

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
October 5, 2021**

Board Meeting Location – Village Board Room, Village Hall, 1200 L.W. Besinger Drive, Carpentersville, IL 60110

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Village President Skillman, and Trustees Garcia, Malone, O’Sullivan, Frost, and Vela. Trustee Sandoval was absent.

The Pledge of Allegiance was led by President Skillman.

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –

President Skillman discussed the Proclamation for Fire Prevention Week, October 3-9, 2021.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH –

- A. Appointment of Michael Gillette as a Member of the Board of Fire and Police Commissioners for a Term Ending July 2023
- B. Appointment of Melissa Hernandez as a Member of the Business Development Commission for a Term Ending May 2024

Motion to combine A. & B. Appointments and approve the Appointments by Trustee Garcia, seconded by Trustee O’Sullivan.

Vote on Motion:

6– ayes (Garcia, O’Sullivan, Sandoval, Frost, Vela, and Skillman)

0 – nay

1 – absent (Sandoval)

Motion passed.

PUBLIC COMMENT –

Kyle Lindley re: Self-Storage Tax

Mr. Lindley came on behalf of his business Carpentersville Self-Storage to voice his opposition to the self-storage tax that the Village Board would be voting on tonight.

CONSENT AGENDA –

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. Trustee Malone requested that Item F. be removed.

Motion to approve the Consent Agenda except Item F by Trustee Garcia, seconded by Trustee Frost.

- A. Approval of Bills
- Fiscal Year 2021 Bills List and Payroll Totaling: \$1,782,694.60
- B. Approval of Minutes
- Regular Board Meeting Minutes from August 17, 2021
- Special Board Meeting Minutes from August 21, 2021
- C. An Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village of Carpentersville
- D. A Resolution Accepting a Proposal for Engineering Services Associated with Acquiring Lead Service Line Replacement Agreements with Engineering Enterprises, Inc. of Sugar Grove, Illinois in the Amount of \$141,421.00
- E. An Ordinance Amending Chapter 5.12 of the Carpentersville Municipal Code, as Amended, Regarding the Maximum Number of Liquor Licenses Issued
- F. ~~An Ordinance Amending Title 16 of the “Carpentersville Municipal Code” Regarding C-2 General Commercial Zoning District Permitted Uses and Supplemental Standards, and Granting a Variation for Subdivided Lots that Do Not Abut a Public Street and Approving Preliminary and Final Plat of Subdivision (2411 Randall Road)~~
- G. An Ordinance Creating a New Chapter 3.28 Imposing a New Tax on the Tenant’s Privilege of Renting Non-Residential Real Property for Storage of Personal Property (Self-Storage Facility Rental Tax), and Renumbering Existing Chapter 3.28, Locally Imposed and Administered Tax Rights and Responsibility, as Chapter 3.29
- H. An Ordinance Approving a Planned Unit Development for a Building Addition (97 S. Kennedy Drive)
- I. An Ordinance Amending Ordinance 18-24 for Additional Conditions to the Special Use Permit for a Limousine Rental and Leasing Establishment (18 N. Western Avenue)
- J. An Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village of Carpentersville (Information Technology)

Vote on Motion:

- 6– ayes (Garcia, Malone, O’Sullivan, Frost, Vela, and Skillman)
- 0 – nay
- 1 – absent (Sandoval)

Motion passed, approved by omnibus vote.

REPORTS OF STAFF –

Administration Update – Manager Eric Johnson

- He reminded people that the Audit and Finance Commission would be reviewing the upcoming budget at their next meeting on October 25.
- He mentioned that on October 10th the Police Department would be hosting an Open House from 12:00pm – 4:00pm and that all are welcome.
- He also said that on October 7th the Police Department would be holding a candlelight vigil in recognition of Domestic Violence Awareness month.
- He gave the Special Events and Parks Commission along with Public Works staff kudos for a job well done on Fall Fest.

- He let the Board know that on the agenda for the next meeting they would see a series of Building Code Updates which will be voted on. He said this has been a project that Community Development has been working on.

OLD BUSINESS – None.

NEW BUSINESS –

Item F had previously been removed from the Consent Agenda.

- F. An Ordinance Amending Title 16 of the “Carpentersville Municipal Code” Regarding C-2 General Commercial Zoning District Permitted Uses and Supplemental Standards, and Granting a Variation for Subdivided Lots that Do Not Abut a Public Street and Approving Preliminary and Final Plat of Subdivision (2411 Randall Road)

Trustee Malone discussed the proposed use of this area for a self-storage business and his concerns about it. Community Development Director Benjamin Mason provided a brief history on the vacant building and the various attempts over the last nine or so years to attract other retailers to the spot, which had not proved to be successful. He explained the differences in zoning standards. The Board members discussed further details about the proposal.

Motion to approve Item F by Trustee Garcia, seconded by Trustee Frost.

Vote on Motion:

- 5 – ayes (Garcia, O’Sullivan, Frost, Vela, and Skillman)
- 1 – nay (Malone)
- 1 – absent (Sandoval)

Motion passed.

TRUSTEE AND COMMITTEE REPORTS

Trustee Vela had no report.

Trustee Frost had the following report:

- He said Fall Fest was a huge success. He thanked Trustee Sandoval and Special Events Chairperson Sara Miller, as well as police and fire, for all of their hard work on the event. He said even with other events going on in the local area, there still was a good turn out.
- He wanted to take a moment to recognize his mother-in-law who passed away last Thursday. He said she was a lifelong resident of Carpentersville and that she will be sorely missed.

Trustee O’Sullivan had the following report:

- He echoed Trustee Frost’s thoughts about Fall Fest being a success.
- He expressed his condolences to Trustee Frost on his mother-in-law’s passing.

Trustee Malone had no report.

Trustee Garcia had the following report:

- He also echoed what the others said about Fall Fest and extended his thanks to Police, Fire, and Public Works employees. He also said he heard good feedback about the event from one of the bands.
- He stated that Jose and Maggie Rivera recently were honored as “Volunteers of the Year” by the Chamber of Commerce.

President Skillman had the following report:

- He also thanked everyone for the success of Fall Fest, especially Trustees Vela and Sandoval, as well as Chairperson Miller. He said that Public Works also does a ton of work behind the scenes for these types of special events and wanted to thank them. He also thanked Police and Fire staff.
- He said the Board will be reviewing the budget for upcoming year, which will include what is allotted to the Special Events and Parks Commission.
- He expressed his condolences to Trustee Frost on the loss of his mother-in-law, and said she had been a great woman who lived in Old Town for about 60 or 70 years.

CLOSED SESSION – None.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS – None.

ADJOURNMENT

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee O’Sullivan. Voice Vote was unanimous: Aye – 6 (Garcia, Malone, O’Sullivan, Frost, Vela, and Skillman), Nay – 0, Absent – 1 (Sandoval).

The meeting adjourned at 7:28 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk