

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
February 5, 2013**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Rehberg, Teeter, Burroway, Schultz, McFeggan, Humpfer and President Ritter. Also present were Village Manager Rooney, Assistant Village Manager Wade, Attorney Rhodes, Police Chief Popp, Assistant Fire Chief Skillman, Public Works Director Cole, Community Development Director Hock, Finance Director Haley, Human Resource Director Mogren and Capital Projects Manager Szydowski.

The Pledge of Allegiance followed.

**INVOCATION**

Pastor Phil Zilinski from Fox Valley Baptist Church provided this evening's Invocation.

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS**

**Recognition of Detective Sergeant Michael Salvaggio for 20 Years of Service with the Carpentersville Police Department**

Police Chief Popp introduced Detective Sergeant Salvaggio and highlighted Sergeant Salvaggio's exemplary career with the Police Department. Amongst many fellow officers and family members, Chief Popp read aloud a plaque recognizing Sergeant Salvaggio's contributions and dedicated service to the community.

**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATHS**

**Appointment of Mr. Keith Hinz to the Carpentersville Fire Pension Board**

Trustee Teeter moved to approve the Appointment of Mr. Keith Hinz to the Carpentersville Fire Pension Board. Trustee Humpfer seconded.

Vote: 6 – ayes (Burroway, Schultz, McFeggan, Humpfer, Rehberg, Teeter) 0 – nay. Motion passed.

**PUBLIC COMMENT**

1. David Poweleit, 5727 Breezeland Road; a resident, who is serving as the Co-coordinator for the Jelke Creek Fox River Watershed Coalition, provided details of the plan that has been implemented with active participation from Village. Mr. Poweleit requested the Board's adoption of the plan and recognition of the Coalition. He distributed information detailing the plan that will greatly benefit the community and is intended to maintain and manage the quality and quantity of water and highlights the efforts by the Coalition to implement the Plan and educate the community.

**CONSENT AGENDA**

President Ritter asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Trustee Humpfer moved to approve **A. Bills for Fiscal Year 2012 - 2013 Totaling \$1,116,632.44; B. Approval of the Minutes from the Special Board Meeting of January 2, 2013; C. Resolution Approving the Release of Certain Executive Session Minutes of the President and Board of Trustees of the**

Village of Carpentersville, IL: D. Ordinance Authorizing Obenauf Auction Services to Dispose of Items of Personal Property Owned by the Village of Carpentersville; and E. Side Letter of Agreement Between the Service Employees International Union – Local 73 (Part-Time Firefighters) and the Village of Carpentersville. Trustee Rehberg seconded.

Vote: 6 – ayes (Schultz, McFeggan, Humpfer, Rehberg, Teeter, Burroway) 0 – nay. Motion passed.

## **REPORTS OF MANAGER, OFFICERS, COMMITTEES AND STAFF**

### **Update on upcoming Improvement Projects**

Capital Projects Manager Szydowski provided an update on the Maple Avenue Road Improvement Project and the Carpenter Park Parking Lot Project. He provided details of the timelines and scope of each project and noted that on this evening's agenda is consideration of a resolution that would approve the Village entering into an agreement with the Illinois Department of Transportation for them to administer the project. The State will handle the letting of the project with the Village becoming actively involved once construction begins sometime in early summer. The Carpenter Park Parking Lot has been approved by Kane County; the project was delayed until Spring, 2013 due to grant funding being delayed by HUD, which is funding half of the project.

Manager Szydowski also noted the 2012 MFT Sidewalk Replacement Program was also delayed until this year due to CDBG Grant funding being delayed from the County similar to the Carpenter Park Parking Lot Project; the streets scheduled to be improved are Hook, Green and Del Rio.

### **Business Development Commission**

Trustee Teeter had the following report from the recent Commission meeting:

- The Commission is gathering a list of businesses that have opened or redeveloped in the past 18 months with focus on obtaining feedback from these businesses on their experience with the development process. This will enable the Commission to determine how the development process has improved that can be used as a marketing tool.

### **Parks Commission**

Trustee Schultz had the following report from the January 28<sup>th</sup> Commission meeting:

- CAMBr had presented two concept plans for the Commission's consideration for the Keith Andres Bike Trails Project with Plan A being approved by the Commission. The development of the trails is still being planned with CAMBr and Alpine Bikes; however, the project will cost CAMBr more money than first anticipated.
- The Commission received an Arbor Day Grant from United Air Lines that will fund 15 trees to be planted in Carpenter Park; the Commission will be planting a diverse number of species. She briefly discussed plans for the Arbor Day Event that will involve children from local schools and the Boys and Girls Club.
- The Commission continues to discuss park clean-up days, which volunteers from a local church will participate in.
- Members have received an inquiry from a resident relative to a skate park in the Village; she requested that more consideration being given to this.

- The Commission discussed the possibility of implementing an Adopt-A-Park Tree or Bench Program; more information has been requested from communities that have such programs in place.
- The Commission's next meeting is February 11<sup>th</sup> at 6:30 p.m.

President Ritter stated he was at Keith Andres Park today to film a video that will be sent to the organization sponsoring a grant that hopefully will assist CAMBr in receiving \$50,000 in grant funding for the project. Brief discussion followed regarding details of the trail project noting that markings have been placed ready to proceed.

**Audit and Finance Commission**

Trustee Humpfer had the following report from the January 29<sup>th</sup> Commission meeting:

- Several items were discussed relative to the budget; General Fund Revenues, Debt Service, Special Service Areas, TIFs, Fire Pension Fund and Fire/Police Commission. Many department heads and Village Board Trustees were present to participate in discussions primarily discussion of the minimal revenue increase that is anticipated. He commended the Finance Department for their work on the budget numbers and conservative projections.

Trustee Schultz also commended the Finance Department for the detailed information and how it was provided that was very comprehensive and easy to understand.

- Trustee Humpfer discussed the Commission's consideration of bond refunding options that have been recently presented to the Village Board; primarily to consider refunding of the 2004 Bond and the IEPA loan and not to refund the 2006 issuance at this time.
- Changes in the water billing process were discussed.
- The Commission's next meeting is February 13<sup>th</sup> at 6:30 p.m. at the Public Works Facility.

**NEW BUSINESS**

**Consideration of a Resolution Approving the Acceptance of Public Improvements Within the Binnie-Randall Commercial Subdivision, Releasing the Letter of Credit Guaranteeing the Improvements, and Beginning a 15-Month Maintenance Period**

Trustee Teeter moved to pass a Resolution Approving the Acceptance of Public Improvements Within the Binnie-Randall Commercial Subdivision, Releasing the Letter of Credit Guaranteeing the Improvements, and Beginning a 15-Month Maintenance Period. Trustee Humpfer seconded.

Manager Rooney reiterated details of the combined effort by the engineering staff and attorney to bring this to a close by accepting the subdivision with open items being completed by the release of the Letter of Credit that will start the 15-month maintenance period. He commended the engineering staff for bringing this matter to a close in a manner most beneficial to the Village.

Vote on Motion: 6 – ayes (McFeggan, Humpfer, Rehberg, Teeter, Burroway, Schultz) 0 – nay.  
Motion passed.

**Consideration of a Resolution to Enter into a Local Agency Agreement for Federal Participation Between the Village of Carpentersville and the Illinois Department of Transportation for the Maple Avenue Improvement Project**

Trustee Teeter moved to pass a Resolution to Enter into a Local Agency Agreement for Federal Participation Between the Village of Carpentersville and the Illinois Department of Transportation for the Maple Avenue Improvement Project. Trustee Schultz seconded.

Manager Rooney noted this was discussed earlier through the report that was provided by Capital Projects Manager Szydlowski to enter into an agreement with IDOT to administer funding for the project.

Vote on Motion: 6 – ayes (Humpfer, Rehberg, Teeter, Burroway, Schultz, McFeggan) 0 – nay.  
Motion passed.

## **TRUSTEE REPORTS**

**Trustee Rehberg had no report this evening.**

**Trustee Teeter had the following report:**

- She attends the Audit and Finance Commission budget sessions that enable her to make a sound judgment when the budget is considered at the Village Board level; she appreciates all the detail that is provided.

**Trustee Burroway had the following report:**

- He concurs with comments made by Trustee Teeter and thanked the Finance Department for their work. The Commission had a good informative first budget session.

**Trustee Schultz had the following report:**

- She has been contacted by the City of Aurora to provide input of a Trap-Neuter-Release Program to address a serious feral cat issue in their City; they are using the Village's ordinance that addresses this issue as a model for their ordinance.
- She noted the grant funding that CAMBr is applying for and how thankful and appreciative the Village should be that CAMBr is very committed to Keith Andres Park and the trail project. This project will not only be beneficial to this community but to the entire area as well as shown by the increased interest in Raceway Woods since CAMBr installed additional trails in the area.

**Trustee McFeggan had no report this evening.**

**Trustee Humpfer had the following report:**

- He noted the vast amount of work the Village Board puts forth this time of year through budget season enabling a seamless process through its adoption. He thanked staff for their work in putting budgets together and the manner in which the information is provided.

**President Ritter had the following report:**

- He noted that CAMBr has a website for the Keith Andres Park Bike Trail Project and encouraged everyone to visit the website for updated information on the project.
- He and Assistant Village Manager Wade attended a meeting with the Kane County Forest Preserve District to provide input on how much the Village would like to link bicycle and walking trails that would include the Village's parks along the route. President Ritter believes the meeting was a success and the County realized how dedicated the Village is to becoming a biking/walking

center with the Old Town Area becoming a recreational destination point with river access.

- He discussed how difficult the budget is with growing expenses and shrinking revenues; however, the process is moving along very smoothly due to the Commission and Village Board having the same focus.
- President Ritter stated that the City of Chicago is attempting to address their truancy issue; District 300 has indicated the Ordinance that was adopted by the Village to address truancy has been very successful and is encouraging other area schools to adopt a similar ordinance that allows Police Officers to issue a ticket when a child is truant from school.

## **EXECUTIVE SESSION**

Trustee Teeter moved to adjourn to Executive Session to discuss **Section (2)(c)(1) of Open Meetings Act** - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; **Section (2)(c)(2) of Open Meetings Act** – Collective negotiation matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees; **Section (2)(c)(6) of Open Meetings Act** – The setting of a price for sale or lease of property owned by the public body; and **Section (2)(c)(11) of Open Meetings Act** – Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; and **Section (2)(c)(21) of Open Meetings Act** – Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Trustee Schultz seconded. Voice vote was unanimous to adjourn to Executive Session.

The Board adjourned to Executive Session at 7:43 p.m.

The Board reconvened at 9:13 p.m.

## **ACTION ON EXECUTIVE SESSION ITEMS**

Trustee Teeter moved to approve and not release the minutes from Executive Sessions dated January 3, 2012, January 17, 2012, February 7, 2012, February 21, 2012, March 6, 2012, March 20, 2012, April 3, 2012, April 17, 2012, May 1, 2012, May 15, 2012, June 5, 2012 and June 19, 2012. Trustee Burroway seconded. Vote: 6 – ayes (Rehberg, Teeter, Burroway, Schultz, McFeggan, Humpfer) 0 – nay. Motion passed.

## **ADJOURNMENT**

As there was no further business, Trustee Teeter moved to adjourn the meeting. Trustee Schultz seconded. Voice vote was unanimous.

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

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Therese Wilde, Village Clerk