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Virtual Inspection Guidelines

The following are a set of guidelines for the Village of Carpentersville Community Development’s virtual inspections. State and federal guidelines for Covid-19 social distancing practices should always be followed.

Please note that not all permits may be eligible for virtual inspections. Reference the type of permit below for eligible permits. Non-eligible permits may still be performed by an on-site inspection. Please call our permit counter with any questions. (847) 551-3478

<p>Eligible Permits:</p> <ul style="list-style-type: none"> • Solar Panels • Interior alterations (without any plumbing work) • HVAC replacement • Interior electric or HVAC work 	<p>Non-Eligible Permits:</p> <ul style="list-style-type: none"> • Roof • Siding • Fence • Driveway • Concrete or flatwork pre-pour
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Minimum requirements for virtual inspection:

- Access to all areas of construction, while still following state and federal guidelines for Covid-19.
- A working phone, tablet, or computer, with camera and microphone.
- Email access with the ability to send .pdf and .jpeg files.
- Ability to live stream images from construction location using Facetime or Zoom Video.

Actual procedure for virtual inspection will vary based on type of permit. Instructions will be sent to applicant prior to virtual inspection based on type of permit. Every effort will be made to try to complete the inspection virtually, however, the Village cannot guarantee that a virtual inspection will be satisfactory for all listed eligible permits.

General instructions are as follow:

- The virtual inspection will begin outside, in front of the property address.
- All documents from approved permit must be on-site for virtual inspection.
- Items that may be needed: measuring tape, flashlight, screwdrivers, and GFCI outlet tester.