

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
August 1, 2017**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Burroway, Lawrence, Sabbe, and Schultz, and President Skillman. Also present were Village Manager Rooney, Attorney Passman, Assistant Village Manager/Community Development Director Huber, Director of Public Works Cole, IT Director Goethals, Finance Director Desai, Senior Planner Svalenka, Village Clerk Nega, Police Chief Kilbourne, and Fire Chief Schilling.

Trustee Humpfer was absent from the meeting.

The Pledge of Allegiance was led by President Skillman.

INVOCATION – Pastor Phil Zilinski, Fox Valley Baptist Church

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS – None.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH – None.

PUBLIC COMMENT – None.

CONSENT AGENDA -

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Motion to pass the Consent Agenda by Trustee Schultz, seconded by Trustee Sabbe.

- A. Approval of Bills
 - Fiscal Year 2017 Bills List Totaling \$1,474,720.75
- B. Approval of Minutes
 - Regular Board Meeting from July 18, 2017
 - Regular Board Meeting from January 3, 2017
- C. Recommendation of Contract Award to Copenhaver Construction, Inc. for the Washington and Spring Streets Culverts Improvements
- D. Recommendation of Contract Award to Triggi Construction, Inc. for the 2017 CDBG Eastside Resurface Program

- E. An Ordinance Approving a Lease Agreement with E-Vergent.com, LLC for Water Tower Telecommunications Installations
- F. Consideration of an Ordinance Granting a Variation for Installation of an Accessory Solar Energy System (2378 Woodside Drive)
- G. A Resolution Authorizing the Use of the Village Hall Front Lawn by JA2SOON to Hold an Overdose Awareness Day Event on Thursday, August 31, 2017
- H. Consideration of an Ordinance Approving a Planned Unit Development and a Special Use Permit for a Restaurant and Drive-Through Establishment (1660 Kennedy Drive)
- I. Consideration of an Ordinance Approving a Planned Unit Development for a Restaurant and Drive-Through Establishment (2290 Randall Road)

Vote on Motion:

5 – ayes (Burroway, Lawrence, Rehberg, Sabbe, and Schultz)

0 – nay.

1 – absent (Humpfer)

Motion passed, approved by omnibus vote.

REPORTS OF MANAGER, OFFICERS, COMMISSIONS, AND STAFF –

Director Cole / Water and Sewer Rate Study

Director Cole said in November 2016 the Village entered into an agreement with Baxter & Woodman to conduct a water and sewer rate study. Since then, he said Baxter & Woodman have done three different presentations to staff and the Audit and Finance Committee. He then introduced Carolyn Grieves and Jim Sparba from Baxter & Woodman who went over their rate study in a power point. Some of the items they discussed included an average bill comparison between Carpentersville and other nearby communities, prioritized capital projects for water, water system annual costs, prioritized capital projects for wastewater, sanitary system annual costs, and what the total estimated cost of the capital projects would be for a three year period. They then provided what the updated rate analysis would be based for residents' bills, as well as how their bills would then compare to other local communities after the rate increase.

Chief Kilbourne exited the meeting at 7:14 p.m.

Trustee Rehberg let residents know the Board needs residents' feedback.

Manager Rooney also explained what an enterprise fund is, meaning that the sewer and water are based more on a business accounting function where they should be self-sufficient on the fees that are charged. He also said that the recommendation from the Audit and Finance Commission is to go with the 3% rate increase.

Chief Kilbourne re-entered the meeting at 7:32 p.m.

A few trustees also discussed the impact that state budget has upon the residents.

COMMISSION REPORTS

Audit and Finance Commission

Trustee Rehberg said at the last Audit and Finance Commission meeting on July 25th they covered the water and sewer rate increase as well as the state budget. He mentioned that the budget will be discussed in September and October.

Park and Special Events Commission

Trustee Schultz said the Civil War Reenactment is this upcoming weekend on Saturday from 10:00 a.m. to 4:00 p.m. and Sunday from 10:00 a.m. to about 2:30 p.m. Additionally, she said the rededication for Carpenter Park will be on Saturday at 9:45 a.m.

QuadCom/JETS/Carpentersville Community Cares Coalition (C4)

Trustee Burroway said that today was National Night Out and C4 attended to provide information about overdose awareness and drug abuse. He thanked everyone for being there, especially Ricardo Gasca from C4 and the Renz Center. He also pointed out from the consent agenda that an Overdose Awareness event will take place outside Village Hall on August 31st around 7:00 p.m. He said the next Jelkes Creek Fox River Watershed Coalition meeting is August 14th.

President Skillman also said that they'll do a proclamation for the Overdose Awareness event at the next Village Board meeting on August 15th.

Business Development Commission

Trustee Humpfer was absent from tonight's meeting.

Old Business – None.

New Business –

- A. Consideration of an Ordinance Amending Title 16 of the "Carpentersville Municipal Code," as Amended, Regarding Automobile Body Repair and Painting

Motion to pass Item A by Trustee Sabbe, seconded by Trustee Burroway.

Senior Planner Svalenka explained about the different zoning districts. He said they received a request from the owner of the Springhill Marketplace Shopping Center to amend the code to allow some types of light body repair and painting in commercial districts. He pointed out that any new business would still have to go before the Planning and Zoning Commission as well as before the Board. Discussion was held regarding fumes, parking, and the Big Lots loading dock.

Attorney Passman wanted to clarify that Item A is simply the text amendment that would allow the proposed use in the district, whereas the second item is specifically for Maaco on Rte. 31.

Vote on Motion:

- 5 – ayes (Burroway, Sabbe, Lawrence, Rehberg, and Schultz)
- 0 – nay
- 1 – absent (Humpfer)

Motion passed.

- B. Consideration of an Ordinance Granting a Special Use Permit for an Automobile Service and Repair Establishment (208-212 S. Western Avenue)

Motion to pass Item A by Trustee Sabbe, seconded by Trustee Rehberg.

Attorney Passman clarified that this is the ordinance that would grant the special use permit for the proposed Maaco establishment at the specified address.

Vote on Motion:

- 5 – ayes (Burroway, Sabbe, Lawrence, Rehberg, and Schultz)
- 0 – nay
- 1 – absent (Humpfer)

Motion passed.

TRUSTEE REPORTS

Trustee Lawrence had the following report:

- She asked that the Village post on its social media outlets the approximate times the cannons will be going off this weekend for the Civil War Reenactment.

Trustee Schultz had the following report:

- She said the Civil War Reenactment will do a few small preview activities by Otto Engineering on Friday night.
- The Clergy Committee had their first block party in Morningside, with an estimated amount of 300 – 350 people at one time. She thanked the police who attended and engaged with the residents.

Trustee Burroway had the following report:

- He thought National Night Out was a success and thanked everyone for the participation, especially Trustee Lawrence, Trustee Sabbe, and President Skillman for volunteering at the dunk tank.

Trustee Sabbe had the following report:

- He thanked the neighboring fire departments who helped out by taking shifts last week during Battalion Chief Middendorf’s wake and funeral, allowing the Carpentersville Fire

Department to attend.

President Skillman had the following report:

- He also thanked the neighboring fire departments for their support last week.
- He thought National Night Out went well and thanked Officer Pilarski and Griselda Hernandez for their assistance.

Trustee Humpfer was absent from tonight's meeting.

CLOSED SESSION – None.

President Skillman announced a short recess at 7:51 p.m., stating that the meeting would reconvene upstairs in Conference Room B.

The Board reconvened at 8:04 p.m.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS – None.

GOAL SETTING DISCUSSION

The Board reviewed the lists of Village goals from the previous years. They discussed what they believe could be taken off the list if it already had been accomplished, and also started to talk about goals for the upcoming year. They decided to continue their goal setting discussion after the next Village Board meeting.

ADJOURNMENT

As there was no further business, Trustee Sabbe moved to adjourn the meeting, seconded by Trustee Lawrence. Voice vote was unanimous, motion passed.

The meeting adjourned at 9:36 p.m.

Respectfully submitted,

Kelly Nega

Kelly Nega, Village Clerk