

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
August 17, 2021**

Board Meeting Location – Village Board Room, Village Hall, 1200 L.W. Besinger Drive, Carpentersville, IL 60110

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Village President Skillman, and Trustees Garcia, O’Sullivan, Sandoval, and Frost. Those absent were Trustee Malone and Vela. Community Development Director Benjamin Mason acted as Interim Manager in Manager Eric Johnson’s absence from the meeting.

The Pledge of Allegiance was led by President Skillman.

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –
President Skillman discussed the Proclamation regarding Overdose Awareness Day.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH – None
PUBLIC COMMENT – None

CONSENT AGENDA –

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. Trustee O’Sullivan requested that Item F be removed. Trustee Garcia requested that Item C be removed.

Motion to approve the Consent Agenda without Items C and F by Trustee Frost, seconded by Trustee Garcia.

- A. Approval of Bills
- Fiscal Year 2021 Bills List and Payroll Totaling: \$2,712,236.85
- B. Approval of Minutes
- Regular Board Meeting Minutes from July 20, 2021
- C. ~~An Ordinance Amending Chapter 10.40 Pertaining to Inoperable and Abandoned Vehicles of the Carpentersville Municipal Code~~
- D. An Ordinance Amending Chapter 15.50.20 Pertaining to Amendments to the International Property Maintenance Code/2012 Adopted by the Carpentersville Municipal Code
- E. An Ordinance Amending Chapter 15.14 of the Carpentersville Municipal Code Pertaining to Fire Prevention and Life Safety Codes and Amendments
- F. ~~Approval of a Special Event Temporary Liquor License and Fee Waiver Request, Fall Fest, September 25, 2021~~

Vote on Motion:

5– ayes (Garcia, O’Sullivan, Sandoval, Frost, and Skillman)
0 – nay

2 – absent (Malone and Vela)

Motion passed, approved by omnibus vote.

REPORTS OF STAFF –

Administration Update – Director Mason

- He reminded everyone on Friday, August 20th police officers would be at the Dunkin Donut location on Randall Road for their Coffee for Champions fundraiser for Special Olympics
- He gave details about the Special Village Board Meeting that will take place on Saturday, August 21st at 9:00 a.m. to discuss the future of Huntley Square. He noted the meeting will take place in the Public Works Training Room.
- He noted that the Audit and Finance Commission will meet on Monday evening, August 23rd at 6:00 p.m. at the Public Works Building.
- He commended the Finance Department for the Village being awarded the Government Finance Officers Association (GFOA) Budget Award for 2020.
- Lastly he said the Public Works post-storm brush pick-up for residents goes through next Monday, August 23rd.

OLD BUSINESS – None.

NEW BUSINESS –

Item C which was removed from the Consent Agenda.

- C. An Ordinance Amending Chapter 10.40 Pertaining to Inoperable and Abandoned Vehicles of the Carpentersville Municipal Code

Trustee Garcia asked for clarification regarding the proposed ordinance amendment, especially how and when Village staff would utilize the tow provision. Attorney Stewart and the Board discussed the ordinance, with input from Director Mason and Police Chief Hoey.

Motion to approve Item C by Trustee Frost, seconded by Trustee Sandoval.

Vote on Motion:

5 – ayes (Garcia, O’Sullivan, Sandoval, Frost, and Skillman)

0 – nay

2 – absent (Malone and Vela)

Motion passed.

Item F which was removed from the Consent Agenda.

- F. Approval of a Special Event Temporary Liquor License and Fee Waiver Request, Fall Fest, September 25, 2021

Trustee O’Sullivan recused himself from the matter, and exited the room at 7:24 pm.

Motion to approve Item F by Trustee Frost, seconded by Trustee Garcia.

Vote on Motion:

5 – ayes (Garcia, O’Sullivan, Sandoval, Frost, and Skillman)

0 – nay

2 – absent (Malone and Vela)

Motion passed.

Trustee O’Sullivan reentered the room at 7:25 pm.

TRUSTEE AND COMMITTEE REPORTS

Trustee Garcia had the following report:

- He mentioned that this year is Otto Engineering’s 60th anniversary and congratulated them.
- He said there is an American Civic Volunteer Award and he is looking into nominating Maggie and Jose Rivera due to their work with COVID-19 vaccination clinics.
- He thanked Police Chief Hoey and Fire Chief Schilling for their departments’ quick responses to a recent matter.
- He reminded drivers that it is illegal to turn left on Lincoln Avenue when driving southbound on IL Route 31.
- He said he has been in contact with a person who is interested in potentially building a hotel in Carpentersville. Trustee Garcia asked that staff continue to work on getting contact information for the new group who purchased the property at Spring Hill Mall.

Trustee O’Sullivan had the following report:

- He also gave kudos to both the Police and Fire Departments.

Trustee Sandoval had the following report:

- She discussed the upcoming Fall Fest event on Saturday, September 25th from 9:00am – 10:00pm. She also stated that volunteers are needed for the event.
- She welcomed back all District 300 teachers and students.
- She thanked Public Works staff for their help with the storm cleanup.

Trustee Frost had the following report:

- He said Public Works staff did a fantastic job cleaning up after the storm.
- He congratulated the Finance Department on the GFOA Budget Award for 2020.
- He thanked the two Chiefs and their departments for their prompt communications to him, and also thanked Director Mason and Manager Johnson.
- He alerted staff to a potential code enforcement issue for a property on Huntley Road. He also reminded people to take care of their properties and if they saw any code issues, they could email code@cville.org.
- He reminded people that school is back in session and to be alert and aware of school buses.
- He commented on how many people have been using Carpenter Park lately during the nice weather.

President Skillman had the following report:

- He echoed what the Trustees had to say and that Public Works, Police, and Fire Department

staff were all doing a great job.

CLOSED SESSION – None.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS – None.

ADJOURNMENT

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Sandoval. Voice Vote was unanimous: Aye – 5 (Garcia, O’Sullivan, Sandoval, Frost, and Skillman), Nay – 0, Absent – 2 (Malone and Vela)

The meeting adjourned at 7:38 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk