

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
June 15, 2021**

Board Meeting Location – Village Board Room, Village Hall, 1200 L.W. Besinger Drive, Carpentersville, IL 60110

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Village President Skillman, and Trustees Garcia, Malone, Sandoval, Frost, and Vela. Also present were Village Manager Johnson, Attorney Stewart, and Village Clerk Mastera. Trustee O’Sullivan was absent.

The Pledge of Allegiance was led by President Skillman.

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS – None.
APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH – None.

PUBLIC COMMENT –

Chris Kious (Kane County Board Member District 23/Kane County Forest Preserve President)

- Mr. Kiou spoke about the Bee Blitz this upcoming Saturday. He told the Board that the work to expand the parking lot at the Raceway Woods parking lot off Route 31 has started. He said there will be a 5K for the Rotary Club in August at Raceway Woods. He reminded the Board that there is a rental assistance program available through the county.

CONSENT AGENDA –

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. Trustee Frost requested that Item F be removed and Trustee Vela requested Item C be removed.

Motion to approve the Consent Agenda without Items C and F by Trustee Garcia, seconded by Trustee Frost.

- A. Approval of Bills
- Fiscal Year 2021 Bills List and Payroll Totaling: \$2,098,301.29
- B. Approval of Minutes
- Regular Board Meeting Minutes from May 18, 2021
- ~~C. Special Event Permit Application Approval and Fee Waiver Request, 9-11 20th Anniversary Memorial Parade & Service, September 11, 2021~~
- D. A Resolution Approving Entry into a Professional Services Agreement with Teska Associates, Inc. For Consulting Services
- E. A Resolution Authorizing an Application Grant Submittal to the Kane Office of Community Reinvestment for the 2021 Community Development Fund Grant for the Construction Costs Associated with the 2022 Hampton Drive Improvements Project

- F. ~~A Resolution to Award the Contract for the 2021-155 South Washington Site Demolition and Clean up to Fowler Enterprises, LLC of Elgin, Illinois in the Amount of \$20,250.00~~
- G. An Ordinance Extending Executive Order 2020-01
- H. An Ordinance Amending Chapter 5.12 of the Carpentersville Municipal Code, As Amended, Regarding the Maximum Number of Liquor Licenses Issued

Vote on Motion:

- 6 – ayes (Garcia, Malone, Sandoval, Frost, Vela, and Skillman)
- 0 – nay
- 1 – absent (O’Sullivan)

Motion passed, approved by omnibus vote.

REPORTS OF THE MANAGER AND STAFF –

Administration Update - Manager Johnson

- He reminded people that on June 28th at 6:00 p.m. will be the next Audit and Finance Commission meeting which will focus on police and fire pension actuarials.
- New police officers will be sworn-in tomorrow at 2:00 p.m. in the courtyard outside of Village Hall. He noted that going forward new officer swearing-ins and promotions will be conducted at Board Meetings.
- He provided an update on the equipment order for meter readers for water billing. The west side of town will receive estimated bills this month.
- Revisions to dog ordinances are being conducted by the Village Attorney and him.

OLD BUSINESS – None.

NEW BUSINESS –

Items were removed from the Consent Agenda.

- C. Special Event Permit Application Approval and Fee Waiver Request, 9-11 20th Anniversary Memorial Parade & Service, September 11, 2021

Trustee Vela asked for more background details regarding the planning of the event. President Skillman, Trustee Vela, and other board members discussed this event and another potential special event, El Grito. President Skillman expressed his support for both the 9/11 Memorial and El Grito events. The Board discussed how communication can improve between Board members, the Special Events and Parks Commission, and staff members.

Motion to approve Item C by Trustee Garcia, seconded by Trustee Sandoval.

Vote on Motion:

- 5 – ayes (Garcia, Malone, Sandoval, Frost, and Skillman)
- 1 – nay (Vela)
- 1 – absent (O’Sullivan)

Motion passed.

- F. A Resolution to Award the Contract for the 2021 155 South Washington Site Demolition and Clean up to Fowler Enterprises, LLC of Elgin, Illinois in the Amount of \$20,250.00

Trustee Frost wanted more time to look into the prevailing wage language and certified payroll requirements for this project. He discussed his concerns with the size of the project and the bids that were returned. Trustee Garcia also expressed his concerns and wants more time to review this item.

Motion to postpone Item F until the next regularly scheduled Board meeting by Trustee Garcia, seconded by Trustee Frost.

Vote on Motion:

- 6 – ayes (Malone, Sandoval, Frost, Vela, and Skillman)
- 0 – nay
- 1 – absent (O’Sullivan)

Motion passed.

TRUSTEE AND COMMITTEE REPORTS

Trustee Garcia had the following report:

- He spoke about the upcoming 4th of July car show in Carpenter Park.

Trustees Malone, Sandoval, and Frost had no reports.

Trustee Vela had the following report:

- The Mexican Consulate will visit Carpentersville beginning tomorrow and going through Friday. The visit is sponsored by the Carpentersville Family Resource Center. It will take place at the Public Works Training Room.

President Skillman had the following report:

- He reiterated his overall support for the Latino community in the village, and that the Village is supportive of different events such as El Grito.
- He said the Police and Fire Departments have been very busy with calls lately. He thanked Police, Fire, and Public Works staff for all they do.

CLOSED SESSION –

Trustee Garcia motioned to adjourn to Closed Session, seconded by Trustee Malone, to discuss Section 2(c)(21) of the Open Meetings Act – Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Vote on Motion:

- 6 – ayes (Garcia, Malone, Frost, Andresen, Vela, and Skillman)
- 0 – nay
- 1 – absent (O’Sullivan)

Motion passed.

The Board adjourned to Closed Session at 7:26 p.m.

The Board reconvened at 7:43 p.m.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –

President Skillman, Village Trustees, and Village Manager Johnson discussed the following topics:

- Dog ordinances and procedures regarding vicious and dangerous dogs
- Ongoing discussions with the developer groups interested in the Huntley Square property, as well as feedback from Kane, McKenna, and Associates, the Village's tax increment financing (TIF) consultants.
- Ideas for future plans at 155 S. Washington, a property acquired by the Village last year
- Future potential for the Dominick's property amid developer interest
- Ongoing long-term annexation plans
- Trustee and Committee Reports – if a Trustee attends Commission meetings, they should report back any relevant information to the other Board members
- Procedures for outside groups utilizing Village facilities
- Procedures for Special Event permit applications and approvals

ADJOURNMENT

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Sandoval. Voice Vote was unanimous: Aye – 6 (Garcia, Malone, Sandoval, Frost, Vela, and Skillman), Nay – 0, Absent – 1 (O'Sullivan).

The meeting adjourned at 8:39 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk