

**VILLAGE OF CARPENTERSVILLE
FIRE AND POLICE COMMISSION
MEETING MINUTES
MAY 11, 2021
5:30 p.m.**

I. Call to Order

The meeting was called to order at 5:31 p.m. by Commission Chair Jim DeLong.

II. Roll Call

Present: Commissioners Jim DeLong, Terry Wessel, and Morgan Bergquist, Fire Chief J-P Schilling and Interim Police Chief Todd Shaver

III. Approval of Minutes

A motion was made by Commissioner Morgan Bergquist to approve the regular meeting minutes of April 13, 2021. A second was provided by Commissioner Terry Wessel. The motion carried by unanimous voice vote.

IV. Communications

None.

V. Unfinished Business

Fire Department

- **Probationary Firefighter Update**

Chief Schilling reported probationary Firefighter Joshua Cunningham is close to completing his probationary period. A final probationary report will be provided next month along with a request to grant Firefighter Cunningham a non-probationary status.

Quarterly reports for probationary Firefighters Matthew Mansk and Gregory Wermes will be provided at the next meeting.

- **Fire Lieutenant Testing**

Chief Schilling announced the testing for the establishment of a Fire Lieutenant list has concluded. The nine candidates who tested have made the list. The list has been signed by the Commission Chair and posted.

Police Department

- **Probationary Officers Update**

Interim Chief Shaver reported Officer Kara Burroughs is close to completion of her probationary period. A report will be provided at that time. He also stated Officer John McDonnell will be completing his probationary period sometime in July. Two officers are currently at academy. There are no issues with any of the probationary officers.

- **2021 Police Officer Hiring**

Backgrounds are being conducted on the top three candidates from the newly established list. Pending the results of their background, all three candidates are expected to be offered a probationary position.

Evelyn Salas-Hernandez and Nicholas Wilson will be attending the academy, Charles Hintzelman was previously with McHenry County Sheriff's Department and will not need to attend the academy.

VI. New Business

Fire Department

- **Finalizing Full-Time Firefighter Entry Test Dates**

Chief Schilling reported the current full-time Firefighter entry list will expire June 13, 2021. After a brief discussion, the consensus was to have the written test on Thursday, June 24 at 5 p.m. with an alternate test date of Saturday, June 26, at 8:30 a.m. Chief Schilling will contact I/O Solutions to confirm their ability to administer the test on one of the two dates discussed.

Police Department

- **Promotion**

Interim Chief Shaver announced the retirement of Sergeant Mark Brandts and promotion of Officer Joe Pilarski to the rank of Sergeant. Sergeant Pilarski will be assigned to the midnight shift.

- **Approval of Final Eligibility List**

Interim Chief Shaver said the Final Police Eligibility List has been established, signed, and posted. The list is valid for two (2) years.

VII. Other Business

None

VIII. Executive Session

None

IX. Adjournment

A motion was made to adjourn the meeting at 5:45 p.m. by Commissioner Terry Wessel. A second was provided by Commissioner Morgan Bergquist. The motion carried by unanimous voice vote.

Respectfully submitted,
Oneida Fehring
Recording Secretary

James W. DeLong, Jr., Chairperson

A. Morgan Bergquist, Commissioner

Terry Wessel, Commissioner