frost mentioned that Earth Day is on Friday, April 22, and encouraged everybody to do something nice to take care of the earth.

He attended the Rise & Shine with the Village of Carpentersville networking event and informational session facilitated by the Northern Kane County Chamber of Commerce. He thanked Melissa Hernandez for putting together a nice event.

He thanked Senator Castro and State Representative Ness for advocating for the Village of Carpentersville during the latest legislative session.

He congratulated the Public Works Department on another year of receiving the Tree City USA award.

Trustee O’Sullivan had the following report:

Trustee O’Sullivan mentioned that the next Audit and Finance Commission meeting is scheduled for Monday, April 25, 2022 at 6:00pm.

Trustee Malone had no report.

Trustee Garcia had the following report:

Trustee Garcia mentioned that planning for the Happy Birthday America Car Show event on July 2 is underway, and he anticipates having a band play after the car show.

President Skillman had the following report:

President Skillman mentioned that the Rise & Shine with the Village of Carpentersville event went well and was very informative.

He stated that tolling on Longmeadow Parkway is being discussed, and he will give any information as soon as it is available.

He attended the Council of Mayors meeting through the Chicago Metropolitan Agency for Planning to discuss future road improvements.

CLOSED SESSION

Trustee Garcia motioned to adjourn to Closed Session, seconded by Trustee Frost, to discuss section 5ILCS 120/2(c)(1) of the Open Meetings Act – Performance and Compensation of Specific Employees.

Vote on Motion:

7 – ayes (Vela, Garcia, Malone, O’Sullivan, Sandoval, Frost, and Skillman)
0 – nay

0 – absent

Motion passed, approved by omnibus vote.

The Board adjourned to Closed Session at 6:23 p.m.

The Board reconvened at 6:51 p.m. Temporary Village Clerk, Carrie Cichon, called roll to reestablish the meeting after coming out of closed session. Those present for roll call were Village President Skillman, and Trustees Garcia, Malone, O’Sullivan, Sandoval, Frost, and Vela.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS

Manager Johnson stated that staff will be soliciting input from businesses before determining implementation of a Plastic Bag Tax.

Attorney Stewart presented information about a Responsible Bidder Ordinance (RBO), which amends government bidding requirements to require a responsive bidder to have an apprenticeship program. This would apply only to Public Works construction projects that contain a labor component. Attorney Stewart presented three viable options, including a strict RBO, maintenance of the status quo, or a hybrid approach. He asked the Board of Trustees to consider benefits and disadvantages of each option for future discussion.

Manager Johnson stated that the garbage contract with Groot has an upcoming expiration on July 31, 2022, and stated that now would be the best time to put together a Request for Proposal (RFP) for refuse collection to obtain bids from multiple service providers. He noted that the Village currently handles the garbage billing, and would likely consider direct billing. He also discussed Village subsidy and other options to potentially reduce the cost of refuse collection.

ADJOURNMENT

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Sandoval. Voice Vote was unanimous: Aye – 7 (Garcia, Malone, O’Sullivan, Sandoval, Frost, Vela, and Skillman), Nay – 0, Absent – 1 (Vela)

The meeting adjourned at 7:48 p.m.

Respectfully submitted,

Carrie Cichon

Carrie Cichon, Temporary Village Clerk