

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
February 20, 2018**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Burroway, Frost, Humpfer, Lawrence, and Rehberg, and President Skillman. Also present were Acting Village Manager Huber, Attorney Brad Stewart, Fire Chief Schilling, Police Chief Kilbourne, IT Director Goethals, Public Works Director Cole, Assistant Public Works Director Gray, Finance Director Desai, Economic Director Burke, Building Superintendent Langlo, and Village Clerk Mastera.

Trustee O’Sullivan was absent from tonight’s meeting.

The Pledge of Allegiance was led by President Skillman.

INVOCATION – Led by Pastor Tom Totton, Testament of Love Church

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –

A. Proclamation Honoring Dundee-Crown High School Wrestler Isiah Ziegler

Zielger was presented with the proclamation. He along with his family and coaches stood for pictures. President Skillman also introduced Dundee-Crown’s new principal, Katie Wishowski.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH

A. Swearing-In of Firefighter Bernardo Ramos

Chief Schilling briefed the Village Board on Ramos’ background. He introduced Chairman James DeLong from the Board of Fire and Police Commissioners, who swore Ramos in. Ramos stood for pictures with President Skillman and his family.

PUBLIC COMMENT –

Karl Burkholder (117 Austin Ave.)

Burkholder spoke about gun control, a recent school shooting, and how kids are leading the charge in reaction to it. He brought up several national issues that he said have been smoldering for a long time.

CONSENT AGENDA -

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested. They separated some of the items to vote on.

Motion to pass Item A from the Consent Agenda by Trustee Rehberg, seconded by Trustee Humpfer.

A. Approval of Bills

- Fiscal Year 2017 Bills List Totaling \$72,929.63
- Fiscal Year 2018 Bills List and Payroll Totaling \$1,161,713.52
- Advance Payments \$4,714,002.38

Vote on Motion:

- 5 – ayes (Frost, Humpfer, Lawrence, Burroway, and Rehberg)
- 0 – nay
- 1 – absent (O’Sullivan)

Motion passed.

Motion to pass Item B from the Consent Agenda by Trustee Humpfer, seconded by Trustee Rehberg.

B. Approval of Minutes

- Special Board Meeting Minutes from January 24, 2018
- Special Board Meeting Minutes from January 20, 2018
- Regular Board Meeting Minutes from January 16, 2018
- Special Board Meeting Minutes from December 12, 2017

Vote on Motion:

- 5 – ayes (Frost, Humpfer, Lawrence, Burroway, and Rehberg)
- 0 – nay
- 1 – absent (O’Sullivan)

Motion passed.

Motion to pass Items C - F from the Consent Agenda by Trustee Rehberg, seconded by Trustee Humpfer.

- C. A Resolution Appropriating Motor Fuel Tax Funds for the Purpose of Maintaining Village Streets through the Purchase of Hot-Mix Asphalt for In-House Repairs, Road Salt for Snow and Ice Control, Electric Usage for Street Lighting, Contractual Services for the Removal and Replacement of Select Village Sidewalk, and Contractual Services for the Tree Removal / Tree Trimming for FY2018 in the Amount of \$673,500.00

- D. A Resolution Waiving Competitive Bidding Requirements and Approving an Agreement with Dell EMC Corporation for Upgraded Server and Storage Equipment
- E. A Resolution Waiving the Bidding Requirement and Authorizing the Purchase of Four Vehicles through the Northwest Municipal Conference Suburban Purchasing Cooperative from Currie Motors in the Amount of \$140,654
- F. A Resolution Approving a Development Incentive Agreement with Spring Hill Holding Company LLC

Vote on Motion:

5 – ayes (Frost, Humpfer, Lawrence, Burroway, and Rehberg)

0 – nay

1 – absent (O’Sullivan)

Motion passed, approved by omnibus vote.

REPORTS OF MANAGER AND STAFF –

A. Police Chief Kilbourne

Chief Kilbourne updated the Village Board about East Dundee’s St. Patrick’s Day Parade on March 10th, including making a No Parking zone on Illinois. He also said they will do a soft close of Washington at Spring Street at 10:00 a.m., and at 10:45 a.m. they will do a hard close.

Old Business – None.

New Business – None.

TRUSTEE AND COMMITTEE REPORTS

Trustee O’Sullivan was absent from tonight’s meeting.

Trustee Humpfer had the following report:

- They have about 500 people who responded to the branding survey, and he hopes they can get up to 1,000. He said the survey which is available in both English and Spanish is available on the Village website or on SurveyMonkey.com.
- On March 6 the Business Development Commission met with different individuals and groups about the rebranding.

Trustee Lawrence had the following report:

- Tomorrow evening there will be a Park and Special Events meeting at 6:30 p.m. at the Public Works building.
- She is hoping to get some Carpentersville businesses recognized in the Daily Herald's 2018 Readers' Choice Awards.
- March 24th is Earth Hour and she's hoping to coordinate some sort of competition with residents.

Trustee Burroway had the following report:

- He had Chief Kilbourne recap some of the C4 meeting since he missed it. The meeting will be switching to the 3rd Thursday of March. Carpentersville is working on completing the application for the Safe Drug Community Grant.
- Jelkes Creek will meet on March 12th.
- He shared that he will be resigning his position from the Board, but he's not sure when. He is selling his house and will let the rest of the Board know when he has more details.

Trustee Frost had no report this evening.

Trustee Rehberg had the following report:

- The next Audit and Finance Commission meeting will be February 27 at 6:30 p.m. at the Public Works building. They will discuss an update to TIFs #1 and #3, reviewing credit card policies, and go over the preliminary fiscal year financials.

President Skillman had the following report:

- He visited the District 300 Food Pantry, and said they are looking for volunteers to help out.
- He said a new business, Tyke Play, opened over the weekend.
- He mentioned that Bradie Tennell had probably finished skating in her program tonight at the Olympics.

CLOSED SESSION – None.

Trustee Humpfer congratulated Carl Swanson and the owners of Trim-Rite on the deal that the Board approved tonight. Swanson thanked the Board for their support and help.

President Skillman called for a five minute recess.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS

Attorney Presentation on Public Bidding: Rules & Options

Attorney Stewart provided the Board with an overview of who in the Village has the authority to contract and purchase goods and services. He reviewed various state statutes as well as the Village's own code. He then discussed competitive bidding and alternative approaches to formal bidding, as well as proposals for purchasing ordinances.

Retail Strategies

Director Burke provided an update to the Board on the possibilities for the second year of Retail Strategies' contract. The Board members discussed what the Village receives from partnering with Retail Strategies, such as the company attending tradeshow and meeting with retailers on the Village's behalf. The Board decided that the Business Development Commission should meet with Retail Strategies another time and then have the BDC provide their recommendation.

Village Hall Rehab Project

Director Cole reviewed the project, discussed its current status, and provided the estimated construction costs for going forward. The Board came to a consensus that the carpet should be replaced and the seats reupholstered. Manager Huber said he and Director Cole and Assistant Director Gray will meet to clarify some more items before coming back to the Board for further instruction.

Video Gaming

The Board discussed the current number of establishments that provide video gaming and how many machines there are throughout the Village. Clerk Mastera provided the numbers to the Board. In regards to video gaming as well as liquor licenses in general, the Board came to a consensus and gave staff and Attorney Stewart direction to update Village liquor ordinances to mirror the current number of licenses held.

Chicken Permitting

The Board discussed the option of updating Village ordinances to allow chickens, and if they did, what sort of guidelines would need to be in place. Trustee suggestions included parameters regarding the number of chickens, the size of a person's lot, and the type of chicken coop. Staff agreed to research further and bring back more information to the Board at a future meeting.

ADJOURNMENT

As there was no further business, Trustee Lawrence motioned to adjourn the meeting, seconded by Trustee Frost. Voice vote was unanimous, all five voted aye.

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk