

SPECIAL EVENTS AND PARKS COMMISSION REGULAR MEETING MINUTES

Meeting Date: July 20, 2022
Meeting Time: 6:30pm

Call to Order: Chairperson Miller called the meeting to order at 6:45pm.

Roll Call: Those in attendance were Commission Members Chairperson Sara Miller, Jo Maniscalco, Alejandro Sanchez & Brenda Sandoval. Also in attendance were Kara Burroughs & Michelle Clifton.

Approval of Minutes:

- Approval of June 15th, 2022 Special Events and Parks Commission Regular Meeting Minutes. Brenda Sandoval motioned to accept, Alejandro Sanchez seconded, all others present were in favor. Motion approved.

Public Comment: None

Communication: None

Presentations:

Budget: None

Old Business:

- Chairperson Miller reviewed the schedule of events.
- Dog Days of Summer – Recap tabled to the August 17th, 2022 meeting.
- Independence Day Parade – Brenda Sandoval stated that the parade was a success and opened discussion. Chairperson Miller stated that she heard very positive comments. Brenda stated that the parade lined up on LW Besinger Dr. and ended the route turning on Lord instead of Carpenter Blvd. Chairperson Miller stated that she would like to update the rules and regulations in regards to safety & parade etiquette. The Commission mentioned a few things they would like to see in the next parade, such as a marching band, strikers, float, parade marshals, announcer, additional Police presence. Chairperson Miller stated that any questions or comments regarding the Independence Parade should be emailed to Brenda Sandoval.
- Fall Fest – Chairperson Miller reviewed the Band, Vendor & Entertainment contracts. She stated that she was working on finalizing the contract with Fun Funky Fab and asked for input regarding the characters. The commission decided on Maribel and Thor. The Commission discussed creating two flyers one dedicated to the live music and the second with everything at the event. Brenda Sandoval mentioned that they would only have about two weeks to sign up sponsors. Chairperson Miller stated that the event is 2 days and that they would be scheduling a pre-event meeting to discuss the event layout and security. Alejandro Sanchez asked if we have volunteers signed up for the event. Chairperson Miller stated that everyone should be working on obtaining volunteers.

New Business/Pending items to Discuss: None

Commission Member Report: None

Staff Liaison Report: None

Adjournment:

As there was no further business, Chairperson Miller asked for a motion to adjourn the meeting, Jo Maniscalco motioned, seconded by Alejandro Sanchez. All concurred. Meeting adjourned at 8:10pm.