

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
September 21, 2021**

Board Meeting Location – Village Board Room, Village Hall, 1200 L.W. Besinger Drive, Carpentersville, IL 60110

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Village President Skillman, and Trustees Garcia, Malone, O’Sullivan, Sandoval, and Frost. Trustee Vela was absent. Also present were Village Attorney Brad Stewart, Village Manager Eric Johnson, Village Clerk Kelly Mastera, Fire Chief J.P. Schilling, Police Chief Patrick Hoey, Community Development Director Benjamin Mason, and Senior Code Enforcement Officer Craig Martin.

The Pledge of Allegiance was led by President Skillman.

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –**

President Skillman discussed the Proclamation for Constitution Week, which is the week of September 17-23, 2021.

**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH –** None.

**PUBLIC COMMENT –**

**Speeding in Neighborhoods - Dave Chapman**

Mr. Chapman stated that another resident had started an online petition to address resident concerns regarding speeding in the residential neighborhoods in Carpentersville. Since he had previously served on a Village Board in a nearby community, he wanted to lend his voice to being a middle person between the residents and the Village and Police Department. He stated he would like to hear how the Village plans to address some of the concerns, and hoped the new Police Chief may be willing to have a separate meeting to hear from residents.

**Video Recordings of Board Meetings – Brad McFeggan**

Mr. McFeggan told the Board that he noticed the Village Board meetings are no longer available as recordings online. He stated that he often would watch the meeting recording later in the week when he had time available as a way to keep up on what was going on with the Village. He stated that the recordings make it easier for residents who may not be able to attend in-person meetings to still keep up-to-date on decisions the Board makes. He said if it was a financial issue, there may be other methods to look into which are less expensive. He asked the Board to begin recording and providing the recordings to the public again.

**County Updates - Kane County Board Member/Forest Preserve District of Kane County President Chris Kious**

Mr. Kious provided the Board members with an update on Longmeadow Parkway.

## **CONSENT AGENDA –**

*President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested..*

Motion to approve the Consent Agenda by Trustee O’Sullivan, seconded by Trustee Frost.

- A. Approval of Bills
  - Fiscal Year 2021 Bills List and Payroll Totaling: \$2,148,890.20
- B. A Resolution Designating Kings Road with the Honorary Street Name John V. Skillman Way
- C. A Resolution Approving Entry into a License Agreement with Spring Hill Center for Commerce & Industry Property Owners Association

### **Vote on Motion:**

5 – ayes (Garcia, Malone, O’Sullivan, Sandoval, Frost)

0 – nay

1 – absent (Vela)

1 – abstain (Skillman)

**Motion passed, approved by omnibus vote.**

## **REPORTS OF STAFF –**

### **Administration Update – Manager Eric Johnson**

- He reminded everyone that the Special Events and Parks Commission is hosting Fall Fest this upcoming Saturday, September 25, 2021, with free activities all day long from 9:00am – 10:00pm.
- He updated the Board on the status and criteria for the American Rescue Plan Act (ARPA) funds, and that the Village received its first installment of funding.
- He mentioned that the Village of Algonquin is looking at a development project just north of the Village of Carpentersville along Randall Road. Because there is a potential impact to the Village’s Fire Department response area due to the location, he said Chief Schilling or another representative of the Fire Department will attend a community meeting Algonquin is hosting.
- He mentioned that Director Mason and the Community Development Department is hosting an open house for contractors to discuss the building code updates that will go before the Board for approval later this fall. The open house is September 27, 2021 from 4:00pm to 6:00pm in the Village Board Room.

**OLD BUSINESS** – None.

### **NEW BUSINESS** –

- A. Special Use Permit Revocation Hearing
  - a. Motion to open the public hearing on the proposed revocation by Trustee Garcia, seconded by Trustee Frost.

### **Vote on Motion:**

6 – ayes (Garcia, Malone, O’Sullivan, Frost, Sandoval, and Skillman)

0 – nay

1 – absent (Vela)

**Motion passed.** The public hearing opened at 7:18 p.m.

- b. Attorney Stewart had Director Mason swear that he would tell the truth and provide accurate statements. Director Mason provided an overview of the Special Use permit process and the subsequent permit previously issued to Norman John at 18 N. Western Avenue, along with the current issues and noncompliance with the special use permit.
- c. Recognition of persons desiring to be heard. At 7:30 p.m, business owner Norman John presented his argument for why his special use permit should not be revoked by the Board.
- d. The Board members held a brief discussion. Trustee O’Sullivan motioned to direct staff to prepare an ordinance amending Ordinance 18-24 to add the following conditions to the existing Special Use Permit, for the next 6 months (effective September 21, 2021):
  - 1. No more than 3 property owner-owned vehicles (2 trucks, 1 bus) shall be parked at the property and shall be parked behind the building from the perspective of looking from Route 31, excepting only other vehicles that are there incidental to performing work to address code violations, such as contractors’ vehicles;
  - 2. No additional code violations will occur relating to the property;
  - 3. The only individuals that shall be permitted to have access to the interior of the building on the property shall be the Owner and their Contractors for the express purpose of resolving the code violations;
  - 4. Occupancy of the building must be attained within the 6 months; and
  - 5. Failure to meet the additional conditions, including without limitation the condition that no further violations occur, will result in the automatic revocation of the Special Use Permit.

Trustee Garcia seconded the motion.

**Vote on Motion:**

- 5 – ayes (Garcia, Malone, O’Sullivan, Sandoval, and Skillman)
- 1 – nay (Frost)
- 1 – absent (Vela)

**Motion passed.**

- e. Trustee Garcia motioned to close the public hearing, seconded by Trustee Sandoval. The public hearing opened at 8:12 p.m.

**TRUSTEE AND COMMITTEE REPORTS**

**Trustee Sandoval had the following report:**

- She said she hoped to see everyone at Fall Fest this upcoming Saturday, and that another activity that has been added is axe throwing between 12:00pm – 3:00pm.

**Trustee Frost had the following report:**

- He told both Chiefs a great job on the 9/11 Ceremony last Saturday. He said it was well put together.
- He said Frank Scarpelli gave him the idea for the street sign naming in honor of the late President Skillman, current President John Skillman's father who recently passed away.

**Trustee Garcia had the following report:**

- He thanked both Chiefs for the 9/11 event.
- He urged everyone to get out and enjoy Fall Fest while the weather is still nice.
- He said he also had the idea to have a street named in late President Skillman's honor, only to find out another Trustee had the same idea and the process was already in motion. He said he was proud to be on a Board that has similar ideas and gets moving on them right away.

**Trustee Malone had no report.**

**Trustee O'Sullivan had the following report:**

- He also echoed the great job on the 9/11 memorial.
- He thanked Trustee Sandoval for all the hard work that she has put in leading up to Fall Fest.
- He took time to explain further about the Bill of Rights and reminded people that their rights are balanced with responsibilities people have to each other.

**President Skillman had the following report:**

- He thanked the Police and Fire Departments for their planning and involvement with the 9/11 Ceremony.
- He also thanked everyone for the street name in honor of his father, who was very involved in the Village as an employee and then on the Board.
- He reminded the Board and thanked them for helping to continue to move the Village forward and doing bigger and better things.

**CLOSED SESSION** – None.

**DISCUSSION CONCERNING OTHER VILLAGE BUSINESS** –

Trustee Malone said he has something to discuss, but will bring it up at an upcoming meeting.

**ADJOURNMENT**

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Malone. Voice Vote was unanimous: Aye – 6 (Garcia, Malone, O'Sullivan, Sandoval, Frost, and Skillman), Nay – 0, Absent – 1 (Vela).

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

**Kelly Mastera**

Kelly Mastera, Village Clerk