

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
September 20, 2016**

The regular meeting of the Village Board of Trustees was called to order at 7:01 p.m. Those present for roll call were Trustees Burroway, Sabbe, Humpfer, Stephens, Schultz, Rehberg, and President Ritter. Also present were Village Manager Rooney, Attorney Passman, Analyst Monteleone, Public Works Director Cole, Economic Director Burke, Police Chief Kilbourne, and Fire Chief Schilling.

Clerk Wilde was absent from tonight's meeting, so Chief Kilbourne performed some of the clerk duties.

The Pledge of Allegiance was led by President Ritter.

INVOCATION – Pastor Dexter K. Ball, Faithwalk Harvest Center

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –

A. Proclamation for Constitution Week, September 17-23, 2016 read by Trustee Sabbe.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATHS – None.

PUBLIC COMMENT –

Barbara Pagano and Pat Holkom of the Fox River Valley DAR Chapter in Huntley.

Pagano read information and gave a bit of history about the Constitution and Constitution Week, They thanked the Village of Carpentersville for issuing the proclamation.

Trustee Schultz, Pagano, and Holkom discussed the national and state websites for DAR.

CONSENT AGENDA

President Ritter asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion.

President Ritter removed Consent Item F at the request of Trustee Sabbe.

Motion to pass the Consent Agenda as Amended by Trustee Humpfer, seconded by Trustee Stephens.

A. Approval of Bills

- Fiscal Year 2016 Bills List Totaling \$ 1,090,117.57

- B. Ordinance Amending Chapter 5.12 of the “Carpentersville Municipal Code,” as Amended, Regarding Class F-2 Local Liquor Licenses
- C. Resolution Approving a Redevelopment Agreement with Western Avenue, L.L.C. (125 S. Western Ave.)
- D. Resolution Ratifying the Execution of a Contract for the Old Town Drive Apron Project with A Lamp Construction, Inc., of Schaumburg, Illinois, in the Amount of \$124,203.75
- E. Resolution Approving Insurance Brokerage Services Agreement Between the Village of Carpentersville and Arthur J. Gallagher Risk Management Services, Inc.
- F. *Resolution Approving Purchase Agreement with Physio Control Inc. for 4 Life Pak 15 V4 Cardiac Monitor/Defibrillators and 3 Lucas 2.2 Chest Compression Systems (Removed)*
- G. Resolution Approving Contract Agreement with Illinois Fire Chiefs Association for Fire Lieutenant Testing and Assessment Process

Vote on Motion:

- 6 – ayes (Burroway, Stephens, Humpfer, Rehberg, Schultz, and Sabbe)
- 0 – nay
- 0 – absent

Motion passed.

- F. Resolution Approving Purchase Agreement with Physio Control Inc. for 4 Lifepak 15 V4 Cardiac Monitor/Defibrillators and 3 Lucas 2.2 Chest Compression Systems *(Removed)*

Motion to approve Consent Agenda F by Trustee Humpfer, seconded by Trustee Sabbe.

Chief Schilling explained that these monitors/defibrillators and automated CPR devices have been researched and tried by the EMS. Schilling said they did objective and subjective reviews based on the use and how the EMS felt using the equipment, and had positive feedback.

Vote on Motion:

- 6 – ayes (Burroway, Stephens, Humpfer, Rehberg, Schultz, and Sabbe)
- 0 – nay
- 0 – absent

Motion passed.

President Ritter briefly reviewed a few items that were passed on the Consent Agenda.

REPORTS OF MANAGER, OFFICERS, COMMISSIONS, AND STAFF

Fire Chief Schilling

Schilling spoke about the approval the Board just passed to enter into a contract regarding the Fire Lieutenant testing and assessment process. He spoke of the research HR Director Brunell and he did. Chief Kilbourne and he also met with the Board of Fire and Police Commissioners who thought this was a good company to use. Schilling outlined when some of the different testing levels would take place in the next year.

Public Works Director Cole

Cole invited people to see the new tandem axle dump truck which is in the parking lot. He provided updates on the Public Works berm and privacy fence. He spoke about White Oaks SSA #21, and that they removed two dead trees, and overgrown brush. He said they were able to determine the depth of the water in the basin, so they know how much fill will need go in to prompt vegetation growth. He also commented about the Carpenter Creek Restoration project, and the screening and trumpet vines planted. He spoke about the Board approval which passed today for the contract on Old Town asphalt driveways. He spoke about the in-house paving which has been done by Public Works. Cole said they had a pre-construction meeting regarding Carpenter Park already.

Trustee Schultz asked Cole about the timeline for Carpenter Park, as the construction team believes it may be done by this fall. Cole also spoke about lowering the stage in the band shell in the future, due to liability issues, while it would not be part of the original masterplan. President Ritter and Trustee Schultz said if there was a new stage would remain dedicated to the same person, and that financials will be presented first, and comments will be welcome. Cole also mentioned that he is working with Upland Design for the entrance on Sacramento to Keith Andres Park, per Manager Rooney's permission.

Senior Management Analyst Monteleone

Monteleone said how the staff was tasked with doing a special census with the final completion of Windchester Glen subdivision, and the results are an additional 600 residents, bringing the Carpentersville total official count to 38,291. Monteleone and Rooney said there were around 1800 residents that were counted back from that subdivision back in 2010/2011, so these are an additional 600. Monteleone said the categories reported back to the Village were total population, housing units, and total population under 18.

Manager Rooney said an Audit and Finance meeting is scheduled for November 8th. Due to it being Election Day for national races, Rooney asked if the special budget hearing can be moved to Monday, November 7th or Wednesday, November 9th. The Board agreed. President Ritter noted that he will not be able to attend it.

QuadCom/JETS/Jelkes Creek

Trustee Burroway said Jelkes Creek Fox River Watershed Coalition did not meet on Monday, the meeting was canceled and moved to October 3rd. No QuadCom update.

Business Development Commission

Trustee Humpfer said their meeting is next Tuesday at 5:00 p.m.

Audit and Finance Commission

Trustee Rehberg said their meeting was on September 8th, however he could not attend due to a last minute conflict. He stated they talked about the budget calendar review, the Carpenter Park grant update, 2016 financials and the general fund's surplus, revenue projections for fiscal year 2016, debt service and pension tax levy discussion, a recommendation of Gallagher for the insurance brokerage, and for the water rate study they recommended Baxter and Woodman. He said the meeting closed with discussion on the home rule sales tax onset, which they'll be looking for continuing input.

Park Committee and Special Events Commission

Trustee Schultz said they had a short Parks meeting last Monday and it was the last official Parks meeting and they invited everyone to migrate over to the Special Events Committee. She said they will probably integrate the two committees by name. She thanked everyone on the Parks committee for their service. She said the Events meeting is this Wednesday at 6:30 p.m. at Public Works.

Old Business – None.

New Business –

A. Resolution Approving an Amendment to the Redevelopment Agreement with Spring Hill Center for Commerce & Industry Property Owner Association

Motion to pass by Trustee Humpfer, seconded by Trustee Rehberg.

Director Burke said the Spring Hill Center for Commerce & Industry Property Owner Association has requested reimbursement for a new monument sign with an electronic message center at the Business Center at Route 31 & Congress Pkwy. He said there were several things that had to be done before bringing it before the Board, such as with TIF #1 and reassignment of developer agreement. Staff reviewed the bids that were submitted by the Association. He said the recommendation is the Village to reimburse up to \$69,000 for the demolition and installation of a new monument sign.

Trustee Humpfer mentioned this has been thoroughly looked at by the Planning and Zoning Committee and he thinks we should move forward. President Ritter also commented on it being a little unusual but that it had good things for the Association and the Village.

Vote on Motion:

6 – ayes (Burroway, Stephens, Humpfer, Rehberg, Schultz, and Sabbe)
0 – nay
0 – absent

Motion passed.

Carl Swanson who represents the Commercial Owners Association wanted to thank the Board and the staff for all of their help.

TRUSTEE REPORTS

Trustee Sabbe had the following report:

- He thanked Trustee Schultz and Trustee Stephens from the Events Commission for the events like Slide the City, and the importance of historical based events such as the Civil War Reenactment as it gave him a teaching opportunity for his daughter and their neighbor.

Trustee Rehberg had the following report:

- He commented about the new traffic patterns and wanted to get feedback from residents, such as what is working and what isn't.

Trustee Schultz had no report this evening.

Trustee Burroway had the following report:

- He said he took a look at the Village's new snowplow truck, and he thinks the setup of it especially geared towards the Village is a good thing.
- He said there was a lot of positive feedback on the different events from this summer. He asked if Trustee Schultz or anyone heard feedback on the circus.

Chief Kilbourne said he worked with Williams from the circus and the protestors beforehand to coordinate. He said they both said after the event they were fine with how things had been set up.

Trustee Stephens had no report this evening.

Trustee Humpfer / had the following report:

- He said one of the features of the new snowplow will be hydrochloride for when it gets extremely cold.
- He also said he wanted feedback from the residents on the new traffic patterns. He said the police department has been great at updating them with objective reports on what is really happening.

President Ritter had the following report:

- He said he can watch some of the flow of traffic on Main Street, and sees that it changes depending on the time and situation. The Trustees discussed the new traffic pattern time and that people need time to adjust. They also emphasized not cutting through Otto Engineering parking lots.
- He mentioned the Little Red Free Library outside of Village Hall, a joint project between the Village and the local Rotary Club.
- He expressed his disappoint over the State Supreme Court and the boundary decisions, and pre-determined votes.

CLOSED SESSION

Trustee Stephens motioned to adjourn to Closed Session, seconded by Trustee Sabbe, to discuss **Section 2(c)(1) of Open Meetings Act** - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; **Section 2(c)(2) of Open Meetings Act** – Collective negotiation matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; **Section 2(c)(5) of Open Meetings Act** – The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; **Section 2(c)(6) of Open Meetings Act** – The setting of a price for sale or lease of property owned by the public body; and **Section 2(c)(11) of Open Meetings Act - Litigation**, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Vote on Motion:

- 6 – ayes (Stephens, Humpfer, Sabbe, Rehberg, Schultz, and Burroway)
- 0 – nay.
- 0 – absent

Motion passed.

The Board adjourned to Closed Session at 8:11 p.m.

The Board reconvened.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS

ADJOURNMENT

Following discussion, and upon motion and second, the Village Board Meeting was adjourned.

Respectfully submitted,



Village Clerk