

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
June 21, 2016**

The regular meeting of the Village Board of Trustees was called to order at 7:00pm. Those present for roll call were Trustees Burroway, Stephens, Humpfer, Rehberg, Schultz, and President Ritter. Also present were Village Manager Rooney, Attorney Passman, Public Works Assistant Director Gray, Finance Director Desai, Director of Information Technology Goethals, and Police Chief Kilbourne.

Trustee Sabbe was absent from the meeting.

The Pledge of Allegiance was led by Trustee Stephens.

**INVOCATION** – Pastor Dexter K. Ball, Faithwalk Harvest Center.

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS** – None.

**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATHS** – None.

**PUBLIC COMMENT** – None.

**CONSENT AGENDA**

President Ritter asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Motion to pass the Consent Agenda by Trustee Humpfer, seconded by Trustee Stephens.

- A. Approval of Bills - Fiscal Year 2017 Bills List Totaling \$ 1,610,781.44
- B. Approval of Minutes - Regular Meeting of April 19, 2016
- C. Resolution Authorizing Interfund Loans for the Benefit of the Village's TIF #3 Fund
- D. Ordinance Amending the FYE 2016 Budget
- E. Resolution Approving a Sales Tax Rebate Sharing Agreement with Boss Automotive, Inc.
- F. Resolution Approving a Contract for the 2016 MFT/CDBG Resurfacing Program to Lorig Construction Company of Des Plaines, Illinois in the Amount of \$264,714.08

- G. Resolution Approving Building Rental Agreements with Community Unit School District 300
- H. Resolution Approving an Intergovernmental Agreement with the Dundee Township Park District for the Transfer of Ownership of the Real Property Located at 425 Tulsa Avenue

**Vote on Motion:**

5 – ayes (Stephens, Humpfer, Rehberg, Schultz, and Burroway)

0 – nay.

1 – absent (Sabbe)

**Motion passed.**

## **REPORTS OF MANAGER, OFFICERS, COMMISSIONS, AND STAFF**

### **Finance Director Desai**

He told the Board about the Certificate of Achievement for Excellence in Financial Reporting Award that the Village received for their audit that ended on April 30, 2015. He said they received the news from the Government Finance Officers Association (GFOA) of the United States and Canada, and that this is the 2<sup>nd</sup> year in a row that Carpentersville got the award. He said the award is the highest form of recognition in the area of governmental accounting and reporting. Director Desai thanked the Village Board Trustees and the Audit and Finance Commission for their active participation and guidance, as well as support Manager Rooney and the other department heads and their staff.

Manager Rooney commented that they will have a report from the auditors to review at the next Audit and Finance meeting on July 28th. Trustee Humpfer and Director Desai discussed the criteria for the awards, and what type of reports the GFOA looks at. Trustee Humpfer discussed getting over the segregation of duties issue that had come up in the past, and how Director Desai and his department were able to overcome that.

### **Public Works Assistant Director Gray**

Gray gave an update on the 2016 roadway projects. He said the 2016 Village funded project in Keele Farms subdivision will have the north half streets completed soon, as the southern half was done last year. He also mentioned they were able to do the recently acquired Ball Ave. due to favorable bids. He said the 2016 MFT CDBG project is for spot, curb, gutter replacement, milling, and overlaying for Sioux Ave., Caddy Ave., Wren Road, and a portion of Greenwood Ave. He said the Westside Resurfacing Project will include all of Providence Point Unit 2 and some cul-de-sacs in Providence Unit 1. Gray also mentioned the in-house paving by Public Works crews in Old Town and which side streets they'll be working on next. He spoke about MFT tree trimming and removal in the hills section and Spring Acre Hills, with estimates of about 750 trees for contracted trimming. Lastly, Gray showed the new signs that will be posted for any roadway projects.

Manager Rooney and Gray then discussed tree removals due to the Emerald Ash Borer and where that project was at. Gray said there are 302 trees out of 2462 trees that are left to be removed, although there are lot being treated in the Silverstone area. They mentioned there will be a fall tree

replacement project as well. Trustee Schultz was happy to hear that Providence Point Unit 2 will be resurfaced. Trustee Humpfer asked about Gray about some of the resurfacing and who was doing it.

### **IT Director Goethals**

Director Goethals discussed the purchase of different domains and the options available. He showed the various costs that were spent on the domains, with Cville.org costing the most because it was the most encompassing. He said that staff narrowed it down to 2 options, Cville.org or Carpentersville.org for the website address and email addresses. Manager Rooney explained that we purchased all of them so that we could control what was going on for similar sites. Trustee Rehberg thought the shorter email address was easier to give to residents. Manager Rooney confirmed that the Board gave the direction to move forward with Cville.org usage and branding.

### **Police Chief Kilbourne**

Chief Kilbourne discussed the video system in Fox View and the original agreement signed with Steadfast in 2008 that said they had to install and maintain in good operating order no less than 7 cameras. He said they had reports of the system being in disarray. He said he worked with Village Attorney Passman to send a letter to Steadfast about the video cameras, and that he has already received a response saying Steadfast is on it and is also at the end of installing 36 additional cameras. Chief Kilbourne said this will help the residents and also allow the police to better help the residents. Manager Rooney had Pastor Ball discuss why the residents like the cameras, and he explained it was a matter of security and feeling safe. Pastor Ball thanked the Board for helping to support this getting fixed. Manager Rooney and Pastor Ball then discussed how the support helps residents be more willing to be involved with the Community Watch Program.

Chief Kilbourne mentioned that this Saturday the Dundee Township Park District is holding their fireworks show. He said it is in cooperation with the Village and they have highlighted that on their website. Chief Kilbourne mentioned that certain Village Fire and Police employees will be there on site. He said the fireworks are set to go off at 9:00pm. Trustee Schultz mentioned that the cannons from the Civil War group will be going off at some point.

Chief Kilbourne mentioned the Wal-Mart opening will be setup indoors tomorrow.

### **Park Commission and Special Events Commission**

Trustee Schultz mentioned the Yard Sale was June 11<sup>th</sup> and was very successful. She thanked Public Works Director Cole and his team, and mentioned that it was bigger than last year. She said the Parks Committee met last night, and they will be going on a hiatus in July and August. She said they will do some flower planting at the new Jerri Hoffman School next Wednesday. Trustee Schultz said there is a Special Events Committee meeting tomorrow night. She mentioned the June 16<sup>th</sup> concert by District 300, and read a positive letter from Mike Kasper about the event, and that Carpentersville Middle School 8<sup>th</sup> Grade Band has been selected to perform at the All-State Music Conference this year.

### **Audit and Finance Commission**

Trustee Rehberg said they had a meeting on Tuesday, June 14<sup>th</sup> at 6:45pm at Village Hall. He said the bulk of the time was spent discussing the White Oaks detention basin, a pond that has been failing for the last 10 years, and about which residents want to find a resolution. He said both the the Board and the residents raised some excellent points. He thinks it will reflect well on the Board if they can help solve this ongoing issue. He mentioned they also discussed a utility pole relocation cost, water-sewer refuse rates, property taxes, general fund capital projects, and fund balance transfers. Trustee Rehberg said they received an investment update from Finance Director Desai that recent changes in the investment portfolio and goals look to change \$5,000 in investment income to \$100,000 in investment income. He reiterated this was all in CDs, bonds, etc. and it was not playing fast and loose with tax payer money. He said they also discussed the health insurance increase of about 5% for village staff. He said they also discussed the financials as of May 31<sup>st</sup>, 2016, and closed out the discussion as always with talk about the state's budget impact on our village financial operations. He said the next meeting will be Thursday, July 28<sup>th</sup>. Lastly, Trustee Rehberg mentioned they discussed the award from the GFOA and he congratulated the village staff for their hard work.

### **QuadCom/JETS**

Trustee Burroway said the next meeting for the Jelkes Creek/Fox River Watershed Coalition is July 11<sup>th</sup>, and the QuadCom meeting is August 24<sup>th</sup>. He thanked Trustee Rehberg for all the Audit & Finance updates. He thought it was a good meeting. He also congratulated the staff on the GFOA award.

### **Business Development Commission**

Trustee Humpfer said in regards to the Audit & Finance meeting, they were able to avoid credit concentration risk with the investments, which means we keep our investments under the \$250,000 FDIC insurance limit. He mentioned that Wal-Mart is opening. He said the next meeting is on Tuesday, June 28<sup>th</sup> around 5:30pm or 6:00pm, they are still deciding, and to check the website for final details. He gave an update that his daughter is okay after the car accident which happened last time before the BDC meeting. Trustee Humpfer mentioned on the Consent Agenda tonight that we welcomed Boss Automotive to Randall Road who moved into the old Just Tires building. He mentioned they received a small tax incentive to move into Carpentersville.

**Old Business** – None.

### **New Business**

- A. Resolution Approving an Intergovernmental Agreement with Dundee Township Regarding the Ride in Kane Program

Motion by Trustee Stephens, seconded by Trustee Humpfer.

Manager Rooney wanted to recognize the Township Supervisor Sue Harney for her cooperation and goodwill. Supervisor Harney spoke about the waiting list that grew for the Ride in Kane Program. She said with Carpentersville's help, the list had gone down significantly, it makes a difference in people's lives as they can't get out without this

help, and that they're shopping in the local stores and businesses. Manager Rooney commented that the agreement is for 2 years and that the funds come from the video gaming revenues. Supervisor Harney explained that the open space bonds are about paid off, and the township's levy will drop significantly. She said she will try to have her board ask the residents for input on lessening the decrease and trusting the township to put funds toward this program.

President Ritter explained how he had initially received an email from Laura Denton about the program's problem. He said it's been a pleasure to work with her on this. Denton explained how she saw other people who were completely unable to get out without the help of this program. She spoke about the financial relief it will be for people affected, and how impressed she was people she dealt with from the village and township. She thanked everyone. Harney also gave a shout out to Jennifer Becker, another person who is working with the township, PACE, and federal grants. President Ritter said he's worked with Becker before and she is a helpful person. Trustee Humpfer thanked Denton for her diligence and follow-up to get this program assistance. He hopes we can continue to make the waiting list dwindle to zero.

**Vote on Motion:**

5 – ayes (Humpfer, Rehberg, Schultz, Burroway, and Stephens)

0 – nay.

1 – absent (Sabbe)

**Motion passed.**

- B. Resolution Approving an Intergovernmental Agreement with the Dundee Township Park District Regarding a Shared Sign at the Bonnie Dundee Golf Course

Motion by Trustee Humpfer, seconded by Trustee Schultz.

Manager Rooney wanted to recognize Community Development Direct Marc Huber for being the liaison between Tom Mammoser and the park district. Director Huber said this approves the agreement with the park district to memorialize the purchase, maintenance, installation, and operation of the message board. He said the sign is getting installed at the Bonnie Dundee Golf Course on the corner of Route 25 and Route 68. He said the village has the ability to notify the park district of anything they want to put on the sign with some conditions, such as 5 days' notice. He thanked Mammoser as well as Attorney Passman. Director Huber commented that the installation of the sign had been delayed a bit due to IDOT construction. President Ritter spoke of other possible signage for more opportunities for the residents to know what is available to them.

**Vote on Motion:**

5 – ayes (Rehberg, Schultz, Burroway, Stephens, and Humpfer)

0 – nay.

1 – absent (Sabbe)

**Motion passed.**

President Ritter commented by doing this jointly it's better than each place putting out a sign for twice the cost.

**TRUSTEE REPORTS**

**Trustee Stephens had the following report:**

- She said they had a successful 3<sup>rd</sup> annual community garage sale. She sent a big thank you to the Special Events Committee, and Public Works Director Cole. She said there were 91 vendors, about 1/3 more than last year, and the fees that they charge goes toward things like the face painter. She said Dairy Queen made small blizzards, the Moose did snacks, Pastor Ball had popcorn, and Bonnie Dundee donated the use of a golf cart for the day. She commented that the fire fighters said they would keep an eye out for medical emergencies due to the heat, but luckily there were none. She said this year the charity truck was the Epilepsy Foundation, who would take any donated items at the end of the day.
- She attended the concert in the park on June 16<sup>th</sup>. She commented that the sound system from the orchestra was a bit hard to hear, so the district will work on that.

**Trustee Humpfer had the following report:**

- He said he is happy with all the positive things that were passed and discussed tonight. He spoke about the progress the village has made, and it's hard to pick one item that stands out. He encouraged residents to come out and get involved.

**Trustee Burroway had the following report:**

- He said thank you to the people bringing the Ride in Kane program to their attention a year ago. He thanked Supervisor Harney for being there. He said getting that resolution passed was a highlight for him. He congratulated Director Desai and his staff on the GFOA award.

**Trustee Rehberg had the following report:**

- He said he is excited they are putting the video gaming funds toward something productive like the Ride in Kane program. He also said he has heard about recent dog bite attacks and he is happy the residents now have something in place for recourse since the ordinance was placed on the books.

**Trustee Schultz had the following report:**

- She mentioned the next Movie in the Park will be Minions on July 8<sup>th</sup>, and Slide the City will be the next big event on July 23<sup>rd</sup>. She said Officer Van Dorn had to walk the park all day in the suit at the Community Yard Sale, and they appreciated the Police and Fire Departments' cooperation.
- She mentioned she also was at the Audit & Finance meeting, where there were lots of good topics that came up such as water rates, tax levies, and other things that all municipalities have to grapple with.
- She said she went through a walk through at Wal-Mart yesterday and said it was unbelievable, and she learned about some of their processes. She said the manager was a very nice man, and she thanked Wal-Mart for the opportunity to go see the store.
- She thanked Pastor Ball, Chief Kilbourne, and Manager Rooney for helping get the video camera agreement at Fox View back in compliance so the residents would have the security.

**Trustee Sabbe was absent from the meeting.**

**President Ritter had the following report:**

- He said Fox View had their school is out event which he was able to go to, there was a nice bunch of adults and kids there. He said the Rotary Club has an adult kickball league every Tuesday night now in Carpenter Park. He said Carpentersville's money management has gotten so good, and we still find ways to be better. He also spoke about the paving of many streets in the past 7 or 8 years. He said he is excited about the Wal-Mart opening for the village.

**CLOSED SESSION**

Trustee Stephens motioned to adjourn to Closed Session, seconded by Trustee Burroway, to discuss **Section 2(c)(1) of Open Meetings Act** - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; **Section 2(c)(2) of Open Meetings Act** - Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; **Section 2(c)(11) of Open Meetings Act** - Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

**Vote on Motion:**

5 – ayes (Schultz, Burroway, Stephens, Humpfer, and Rehberg)

0 – nay.

1 – absent (Sabbe)

**Motion passed.**

The Board adjourned to Closed Session at 8:14 p.m.

The Board reconvened at 9:17 p.m.

**DISCUSSION CONCERNING OTHER VILLAGE BUSINESS** – None.

**ADJOURNMENT**

As there was no further business, the Trustees moved to adjourn the meeting, seconded by Trustee Rehberg. Voice vote was unanimous.

Respectfully submitted,

*Kelly Nega*

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Village Clerk