

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
December 5, 2017**

The regular meeting of the Village Board of Trustees was called to order at 7:01 p.m. Those present for roll call were Trustees Frost, Humpfer, Lawrence, and Rehberg, and President Skillman. Also present were Village Manager Rooney, Attorney Passman, Fire Chief Schilling, Police Chief Kilbourne, IT Director Goethals, Assistant Finance Director Hanna, Finance Director Desai, HR Director Monteleone, Economic Director Burke, Public Works Director Cole, Assistant Public Works Director Gray, Community Development Director Huber, and Village Clerk Mastera.

Trustee O’Sullivan was absent from tonight’s meeting.

The Pledge of Allegiance was led by President Skillman.

INVOCATION – None.

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –

A. Fire Prevention Week Poster Winners

Chief Schilling explained how this year the Fire Department partnered with Woodman’s and have the kids draw their posters on paper bags. He said that while the winners get to keep their bags, the 1,000+ bags not chosen will be given back to Woodman’s and used to bag people’s groceries. He said a lot of people will be wondering what’s on their bag and then get to see the fire prevention method. Chief Schilling said that another new thing this year is a traveling trophy to be given to the school with the highest participation in the contest amongst kids in the school. He then introduced firefighters Matt Tracy and Tony Ferreiro, and wished Ferreiro a happy birthday.

Tracy awarded the traveling trophy to Jean Washington from Meadowdale Elementary school, which had 89.74%, rounded to 90%, of their enrolled students participate in the contest. Tracy said he believes getting the principals involved will help fuel a bit of friendly competition. He said this year they had a total of 25% of the students from all the schools participate. Before handing out the individual trophies, Sparky the mascot came out.

Ferreiro complimented Tracy on the growth of the educational program. He then announced the various winners:

Fire Prevention Week Poster Winners

Name	Place	Grade	School
Gabriel Martinez Ayala	4 th	K	Parkview
Hilary Gonzalez	3 rd	PK	Meadowdale
Yarik Lopez	2 nd	K	Meadowdale
Esmeralda Mendoza	1 st	PK	Meadowdale
Maritza Hernandez	4 th	1 st	Lakewood
Drake Price	3 rd	1 st	Golfview
Sophia Strauss	2 nd	1 st	Parkview
Isaiah Wolfe	1 st	1 st	Parkview
Ryan Peak	4 th	2 nd	Liberty
Julia Knight	3 rd	2 nd	Liberty
Guadalupe Zagal	2 nd	2 nd	Golfview
Brissia Rivera	1 st	2 nd	Meadowdale
Eliza Janisch	4 th	3 rd	Parkview
Vivian Grant	3 rd	3 rd	Parkview
Aashi Keerthi	2 nd	3 rd	Liberty
Fatima Ayad	1 st	3 rd	Liberty
Lizeth Gavina	4 th	4 th	Lakewood
Alejandra Ordonez	3 rd	4 th	Lakewood
Julie Salcedo	2 nd	4 th	Lakewood
Michelle Zambrano	1 st	4 th	Lakewood
Elizabeth Johnson	4 th	5 th	Meadowdale
Colette Esquivel	3 rd	5 th	Parkview
Eva Mapes	2 nd	5 th	Parkview
Matali Athwale	1 st	5 th	Liberty
Elliot Sanchez	Overall Winner		Parkview

Ferreiro mentioned tonight was also Sanchez’s birthday, and had the audience sing Happy Birthday to him. Chief Schilling thanked everyone for coming out to support the children. He directed everyone that they could go out in the hallway to take pictures.

President Skillman requested a 5 minute recess.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH – None.

PUBLIC COMMENT – None.

CONSENT AGENDA -

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Motion to pass the Consent Agenda by Trustee Humpfer, seconded by Trustee Rehberg.

- A. Approval of Bills
 - Fiscal Year 2017 Bills List Totaling \$934,175.60
- B. Approval of Minutes
 - Regular Board Meeting Minutes from November 21, 2017
- C. An Ordinance Amending Chapter 5.12 of the “Carpentersville Municipal Code,” As Amended, Regarding Class F-2 Local Liquor Licenses

Vote on Motion:

5 – ayes (Burroway, Humpfer, Frost, Lawrence, and Rehberg)

0 – nay

1 – absent (O’Sullivan)

Motion passed, approved by omnibus vote.

REPORTS OF MANAGER AND STAFF – None.

Old Business – None.

New Business –

- A. A Resolution Approving the Village Insurance Package for the Policy Period of January 1, 2018 to January 1, 2019

Motion to pass New Business Item A by Trustee Humpfer. He then asked that items C – L then be packaged together, after review of items A then B. Attorney Passman then clarified that the current motion on the table is for Item A. Trustee Rehberg seconded the motion.

Director Monteleone had given the Trustees a handout with an explanation of the new insurance package. He pointed out that the overall trend from 2014 to 2017 has been a 13% reduction in costs, even though from 2017 to 2018 is a 2% increase.

Rich Stokluska from Gallagher answered Trustee Humpfer’s question about excess worker’s compensation coverage.

Vote on Motion:

5 – ayes (Burroway, Humpfer, Frost, Lawrence, and Rehberg)

0 – nay

1 – absent (O’Sullivan)

Motion passed

- B. An Ordinance Approving the Annual Budget of the Village of Carpentersville, Illinois, for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018

Motion to pass New Business Item B by Trustee Humpfer, seconded by Trustee Rehberg.

Director Desai went through a quick PowerPoint recap of the budget, tax levy, and abatement. He showed the revenues for the various funds, and then the expenditures with a breakdown by function. Desai pointed out an overall tax levy reduction in spite of a reduction in funds from the State of Illinois, along with a new fee on local tax. After there were no questions from the Board, Desai thanked the Board, the Audit & Finance Committee, his department head colleagues, Assistant Director Hanna, and Manager Rooney for all their help.

Vote on Motion:

5 – ayes (Burroway, Humpfer, Frost, Lawrence, and Rehberg)

0 – nay

1 – absent (O’Sullivan)

Motion passed.

Per previous discussion, President Skillman said he’d entertain a single motion for New Business Items C – L at once.

Motion by Trustee Humpfer, second by Trustee Burroway. Trustee Humpfer said these are SSAs and abatements that are individual to specific areas.

- C. An Ordinance Authorizing the Levy and Collection of Taxes For The Corporate and Municipal Purposes of the Village of Carpentersville for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018
- D. An Ordinance Authorizing the Levy and Collection of Taxes In and For the Village of Carpentersville Special Service Area Number One for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018
- E. An Ordinance Authorizing the Levy and Collection of Taxes In and For the Village of Carpentersville Special Service Area Number Two for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018

- F. An Ordinance Authorizing the Levy and Collection of Taxes In and For the Village of Carpentersville Special Service Area Number Twenty-One for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018
- G. An Ordinance Abating the Extension of Taxes for the Series 2008 \$10,000,000 General Obligation Bond Issue
- H. An Ordinance Abating the Extension of Taxes for the Series 2010 A&B \$20,000,000 General Obligation Bond Issue
- I. An Ordinance Abating the Extension of Taxes for the Series 2014 Not To Exceed \$10,000,000 General Obligation Bond Issue
- J. An Ordinance Abating the Extension of Taxes for the Series 2015A Not To Exceed \$16,000,000 General Obligation Bond Issue
- K. An Ordinance Abating the Extension of Taxes for the Series 2015B Not To Exceed \$16,000,000 General Obligation Bond Issue
- L. An Ordinance Abating the Extension of Taxes for the Series 2016 Not To Exceed \$8,300,000 General Obligation Bond Issue

Vote on Motion:

- 5 – ayes (Burroway, Humpfer, Frost, Lawrence, and Rehberg)
- 0 – nay
- 1 – absent (O’Sullivan)

Motion passed.

TRUSTEE AND COMMITTEE REPORTS

Trustee Humpfer had the following report:

- He said they received a proposal from Business Districts Inc. on the Village’s rebranding process. He thinks it’s a good proposal, and asked that if anyone has any questions to let him know, as staff and he are meeting with BDI again. He already has a few questions on which he wants clarifications, plus the listing of Retail Strategies in it. He said then they’ll come back to the Board with a final proposal.

- With the passing of the 2018 budget, he wanted to point out that the Village of Carpentersville pays for waste disposal, whereas there are some nearby towns that do not do that. He said it is a big expense item in the budget, and said it makes it hard to compare tax rates to other towns. He thought the budget discussions in the previous months were really good.

Trustee Lawrence had the following report:

- There were 55 residents who registered for the Holiday Lighting contest. Judging will be this weekend, and the winners will be announced at the December 19th meeting. She said right now several of the Events Committee members are the judges, but in the future they hope to include volunteers from the community.

Trustee Rehberg had no Commission or Trustee report this evening.

Trustee Frost had no Trustee report this evening.

Trustee Burroway was absent from tonight's meeting.

- He said Jelkes Creek Fox River Water Coalition met last night, but he was unable to attend. He likes that there has been participation from both the county and the township.
- The next C4 meeting is on December 14th at 7:00 p.m. at the Public Works building.
- He said great job by everybody regarding the budget. He pointed out that its 2 years in a row for a flat levy and 3 years for the levy coming down. He in particular said thanks to Manager Rooney, Director Desai, and the Finance team.

Trustee O'Sullivan was absent from tonight's meeting.

President Skillman had the following report:

- He said hi to the students from Mr. Skillman's high school class.
- He said the Mayors Council discussed several road projects. He reminded people of the I-90 bus, with the parking at Randall Road and 90. Trustee Humpfer commented there is free wifi on the bus, free parking, and explained where the buses go since he's ridden it several times.
- Yesterday was the start of the 200 year anniversary of the bicentennial celebration for the State of Illinois, and they raised a flag outside of Village Hall.

CLOSED SESSION –

Trustee Rehberg motioned to adjourn to Closed Session, seconded by Trustee Burroway, to discuss **Section 2(c)(1) of Open Meetings Act - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; Section 2(c)(21) of Open Meetings Act - Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.**

Vote on Motion:

5 – ayes (Burroway, Humpfer, Frost, Lawrence, and Rehberg)
0 – nay
1 – absent (O'Sullivan)

Motion passed.

The Board adjourned to Closed Session at 7:44 p.m.

The Board reconvened at 7:59 p.m.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS

TIF Update

Carl Swanson gave a short speech about Trim-Rite, including the background of the company and its history in Carpentersville. He then shared their request for TIF funds, with a proposal that contained three different options within five years.

Jim Jendruczek from Trim-Rite thanked the Board for allowing him to be here. He spoke about why he originally chose Carpentersville for his company, including the affordability of the houses in the community for his workers. He explained about his company's exports of meat to various countries, and what he hopes to see in the future.

Manager Rooney said he was asking the Board for guidance for the staff regarding any financial assistance and structure of the agreement. The Board as a whole gave the direction to Manager Rooney to have staff work on a draft agreement for the next Board meeting on December 19th.

Seizure and Fee Procedure

Attorney Passman said he had previously provided the Board with information related to Illinois state statutes. He said that the village ordinances seem to match the state statutes closely besides needing some simple clarification, and that there are two offenses that are not in our ordinances. The Board discussed whether or not those two other offenses should be included in village ordinances. Chief Kilbourne said he could reach out to Streamwood and possibly Lake County for more information on their practices, per President Skillman's request.

Video Gaming

President Skillman and the Trustees discussed whether or not they should increase the license fees of each video gaming terminal. Clerk Mastera provided the Board with the current fees of Carpentersville, and some research she did on the costs of terminals in other municipalities. The Board decided unanimously to increase the fees to \$500.00 per machine for 2018, and \$750.00 per machine for 2019. Attorney Passman said he will work on drafting an ordinance for them to review at the next Board meeting.

F-2 Liquor License

The Board briefly discussed the supplemental F-2 liquor license and if any changes need to be made to it. They decided to leave the supplemental license as is.

Liquor License Ordinance Regarding Parks

President Skillman discussed that a business owner wished to purchase property, but because it was near a park she would not be allowed a liquor license. Attorney Passman confirmed that was only a village ordinance and not a state law. The Board came to a consensus that the current village ordinance should be revised to take out reference regarding the distance from a park.

Sexual Harassment Policy

Director Monteleone updated the Board regarding necessary updates to the Village's sexual harassment policy due to state legislation. He explained that the Village's policy has been updated for the employees, and that the new legislation requires the Board to pass an ordinance or resolution regarding elected officials. After discussion, the Board came to a consensus that they could pass a resolution, and amend it at a later time if needed. Attorney Passman said he would draft a resolution and should have it for the next meeting.

Otto Land Purchase

Director Burke updated the Board regarding land that Otto Engineering purchased at Carpenter Boulevard and Cleveland Avenue. Assistant Director Gray explained that he met with the developer regarding a redevelopment agreement that had to do with the roads, storm sewers, and sanitary sewers. Director Burke explained that Otto was interested in TIF money. The Board came to a consensus to have staff and Attorney Passman try to get an agreement and other documents drafted for them to review at the December 19th board meeting.

ADJOURNMENT

As there was no further business, Trustee Humpfer motioned to adjourn the meeting, seconded by Trustee Rehberg. Voice vote was unanimous, motion passed.

The meeting adjourned at 9:17 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk