

VILLAGE OF CARPENTERSVILLE  
CONTRACT/PROPOSAL FOR THE  
2016 CONTRACTUAL GROUNDS MAINTENANCE

Full Name of Bidder: BONKOSKI LAWN CARE ("Bidder")

Principal Office Address: 609 MADISON ST., DUNDEE, IL.

Local Office Address: 609 MADISON ST., DUNDEE, IL.

Contact Person Jim Bonkoski Telephone Number 847-525-7428

e-mail Address Jim@BonkoskiLawnCare.com

TO: Village of Carpentersville Public Works ("Village")  
1075 Tamarac Drive  
Carpentersville, Illinois 60110  
Attention: **Bob Cole**  
**Director of Public Works**

*Bidder warrants and represents that Bidder has carefully examined the specifications described below and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. NONE [if none, write "NONE"], which are securely stapled to the end of this Contract/Proposal*

1. **Work Contract/Proposal**

A. **Contract and Work.** If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract/Proposal and the Village's written notification of acceptance in the form included in this bound set of documents, all of the following, all of which is herein referred to as the "**Work**":

1. **Labor, Equipment, Materials, and Supplies.** Provide, perform, and complete, in the manner specified and described in this Contract/Proposal, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for the performance of contractual grounds maintenance during 2016 and any year extended after at the "Locations" set forth in Exhibit A – Scope of Work.
2. **Insurance.** Procure and furnish all insurance certificates and policies of insurance specified in this Contract/Proposal;
3. **Taxes.** Pay all applicable federal, state, and local taxes;
4. **Miscellaneous.** Do all other things required of Bidder by this Contract/Proposal.
5. **Quality.** Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with the standards of recognized professional firms in performing

Work of a similar nature, in full compliance with, and as required by or pursuant, to this Contract/Proposal, and with the greatest economy, efficiency, and expedition consistent therewith, with only new, undamaged, and first quality equipment, materials, and supplies.

- B. Performance Standards. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that all Work shall be fully provided, performed, and completed in accordance with the Scope of Work.
- C. Responsibility for Damage or Loss. Bidder proposes, and agrees, that Bidder shall be responsible and liable for, and shall promptly and without charge to the Village repair or replace, any damage done to, and any loss or injury suffered by, the Village, the Work, the Work Site, or other property or persons as a result of the Work.
- D. Inspection/Testing/Rejection. The Village shall have the right to inspect all or any part of the Work and to reject all or any part of the Work that is, in the Village's judgment, defective or damaged or that in any way fails to conform strictly to the requirements of this Contract/Proposal. The Village, without limiting its other rights or remedies, may require correction or replacement at Bidder's cost, perform or have performed all Work necessary to complete or correct all or any part of the Work that is defective, damaged, or nonconforming and charge Bidder with any excess cost incurred thereby, or cancels all or any part of any order or this Contract/Proposal. Work so rejected may be returned or held at Bidder's expense and risk.

## 2. Contract/Proposal Price

If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit, taxes, contributions, premiums, and compensation to all subcontractors and suppliers, the compensation set forth in the Schedule of Prices attached to, and by this reference made a part of, this Contract/Proposal as **Exhibit B**.

### A. Basis for Determining Prices

It is expressly understood and agreed that:

1. All prices stated in the Schedule of Prices in Exhibit B are firm and shall not be subject to escalation or change;
2. The Village is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Schedule of Prices in Exhibit B, and that all claim or right to claim any additional compensation by reason of the payment of any such tax is hereby waived and released;
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work are included in the Schedule of Prices in Exhibit B.

### B. Time of Payment

It is expressly understood and agreed that all payments shall be made in accordance with the following schedule contained within Exhibit A.

All payments may be subject to deduction or set off by reason of any failure of Bidder to perform under this Contract/Proposal. Each payment shall include Bidder's certification of the value of, and partial or final waivers of lien covering, all Work for which payment is then requested and Bidder's certification that all prior payments have been properly applied to the payment or reimbursement of the costs with respect to which they were paid.

### **3. Contract/Proposal Time; Renewal**

- A. **Contract/Proposal Time.** If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall be willing and able to commence the Work within 10 days following the Village's acceptance of this Contract/Proposal provided Bidder shall have furnished to the Village all insurance certificates and policies of insurance specified in this Contract/Proposal. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall perform the Work diligently and continuously until all Work is completed. This Contract/Proposal shall expire on April 30, 2016, unless renewed by the Village pursuant to Section 3.B of this Contract/Proposal.
- B. **Renewal.** The Village may, in its sole discretion, renew this Contract/Proposal for up to three one-year renewal terms by providing written notice of renewal to Bidder at least 120 days after expiration of the then-current term or renewal term. In the event that the Village renews this Contract/Proposal pursuant to this Section 3.B, the Contract/Proposal Price set forth in Section 2 of this Contract/Proposal, as that Contract/Proposal Price may be amended from time to time pursuant to this Contract/Proposal, shall be adjusted by the same percentage as the percentage change in the Consumer Price Index for the Chicago-Gary-Kenosha statistical area during the year preceding the date of the Village's notice of renewal.

### **4. Financial Assurance**

- A. **Insurance.** If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall provide certificates of insurance evidencing the minimum insurance coverage and limits set forth below within 10 days following the Village's acceptance of this Contract/Proposal. Such policies shall be in form, and from companies, acceptable to the Village. The insurance coverage and limits set forth below shall be deemed to be minimum coverage and limits and shall not be construed in any way as a limitation on Bidder's duty to carry adequate insurance or on Bidder's liability for losses or damages under this Contract/Proposal. The minimum insurance coverage and limits that shall be maintained at all times while providing, performing, or completing the Work are as follows:

#### **1. Workers' Compensation and Employer's Liability**

The following limits shall not be less than:

Worker's Compensation:	Statutory
Employer's Liability:	\$500,000 ea. accident-injury
	\$500,000 ea. employee-disease
	\$500,000 disease-policy

Such insurance shall evidence that coverage applies to the State of Illinois.

2. Comprehensive Motor Vehicle Liability

Limits for vehicles owned, non-owned or rented shall not be less than:  
\$1,000,000 Bodily Injury and Property Damage Combined Single Limit

3. Comprehensive General Liability

Limits shall not be less than:  
\$1,000,000 Bodily Injury and Property Damage Combined Single Limit.

Coverage is to be written on an "occurrence" basis.

Coverage to include:

- Premises Operations
- Products/Completed Operations
- Independent Contractors
- Personal Injury (with Employment Exclusion deleted)
- Broad Form Property Damage Endorsement
- "X," "C," and "U"
- Contractual Liability

Contractual Liability coverage shall specifically include the indemnification set forth below.

4. Umbrella Liability

Limits shall not be less than:  
\$2,000,000 Bodily Injury and Property Damage Combined Single Limit.

This Policy shall apply in excess of the limits stated in 1, 2, and 3 above.

B. Indemnification. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall indemnify, save harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance of, or failure to perform, the Work or any part thereof, or any failure to meet the representations and warranties set forth in Section 6 of this Contract/Proposal.

C. Penalties. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance of, or failure to perform, the Work or any part thereof.

## 5. Firm Contract/Proposal

All prices and other terms stated in this Contract/Proposal are firm and shall not be subject to withdrawal, escalation, or change provided the Village accepts this Contract/Proposal within 45 days after the date this sealed Contract/Proposal is opened.

## 6. Bidder's Representations and Warranties

In order to induce the Village to accept this Contract/Proposal, Bidder hereby represents and warrants as follows:

- A. The Work. The Work, and all of its components, shall strictly conform to the requirements of this Contract/Proposal, including, without limitation, the performance standards set forth in Subsection 1B of this Contract/Proposal; shall be performed in a manner consistent with the degree of care and skill ordinarily exercised by reputable contractual grounds maintenance contractors currently operating under similar circumstances in the Chicago metropolitan region; and shall be fit, sufficient, and suitable for the purposes expressed in, or reasonably inferred from, this Contract/Proposal. The warranties expressed herein shall be in addition to any other warranties expressed or implied by law, which are hereby reserved unto the Village.
- B. Compliance with Laws. The Work, and all of its components, shall be provided, performed, and completed in compliance with, and Bidder agrees to be bound by, all applicable federal, state, and local laws, orders, rules, and regulations, as they may be modified or amended from time to time, including without limitation; statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification; and any statutes regarding safety or the performance of the Work. Further, Bidder shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act during the course of the work.
- C. No Conflicts of Interest. To the best of Bidder's knowledge, (1) no elected or appointed Village official, employee or agent has a personal financial interest in the business of the Bidder or in this Contract/Proposal, or has personally received payment or other consideration for this Contract/Proposal; (2) as of the date of this Contract/Proposal, neither Bidder nor any person employed or associated with Bidder has any interest that would conflict in any manner or degree with the performance of the obligations under this Contract/Proposal; and (3) neither Bidder nor any person employed by or associated with Bidder shall at any time during the term of this Contract/Proposal obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Contract/Proposal.
- D. Not Barred. Bidder is not barred by law from contracting with the Village or with any other unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate Revenue Act, its liability for the tax or the amount of tax, as set forth in 65 ILCS 5/11-42.1-1; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.

- E. Qualified. Bidder has the requisite experience, ability, capital, facilities, organization, and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above.

## 7. Acknowledgements

In submitting this Contract/Proposal, Bidder acknowledges and agrees that:

- A. Reliance. The Village is relying on all warranties, representations, and statements made by Bidder in this Contract/Proposal.
- B. Reservation of Rights. The Village reserves the right to reject any and all proposals, reserves the right to reject the low price proposal, and reserves such other rights as are set forth in the Instructions to Bidders.
- C. Acceptance. If this Contract/Proposal is accepted, Bidder shall be bound by each and every term, condition, or provision contained in this Contract/Proposal and in the Village's written notification of acceptance in the form included in this bound set of documents.
- D. Remedies. Each of the rights and remedies reserved to the Village in this Contract/Proposal shall be cumulative and additional to any other or further remedies provided in law or equity or in this Contract/Proposal.
- E. Time. Time is of the essence in the performance of all terms and provisions of this Contract/Proposal and, except where stated otherwise references in this Contract/Proposal to days shall be construed to refer to calendar days and time.
- F. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by the Village, whether before or after the Village's acceptance of this Contract/Proposal; nor any information or data supplied by the Village, whether before or after the Village's acceptance of this Contract/Proposal; nor any order by the Village for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part. of the Work by the Village; nor any extension of time granted by the Village; nor any delay by the Village in exercising any right under this Contract/Proposal; nor any other act or omission of the Village shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Work, nor operate to waive or otherwise diminish the effect of any representation or warranty made by Bidder; or of any requirement or provision of this Contract/Proposal; or of any remedy, power, or right of the Village.
- G. Severability. It is hereby expressed to be the intent of the parties to this Contract/Proposal that should any provision, covenant, agreement, or portion of this Contract/Proposal or its application to any Person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Contract/Proposal and the validity, enforceability, and application to any Person or property shall not be impaired thereby, but the remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Contract/Proposal to the greatest extent permitted by applicable law.

- H. Amendments and Modifications. No amendment or modification to this Contract/Proposal shall be effective until it is reduced to writing and approved and executed by the corporate authorities of the parties in accordance with all applicable statutory procedures.
- I. Assignment. Neither this Contract/Proposal, nor any interest herein, shall be assigned or subcontracted, in whole or in part., by Bidder except upon the prior written consent of the Village.
- J. Governing Law. This Contract/Proposal shall be governed by, construed and enforced in accordance with the internal laws, but not he conflicts of laws rules, or the State of Illinois.

DATED this 25<sup>th</sup> day of MARCH, 2016

**BIDDERS STATUS**

Bidder's Status:  ILLINOIS Corporation  
(State)

\_\_\_\_\_ Partnership  
(State)

\_\_\_\_\_ Individual Proprietor  
(State)

Bidder's Name: BONKOSKI LAWN CARE

Doing Business As (if different): \_\_\_\_\_

Signature of Bidder or Authorized Agent: 

(corporate seal) Printed Name: JIM BONKOSKI

if corporation) Title/Position: VICE - PRESIDENT

Bidder's Business Address: 609 MADISON ST, DUNDEE, ILLINOIS

Bidder's Business Telephone: 847-844-0281 Facsimile: \_\_\_\_\_

If a Corporation or Partnership, list all Officers or Partners:

NAME	TITLE	ADDRESS
John Bonkoski	PRESIDENT	609 MADISON ST, DUNDEE
Jim Bonkoski	VICE-PRESIDENT	5703 BREZELAND CARPENTERSVILLE
JAN BONKOSKI	SECRETARY	609 MADISON ST DUNDEE



**ACCEPTANCE**

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of the Village of Carpentersville ("**Village**") this 5<sup>th</sup> day of April, 2016.

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the accomplishment of the Work and the compensation therefore and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract/Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by the Village without further notice of objection and shall be of no effect nor in any circumstances binding upon the Village unless accepted by the Village in a written document plainly labeled "Amendment to Contract/Proposal." Acceptance or rejection by the Village of any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

**VILLAGE OF CARPENTERSVILLE**

By: J. Mark Rooney  
**J. Mark Rooney**  
**Village Manager**

4/11/16  
**Date**

## Exhibit A – Scope of Work

### **TECHNICAL SPECIFICATIONS FOR 2016 CONTRACTUAL GROUNDS MAINTENANCE SERVICES FOR PARKS, RIGHT-OF-WAYS, AND VILLAGE OWNED PROPERTIES**

#### **GENERAL OBJECTIVE:**

The primary objective of these Specifications is to define the conditions under which specified turf areas are to be maintained in certain identified public areas and rights-of-ways. Payment will only be issued for work performed.

#### **GROUNDS MAINTENANCE SERVICES:**

**Grass Cutting Frequency.** All Class A sites shall be performed once per week, unless otherwise directed by the Director of Public Works or their designee. All Class B sites shall be performed once every two weeks unless otherwise directed by the Director of Public Works or their designee. All Class C sites shall be performed once every four weeks unless otherwise directed by the Director of Public Works or their designee. All Class D sites shall be performed twice during the duration of the contract unless otherwise directed by the Director of Public Works or their designee. All Class E sites shall be performed once during the duration of the contract unless otherwise directed by the Director of Public Works or their designee. The Village reserves the right to direct Contractor to increase and/or decrease the mowing frequency, as it deems appropriate, and in its best interest and that of the public. These increases or decreases may result in a fluctuation to the total price proposed by Contractor.

**Debris.** All debris including but not limited to paper, cans, bottles, twigs, limbs and other foreign materials that will interfere with mowing operations, including debris along fence lines and shrubs/bushes/hedges, shall be removed by Contractor prior to commencing Work at each site.

**Cutting Heights.** All Class A turf areas shall be cut to heights of 2 to 2 ½ inches during periods of normal weather conditions. During periods of drought conditions all Class A turf areas shall be cut to heights of 2 ½ to 3 inches. All Class B and C turf areas shall be cut to heights of 3 to 3 ½ inches throughout the season. The Village reserves the right to change the heights at which Classes A, B, and C turf areas shall be cut.

**Grass Clippings.** All grass clippings generated at Class A, B, and C sites may remain - provided that no clumps, piles, or windrows of grass clippings remain on the turf areas. In the event that clumps, piles, or windrows of grass clippings remain on the turf areas; Contractor will be asked to remove them. All sites shall be mowed in a manner such that grass clippings are blown away from trees, adjacent roadways, sidewalks, memorials, and parking lots. The Contractor shall clean all paved areas and sidewalks of grass clippings on the same day that work is performed at each site.

**Trimming.** Trimming around the edges of all structures, trees, shrubs, flower beds, fences, fire hydrants, sign posts, light poles, curb lines, sidewalk lines, and other miscellaneous items shall be completed during each mowing.

**Edging.** Sidewalk turf edges at all sites shall be edged with a power edger at least twice per year. The Village reserves the right to determine when the power edging shall occur. The power edging of sidewalk turf edges at Class B and Class C sites is not included within the scope of services to be performed under this Contract.

## **Precautions**

- A. Extreme care must be taken to avoid hitting trees and shrubs/bushes/hedges with mowers and trimming devices.
- B. Caution should be exercised when mowing mounded and/or uneven areas to avoid scalping the turf.
- C. Sections of turf areas at Class A, B, and C sites may be replaced by the Village or Contractors working for the Village during the term of this Contract. Contractor shall be responsible for avoiding these areas until such time as the newly sodded or seeded areas become established.

**Parkway Trees.** All Work performed by contractor must ensure the health and protection of parkway trees that may be adjacent to areas where Work must be completed. Any tree(s) or tree limb(s) broken or damaged by the contractor must be reported to the Village immediately and will be corrected or replaced at the expense of the contractor.

**Mailboxes.** All Work performed by contractor must ensure the protection of mailboxes and any structure intended to serve as a mail receptacle. Any mailbox(s) or structure(s) broken or damaged by the contractor must be reported to the Village immediately and will be corrected or replaced at the expense of the contractor.

**Other Damages.** The contractor must, at its sole cost and expense, repair or replace any other private or public property that is damaged by the performance of the Work, as determined by the Village in its sole discretion, which repair or replacement will include providing all the materials, labor, and equipment necessary to repair, replace, or restore the property to its original state. The Village will not provide a dumpsite for excess material that result from any repairs or replacements performed by the contractor.

**Out-of-the-Ordinary Conditions.** Contractor personnel must report to the Village Points of Contact any hazardous or "Out-of-the-Ordinary" conditions that may affect public safety.

**Continual Service.** The contractor must perform the Work at all of the locations again in the same order as it was previously completed. A cutting schedule shall be provided to the Village by the contractor for approval by the Village. Thereafter, all contractor personnel must follow the cutting schedule. Work must immediately cease if the Village orders a work stoppage.

**Invoicing.** The contractor will invoice The Village on a monthly basis, the sum of all maintenance work completed within that previous month; or in a frequency that is mutually agreed upon in writing between the Contractor and the Village.

**Withholding of Payment.** Payment will only be issued to the contractor for work performed and completed to the satisfaction of the Village. In the event that a location is skipped or Work is not performed to the satisfaction of the Village, payment for those locations will not be processed.

**Days of Work.** Contractor is expected to provide pricing that will not change in the event that Work needs to be performed during any and all weekends, holidays, or observances.

## TECHNICAL SPECIFICATIONS PROPERTY VIOLATION ABATEMENT

### General:

Within the period of May 1 through April 15 of each year, Village of Carpentersville Code Enforcement Officers conduct an average of 112 site visits of residential properties for the purpose of correcting certain code violations. These violations consist of the following:

1. **Grass mowing and weed trimming:** Grass mowing and weed trimming consists of approximately 81% of these code violations.
2. **Trash and rubbish removal:** Trash and rubbish removal consists of approximately 18% of these code violations.
3. **Tree limb and brush removal:** Tree limb and brush removal consists of approximately 1% of these code violations.

### Description of work:

1. **Grass mowing and weed trimming:** The Contractor will be notified by the Department of Community Development with the addresses of properties in need of mowing and trimming. The Contractor will be required to respond within 48 hours of notification. Inclement weather which prevents the safety of the Contractor's employees will be the only allowable justification for non-response. Each property contains approximately 4,000 square feet of mow-able turf. All debris, including but not limited to; paper, cans, bottles, twigs, limbs, and other foreign materials that will interfere with mowing operations, including debris along fence lines and shrubs/bushes/hedges, shall be removed prior to mowing. The height of the grass will be between 12 to 18 inches. Grass is to be cut to a height of 2 to 2 ½ inches. Trimming will be required around the edges of all structures, trees, shrubs, flower beds, fences, fire hydrants, sign posts, light poles, curb and sidewalk, and driveway lines during mowing. All grass clippings will be *removed* from the property and disposed of. All hard surfaces such as sidewalks, service walks and driveways shall be swept or blown free of clippings.
2. **Trash and rubbish removal:** The Contractor will be notified by the Department of Community Development with the address of the property in need of trash and rubbish removal. The Contractor will be required to respond within 48 hours of notification. Inclement weather that adversely impacts the safety of the Contractor's employees will be the only allowable justification for non-response. This work can involve removing discarded household items, rubbish, trash, and similar refuse that may have been removed from a house and placed in a driveway or garage collection area following an eviction or abandonment. This work involves loading items and removing them from the property and transporting them to Village owned dumpsters located at a location near the Public Works Building at 1075 Tamarac Dr.
3. **Tree limb and brush removal:** The Contractor will be notified by the Department of Community Development with the address of the property in need of tree limb and brush removal. The Contractor will be required to respond within 48 hours of notification. Inclement weather that adversely impacts the safety of the Contractor's employees will be the only allowable justification for non-response. This work involves minor trimming and removal of overhanging branches, overgrown shrubs, and/or similar vegetative matter. All loose limbs and branches shall be removed from the property and disposed of by the Contractor.

4. **Disposal:** All materials collected as a result of performing the Work under this Contract shall be disposed of by the contractor using The Village's disposal facility.
5. **Equipment:** The Contractor will have commercial grade equipment capable of mowing and trimming a combination of grass and weeds up to 18" high and of removing clippings, household items, trash, rubbish, limbs, and branches from the property.
6. **Invoicing:** Invoices will be submitted within (5) working days following the completion of work. Invoices will indicate the address of work completed, number of hours worked, hourly cost, and total due. The Village will only pay for sites that have been mowed by the Bidder who has been awarded this agreement. The schedule of sites does not necessarily determine when the contractor is paid. Payment will only be issued for work performed.

### Village Points of Contact

The Village has established a list of primary contacts for the contractor to utilize during the execution of this contract in order to complete the Work. Bidders are required to provide contact information for a primary contact and two alternate contacts to serve as chief communicators between the contractor and the Village throughout the duration of this contract.

Contractual Grounds Maintenance  
 Bob Cole, Director of Public Works  
 Office: (224) 293-1600  
 Mobile: (847) 344-1973  
 Email: [bcole@vil.carpentersville.il.us](mailto:bcole@vil.carpentersville.il.us)

Alternate: Kevin Gray, Asst. Director of Public Works/Village Engineer  
 Office: (224) 296-1613  
 Mobile: (847) 707-6426  
 Email: [kgray@vil.carpentersville.il.us](mailto:kgray@vil.carpentersville.il.us)

### Contractor Points of Contact

#### Primary Contact

Name and Title: Jim Bonkoski, V-P  
 Office: 847-844-0281  
 Mobile: 847-525-7428  
 Email: Jim@BONKOSKI.LAW.N.CARE.COM

#### Alternate 1

Name and Title: John Bonkoski, PRES.  
 Office: 847-844-0281  
 Mobile: 847-845-8534  
 Email: J.BONKOSKI@SBCGLOBAL.NET

#### Alternate 2

Name and Title: JAN BONKOSKI, SEC.  
 Office: 847-844-0281  
 Mobile: 847-845-6704  
 Email: J.BONKOSKI@SBCGLOBAL.NET

## Locations Descriptions and Price Schedule

The following table titled "Locations" shall be used to determine the lowest responsive bidder. It is the responsibility of the bidder to know and understand all site locations. If needed, the Department of Public Works can be contacted to provide further clarification before bids are submitted. It is advised that the contractor consults the provided Google Earth ".kmz" file for detailed site locations.

### **BID SCHEDULE FOR PARKS, RIGHT OF WAYS AND VILLAGE OWNED PROPERTIES 'Class A' Sites**

Site #	Class 'A' Sites - (26 Weekly Mows/Trims or Misc. Tasks From May 1 <sup>st</sup> to October 31, 2016)	Cost Per Mowing	Cost Per Season
A1	50 Silverstone Dr. (Water Tower).	30	780
A2	South side Helm Rd. from Papoose Rd. to Sioux Ave.	20	520
A3	Southwest corner of Rt 25 & Northlake Pkwy. (Top of detention basin & lot east of detention basin).	20	520
A4	North side of Rt. 68 from Morningside Ln. to Wakefield Dr. and small circle at intersection of Rt. 68 and Morningside Ln.	20	520
A5	Island on Morningside Cir.	20	520
A6	Southeast corner lot on Wakefield Dr. & Morningside Ln. (Lot extends to Rt. 68).	38	988
A7	All islands on Wakefield Dr. from Rt. 68 to Bristol Cir.	20	520
A8	339 Polk Ave. (Lift Station). Both sides of service road to lift station.	20	520
A9	Lot between 203 and 305 Tee Ln.	15	390
A10	Corner of Tee Ln. and Tee Rd.	15	390
A11	Argon Detention Basin (Located 6/10 of a mile west of Rt. 25, south of Lake Marion Rd. Basin is approx. 1.25 acres.	45	1170
A12	1400 S Kennedy Dr. (Rt. 25) (Water Tower)	-0-	-0-
A13	300 Williams Rd. (West corner of Kings Rd. and Williams Rd.)	27	702
A14	Queens Ct. (East curve).	20	520
A15	1600 Sacramento Dr.	20	520
A16	2.5 acre parcel behind 413-425 Tulsa Ave.	60	1560
A17	Keith Andres Park entrances (off of Sacramento Dr.)	35	910
A18	North side of Lake Marian Rd. from Rt. 25 to approx. 100 feet west of Tulsa Ave., and small plot in front of Fire Station #2	28	728
A19	15 Lake Marian Rd.	20	520
A20	220 Lake Marian Rd. (Water Treatment Facility).	55	1430
A21	1200 L.W. Besinger Dr. (Village Hall).	55	1430
A22	Open field behind 1200 L.W. Besinger Dr., to include mowing in and around the Community Garden Plots	45	1170
A23	Southwest corner of Maple Ave. and Wilmette Ave.	20	520
A24	North side of Maple Ave. from Wilmette Ave. to Cross Container Co. driveway (400 Maple Ave.)	30	780
A25	1070 Tamarac Dr. (Wastewater Treatment Facility).	65	1690
A26	1075 Tamarac Dr. (Public Works Facility).	45	1170
A27	Brooke St. from dead end to Maple Ave. includes trimming the southeast corner of Brooke Street and Carpenter Blvd.	20	520
A28	Carpenter Park and ball field south of Carpenter Park.	275	7150
A29	SITE REMOVED FROM SCOPE OF WORK	N/A	N/A
A30	213 Spring St. (Fire Station #1) rear yard and all property on south side of Spring St. west to Washington St.	55	1430

A31	148 S. Washington St. (Lift Station).	20	520	
A32	McNamee Park (on Washington St.) south to Village limits.	20	520	P
A33	North and South Triangle Park	30	780	P
A34	Jack Hill Park (on S Lincoln Ave.) to southern Village limits.	20	520	D
A35	Corner of S Lincoln Ave. and Hillside St. south to Village limits (Across from Jack Hill Park).	15	390	
A36	Main St. hill - both sides between Main St. bridge and Western Ave. (Rt. 31). (Includes corner by Old Town sign).	25	650	
A37	118 Tay River Dr. (Both sides of service road and booster station site east of property line).	20	520	
A38	Southside of Huntley Rd. from Elm Ave. to Tartans Dr.	45	1170	
A39	North side of Huntley Rd. from Harbor Dr. to Inlet Dr.	35	910	
A40	645 N. Western Ave. ("Raceway Woods" Entrance)(Only maintain entrance area and area around tower).	30	780	P
A41	17 N 208 Rt. 31 (Both sides of service road and water tank site). (Behind Mahoney Law Office).	30	780	
A42	5000 Sleepy Hollow Rd. (Fire Station #3 and salt dome area). Mow all grass areas.	125	3250	
A43	South side of Miller Rd. (both sides of sidewalk) from Huntley Rd. to where sidewalk ends southwest of Providence Dr.	35	910	
A44	3000 Randall Rd. (Both sides of service road and water tower site behind Menard's).	30	780	
A45	North side of Rt. 68 from Golfview Ln. to approximately 950ft east, to chain link service gate entrance, to golf course maintenance bld.	30	780	
A46	Lot on the NE corner of Austin Ave. where the sidewalk leads into the ravine. Mow from the curb to the tree line and from the light pole to the utility pole.	30	780	
	<b>Total Cost of 'Class A' Sites (Per Season)</b>		<b>43,628</b>	

**Class 'A' Additional Mowing Requirement**

Class 'A' sites which are in high traffic areas require the commencement of seasonal service three weeks earlier than the other sites and therefore require an additional three (3) mowings. These sites, and only these sites, must be mowed commencing April 11, 2016. The prices in the below table are only for these three additional mowings.

Site #	Class 'A' Sites - (3 additional Weekly Mows From April 11 to May 1, 2016)	Total Cost for Three Additional Mowings
A20	220 Lake Marian Rd. (Water Treatment Facility).	165
A21	1200 L.W. Besinger Dr. (Village Hall).	165
A22	Open field behind 1200 L.W. Besinger Dr.	135
A25	1070 Tamarac Dr. (Wastewater Treatment Facility).	195
A26	1075 Tamarac Dr. (Public Works Facility).	135
A28	Carpenter Park and ball field south of Carpenter Park.	825
A30	213 Spring St. (Fire Station #1) rear yard and all property on south side of Spring St. west to Washington St.	165
A32	McNamee Park (on Washington St.) south to Village limits.	60
A33	North and South Triangle Parks (Accessed by Washington St. or Main St.).	90
A34	Jack Hill Park (on S Lincoln Ave.) to southern Village limits.	60
A42	5000 Sleepy Hollow Rd. (Fire Station #3 and salt dome area). Mow all grass areas.	375

2370

Class B' Sites

Site #	'Class B' Sites (13 Bi-Weekly Mows/Trims or Misc. Tasks in May 5, 2016-October 30, 2016)	Cost Per Mowing	Cost Per Season
B1	Both Sides of Rt. 25 from Bolz Rd. to last residential property before Helm Rd, to include telephone pole at 25 and Bolz. This includes weeds leading up to property owner's fence.	180	2340
B2	East side of Rt. 25 from Helm Rd. to approx. 150 feet south of Robin Rd. Includes embankment and weeds leading up to property owner's fence.	95	1235
B3	De-weed all roadway mediums from the corner of Rt. 25 and Rt. 62 to corner of Rt. 25 and Rt. 68.	50	650
B4	East side of Rt. 25 from Ball Ave. south to Rt. 68.	170	2210
B5	Westside of Rt. 25 from Frontage Rd. entrance by Honey Fluff Donut Shop south to Berkley St.	120	1560
B6	Lot west of Rt. 25 and Helm Rd. (Behind La Illusions Bakery). Also trim Rt. 25 guard rail.	20	260
B7	East and west sides of Oakridge Rd. from Maple Ave. to Lake Marian Rd.	40	520
B8	Maple Ave. north and south sides from Oakridge Rd. west to Wilmette Ave.	35	455
B9	Trim west and northwest side of Wilmette Ave. from Maple Ave. to Cleveland Ave.	70	910
B10	Pull weeds from all mulched areas at 1075 Tamarac Dr. (Public Works Facility).	-0-	-0-
B11	Both sides of Williams Rd. from Lord Ave. to Lake Marian Rd.	45	585
B12	North and south sides of Williams Rd. from Wisconsin St. to Washington St	15	195
B13	West side of Cottage Ave. from Maple Ave. to Bill Aldis	15	195
B14	East side of N Lincoln Ave. from Main St. north to Fox River Dr.	20	260
B15	Both sides of N Lincoln Ave. from Fox River Dr. to Rt. 31.	20	260
B16	De-weed roadway mediums on Main St. from Lincoln Ave. to Elm St. including triangle mediums.	20	260
B17	North and south sides of Grandview Dr. from Randall Rd. to Grandview Ct. (far eastern entrance into town homes).	10	130
B18	South side of Binnie Rd. west of Randall Rd. to the start. of privately owned wood fence. The area is between the road and fence.	55	715
B19	Pull weeds from various areas on 5000 Sleepy Hollow Rd. (Fire Station #3). This includes all mulched areas, flag pole sight, and bushes.	-0-	-0-
	<b>Total cost of 'Class B' Sites (Per Season)</b>		<b>12,740</b>



'Class C' Sites

Site #	'Class C' Sites (6 Monthly Mows/Trims or Misc. starts the second week of May, June, July, August, September, and October)	Cost Per Mowing	Cost Per Season
C1	North side of Bolz Rd. from Rt. 25 to Amarillo Dr.	120	720
C2	Trim overgrowth from guard rail on Rt. 25 and Northlake Pkwy across from Bonnie Dundee Golf Course.	10	60
C3	Trim overgrowth from guard rail on Rt. 25 and Berkley St. (near Meineke).	10	60
C4	Trim around guard rails at the corner of Rivers View Dr. and Fox Valley Dr.	10	60
C5	Cut and trim both sides of Williams Rd. from Bolz Rd. to Lake Marian Rd. including intersection at Kings Rd. SE corner of Williams Rd. and Kings Rd intersection must be trimmed 10 feet back of the intersection to allow an unobstructed view of King Rd from Williams Rd	130	780
C6	Both sides of Lake Marian Rd. from Williams Rd. east to Skyline Dr.	145	870
C7	Cleveland Ave. from Wilmette Ave. west to Carpenter St. and from Carpenter St. north 250 feet.	55	330
C8	Southside of Greenwood Ave. from Briarwood Ave. to Oakridge Dr.	10	60
C9	Northeast and northwest corners of Oakridge Dr. and Hawthorne Ln.	15	90
C10	Trim southeast corner of Hawthorne Ln. and Elmwood Dr.	10	60
C11	Corner of Brianwood Ave. and Wilmette Ave.	10	60
C12	Weed-whip weeds on first and second tiers of large wall on Main St. Hill.	-0-	-0-
C13	Both sides of Miller Rd. from Oak Knoll Rd. to Sleepy Hollow Rd.	50	300
C14	Both sides of Old Sleepy Hollow Rd. from Grandview Rd. east to Sawyer Rd.	25	150
C15	North side of Binnie Rd west from Gleneagle Dr. to Village limits.	25	150
C16	Weed-whip bermed area towards the south of 51 S. Grove St. (old fuel station).	45	270
	<b>Total cost of 'Class C' Sites (Per Season)</b>		<b>4020</b>

'Class D' Sites

Site #	'Class D' Sites' (Two occurrences per year – (1) Late June and (1) Early September)	Cost Per Mowing	Cost Per Season
D1	Trim bushes on top tier of wall on Main St. Hill.	150	300
D2	Trim bushes, trees, foliage on the west side of Highland Ave. from the intersection of Highland Ave. and Hillside Street to the intersection of Highland Ave. and S. Lincoln Ave. Also trim bushes, trees, and foliage on the north side of Hillside St. from the intersection of Highland Ave and Hillside St. to the top of the stairs on the concrete path (about 220 feet up the hill)).	150	300
	<b>Total cost of 'Class D' Sites (Per Season)</b>		<b>600</b>

'Class E' Sites

Site #	'Class E' Sites (One Occurrence Per Year, time of Occurrence is italicized)	Cost Per Mowing	Cost Per Season
E1	Trim trees on top tier of wall on Main St. Hill ( <i>Late June</i> ).	150	150
E2	Mulch select areas at 5000 Sleepy Hollow Rd.(Fire Station 3) (3" deep of mulch, contractor should contact Public Works Department for more specifics) ( <i>Mid-May</i> ).		1600
E3	Mulch select areas at 1075 Tamarac Dr. (Public Works Building). The areas to be mulched are the same areas that are highlighted as item B10). (3" deep of mulch, contractor should contact Public Works Department for more specifics) ( <i>Mid-May</i> ).		2500
E4	Trim bushes and trees on the north side of Main St. hill to clear sidewalk for pedestrians ( <i>Late June</i> )	50	50
	<b>Total cost of 'Class E' Sites (Per Season)</b>		<b>4300</b>

**Parks Refuse & Litter Collection May 2 through October 30**

Within Carpenter, Triangle, McNamee and Jack Hill Parks there are approximately 45, 96-gallon garbage cans that need to be emptied on weekends and holidays. The Contractor will provide its own trailer and haul cans that are a minimum of ¼ filled to the Public Works material storage yard located near the Public Works Building on 1075 Tamarac Dr. The cans will then be dumped in a Village provided dumpster. Emptied garbage cans must then be returned to their original locations. In addition, litter within the parks grounds and playground area must be picked up and disposed of. The Garbage can emptying schedule may or may not change at the sole discretion of the Village to coincide with capital construction improvement project schedules.

**2016 Garbage Can Emptying Schedule:**

May	June	July	August	Sept.	Oct.
1	5	3,4	7	4,5	2
8	12	10	14	11	9
15	19	17	21	18	16
22	26	24	28	25	23
29, 30		31			30

Description	Total Cost
Emptying all garbage cans in accordance with the Garbage Can Emptying Schedule.	\$1500

**PROPERTY VIOLATION ABATEMENT**

Description	Hourly Rate (Includes all employees)
Grass Mowing & Weed Trimming, Trash & Rubbish Removal Tree Limb & Brush Removal	\$75

# PROPOSAL WORK SHEET

## Instructions:

1. Insert the annual (total) cost for each proposal item.
2. Provide a total for all cost.

DESCRIPTION	ANNUAL COST
'Class A' Sites (page 18-19)	43,628 ✓
'Additional Class 'A' Sites (page 19)	2,370 ✓
'Class B' Sites (page 20)	12,740 ✓
'Class C' Sites (page 21)	4,020 ✓
'Class D' Sites (page 21)	600 ✓
'Class E' Sites (page 22)	4,300 ✓
Parks Refuse & Litter Collection (page 22)	1,500 ✓
<b>TOTAL ANNUAL COST</b>	<b>\$ 69,158</b>
<b>PROPERTY VIOLATION ABATEMENT</b>	<b>HOURLY RATE</b>
Grass Mowing & Weed Trimming	
Trash & Rubbish Removal	\$75 ✓
Tree Limb & Brush Removal (Page 22)	

**Exhibit B: Schedule of Prices**

**PROPOSAL**

**TO:** The Village of Carpentersville  
Attention: Bob Cole, Director of Public Works  
1075 Tamarac Drive  
Carpentersville, IL 60110

**SUBJECT: 2016 CONTRACTUAL GROUNDS MAINTENANCE**

In conformity with the NOTICE TO BIDDERS, we the undersigned Bidders, having examined the Proposal and Specifications, submit the following bid for furnishing the work specified at the price set for in this BID SCHEDULE:

**CLASS A, A Additional, B, C, D, and E SITES and PARKS REFUSE COLLECTION  
TOTAL ANNUAL COST**

Total Annual Cost (page 24) 69,158 . No and/100s  
Number  
SIXTY-NINE THOUSAND ONE HUNDRED FIFTY-EIGHT . No and/100's  
Written

**PROPERTY VIOLATION ABATEMENT**

Hourly Rate: (pages 24) 75 . No and/100s  
Number  
SEVENTY-FIVE .      and/100's  
Written

IN WITNESS WHEREOF, this Proposal is executed this 25 day of MARCH, 2016.

BONKOSKI LAWN CARE  
(Printed Name of Contractor)  
609 MADISON ST.  
Address  
DUNDEE, IL 60118  
City State Zip  
[Signature]  
Signature of Authorized Representative  
VICE-PRESIDENT 3-25-16  
Title Date

## CONTRACTOR'S EXPERIENCE

### FAILURE TO COMPLY MAY BE CAUSE FOR BID REJECTION

1. Is your business a General Contractor, Sub-Contractor, or Corporation? (Circle one)  
\_\_\_\_\_
2. How many years has your organization been in business?  
\_\_\_\_\_ 17 \_\_\_\_\_
3. How many years' experience in contractual grounds maintenance has your organization had?  
\_\_\_\_\_ 13 \_\_\_\_\_
4. Have you ever failed to complete work awarded to you; if so, where and why?  
\_\_\_\_\_ NO \_\_\_\_\_

### REFERENCES

Organization: VILLAGE of EAST DUNDEE  
Work Performed: GROUNDS | LANDSCAPE MAINTENANCE  
Point of Contact: Jim KELLY  
Phone Number: 847-844-9461  
E-mail: \_\_\_\_\_

Organization: RAGE PROPERTY MANAGEMENT  
Work Performed: GROUNDS | LANDSCAPE MAINTENANCE  
Point of Contact: DON RAGE  
Phone Number: 817-742-4888  
E-mail: RAGEMANAGEMENT@SBCGLOBAL.NET

Organization: MACKS, LLC.  
Work Performed: GROUNDS | LANDSCAPE MAINTENANCE  
Point of Contact: SASCHA CHADWICK, MANAGING MEMBER  
Phone Number: 815-444-0558  
E-mail: MACKSLLC@SBCGLOBAL.NET