

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
January 2, 2018**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Burroway, Frost, Humpfer, Lawrence, and O’Sullivan, and President Skillman. Also present were Village Manager Rooney, Attorney Passman, Fire Chief Schilling, Police Chief Kilbourne, IT Director Goethals, Economic Director Burke, Public Works Director Cole, Assistant Public Works Director Gray, Community Development Director Huber, and Village Clerk Mastera.

Trustee Rehberg was absent from tonight’s meeting.

The Pledge of Allegiance was led by President Skillman.

INVOCATION – Led by Pastor Dexter K. Ball, Faithwalk Harvest Center

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS – None.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH – None.

PUBLIC COMMENT – None.

CONSENT AGENDA -

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Motion to pass the Consent Agenda by Trustee Humpfer seconded by Trustee Burroway.

Attorney Passman clarified that there was an amended resolution for Item B, where there will be four vehicles purchased instead of the eight listed, and that no action will be taken at this time regarding the other four vehicles not being purchased. He gave what would be the updated cost of the purchase of four vehicles.

Trustee Humpfer moved to amend his motion to pass the Consent Agenda with Item B as amended, seconded by Trustee Burroway.

A. Approval of Bills

- Fiscal Year 2017 Bills List Totaling \$3,588,646.89
- Fiscal Year 2018 Bills List Totaling \$64,497.16

- ~~B. A Resolution Waiving the Bidding Requirement and Authorizing the Purchase of Eight Vehicles through the Northwest Municipal Conference Suburban Purchasing Cooperative from Currie Motors in the Amount of \$289,526~~
- B. Resolution Waiving the Bidding Requirement and Reducing the Quantity of Vehicles Being Purchased from Eight to Four through the Northwest Municipal Conference Suburban Purchasing Cooperative from Currie Motors in the Amount of \$148,872
- C. A Resolution Waiving the Bidding Requirement and Authorizing Henderson Manufacturing to Construct and Install Dump Boxes and Snow Plow Assemblies on Two Dump Truck Chassies in the Amount of \$71,580

Vote on Motion:

- 4 – ayes (Burroway, Frost, Humpfer, and O’Sullivan)
- 1 – nay (Lawrence)
- 1 – absent (Rehberg)

Motion passed, approved by omnibus vote.

REPORTS OF MANAGER AND STAFF – None.

Old Business – None.

New Business –

- A. A Resolution Waiving Competitive Bidding Requirements and Approving a Professional Services Agreement with Business Districts, Inc., of Forest Park, Illinois, for Municipal Branding Services

Motion to pass New Business Item A by Trustee Humpfer. Trustee Frost seconded the motion.

Vote on Motion:

- 5 – ayes (Burroway, Frost, Humpfer, Lawrence, and O’Sullivan)
- 0 – nay
- 1 – absent (Rehberg)

Motion passed.

Trustee Humpfer spoke about a meeting they had with BDI regarding their proposal. He highlighted that there will be a group of people to comprise a project task force, and that said BDI will develop a survey based on feedback from that group using SurveyMonkey. Trustee Humpfer mentioned he had a concern that not everyone will be represented if people have to use an electronic device. He said he has already been in contact with BDI and staff regarding ways to include them.

He mentioned that this will be rolled out in stages, with the ultimate goal to find out that people perceive about the Village and then act on that information.

TRUSTEE AND COMMITTEE REPORTS

Trustee Burroway had the following report:

- He said the next C4 meeting will be January 11th, 7:00 p.m., at Public Works. He also mentioned that Kane County, along with several other Illinois counties, recently filed lawsuits against pharmaceutical companies and physicians over the aggressive and fraudulent marketing of prescription opioid painkillers.
- The next Jelkes Creek meeting will be February 4th.
- He hopes everyone has a happy and healthy new year.

Trustee Frost had the following report:

- He hopes everyone had a nice holiday and Happy New Year.

Trustee O'Sullivan had no report this evening.

Trustee Lawrence had no report this evening.

Trustee Humpfer had no report this evening.

Trustee Rehberg was absent from tonight's meeting.

President Skillman had the following report:

- His next CMAP committee meeting downtown is January 23rd.

President Skillman called for a short recess at 7:11 p.m.

President Skillman called the meeting back to order at 7:21 p.m. He decided to do Discussion Concerning Other Village Business first, and Closed Session afterwards.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS

A. IT Update of Camera System

IT Director Goethals explained that he had been tasked to find alternative solutions to recording and broadcasting the Village Board meetings. He explained the current vendors the Village uses for the recording, editing, and online display and the costs associated with it. The recording and editing was about \$13,800 per year and the online display, which Goethals said also integrates with the Agenda and Minutes links, costs about \$3,600 per year, for a total of \$17,400 per year, with special meetings being an additional amount. Goethals then presented the Board with four options and their detailed costs.

The Trustees and President Skillman discussed the Village's current method of recording. Trustees O'Sullivan and Lawrence inquired about the specific number of online views for the Board Meeting recordings. Trustee Humpfer said the recordings provide transparency to residents. After further conversation, the Board decided that they needed to continue the discussion and not decide upon one of the four options tonight.

B. Retail Strategies Contract Renewal

Economic Director Burke and Community Development Director Huber came to the Board needing direction on if the Board wants to sign for a year two contract with Retail Strategies. They explained that Retail Strategies was hired in January 2017 and what was done in the first year of the contract. The Trustees spoke about tangible results versus intangible results. Trustees O'Sullivan and Lawrence inquired about tying a performance incentive to the year two contract. Trustees O'Sullivan and Humpfer discussed the data that Retail Strategies provides, and whether or not it could be obtained elsewhere at a free or lower cost. At the end, the Board directed staff to try and see if negotiation options were available for the year two contract.

C. Trim-Rite Redevelopment Proposal

Director Burke gave the Board an update on the Trim-Rite redevelopment proposal negotiation. He provided them updated numbers regarding jobs and the expansion size, which were lower than initially thought. President Skillman discussed the positives of the company in the community. Director Huber said the company is still reviewing the redevelopment proposal, so this was an informative update.

D. Pulte

Community Development Director Huber explained how the Village gave Pulte its required notification about the intent to pull its bond since it had not completed the extension of the sanitary sewer, water main, and bike path to the Winchester Glen subdivision as had been part of the annexation agreement in 2005. Director Huber said that Pulte asked if the Village would still allow them to install the three items in question. The Board came to a consensus that staff should not pull the bond, but get a new written agreement with Pulte agreeing to Pulte's installation of the necessary items.

CLOSED SESSION –

Trustee Frost motioned to adjourn to Closed Session, seconded by Trustee Burroway, to discuss Section 2(c)(1) of Open Meetings Act - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; Section 2(c)(2) of Open Meetings Act - Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Vote on Motion:

- 5 – ayes (Burroway, Frost, Humpfer, Lawrence, and O’Sullivan)
- 0 – nay
- 1 – absent (Rehberg)

Motion passed.

The Board adjourned to Closed Session at 7:58 p.m.

The Board reconvened at 10:15 p.m.

ADJOURNMENT

As there was no further business, Trustee Humpfer motioned to adjourn the meeting, seconded by Trustee Frost. Voice vote was unanimous, motion passed.

The meeting adjourned at 10:17 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk