

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
September 19, 2017**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Burroway, Humpfer, Sabbe, and President Skillman. Also present were Village Manager Rooney, Attorney Passman, Assistant Director of Public Works Gray, IT Director Goethals, Finance Director Desai, Community Development Director Huber, Village Clerk Nega, Police Chief Kilbourne, and Fire Chief Schilling.

Trustees Lawrence, Rehberg, and Schultz were absent from the meeting.

The Pledge of Allegiance was led by President Skillman.

**INVOCATION** – Pastor Dexter K. Ball, Faithwalk Harvest Center

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –**

A. Proclamation for Constitution Week, September 17 – 23<sup>rd</sup>

President Skillman invited the two representatives present from the Daughters of the American Revolution – Fox River Valley Chapter, Barbara Pagano and Patricia Holcolmb, up to the podium. Pagano gave a brief history on their women’s service organization and Constitution Week. President Skillman spoke with them briefly about available scholarship opportunities, and then President Skillman read the proclamation.

**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH –**

**PUBLIC COMMENT –**

**Jose Ocampo (961 Berkley Street)**

Ocampo is a resident who organized the Mexican Independence Day festival that happened this past weekend in Carpentersville. He thanked the Village for inviting and allowing him to come. He said he is looking forward to working with the Village to embrace Latinos and everyone else into his next event on May 5<sup>th</sup> for Cinco de Mayo.

**Jeremy Soderstrom (Odd Fellows)**

He introduced himself and Tony Hammond as part of Century Lodge 492 Odd Fellows. He thanked everyone for their help with a successful community event for Rock the Fox.

**CONSENT AGENDA -**

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Motion to pass the Consent Agenda by Trustee Humpfer, seconded by Trustee Sabbe.

- A. Approval of Bills
  - Fiscal Year 2017 Bills List Totaling \$1,876,610.29
- B. Approval of Minutes
  - Regular Board Meeting from September 5, 2017
- C. A Resolution to Award a Contract For The 2017 MFT Tree Trimming Project in the Amount of \$58,176.00 to Winkler's Tree Service, Inc. of La Grange Park, Illinois

**Vote on Motion:**

4 – ayes (Burroway, Humpfer, Sabbe, and Skillman)

0 – nay

3 – absent (Lawrence, Rehberg, and Schultz)

**Motion passed, approved by omnibus vote.**

**REPORTS OF MANAGER, OFFICERS, COMMISSIONS, AND STAFF –**

**COMMISSION REPORTS**

**Business Development Commission**

Trustee Humpfer said they moved their next meeting to October 5 at 5:00 p.m. due to him and Economic Development Director Burke going to a conference at Navy Pier. He said he will have a report at the next meeting of what happened.

**QuadCom/JETS/Carpentersville Community Cares Coalition (C4)**

Trustee Burroway said they had a C4 meeting on September 14 where they discussed a report from the State of Illinois, an opioid action plan. He also spoke about upcoming events that C4 are hoping to be at, like the Carpentersville Fall Fest on October 14, the Dundee Township Park District Howl-a-palooza on October 20, and Red Ribbon week which is October 23 – 30 at Dundee Crown High School, Carpentersville Middle School, and Dundee Middle School.

Trustee Burroway also mentioned a spaghetti dinner fundraiser on October 21 at the Moose Lodge from 4:30 p.m. – 7:30 p.m. in support of JA2SOON, \$10/person.

**Old Business** – None.

**New Business** – None.

## **TRUSTEE REPORTS**

### **Trustee Sabbe had the following report:**

- He announced that November 7 will be his last meeting as he and his family are moving out of state. He thanked everyone in Carpentersville who voted for him and supported him over the last couple of years.
- He thanked Culvers who brought bottled water to the Village's first responders at a car accident on Miller Road earlier in the week.

### **Trustee Burroway had the following report:**

- He thanked the Odd Fellows Lodge, as he had gone to Rock the Fox and saw a cover band.

### **Trustee Humpfer had no report tonight.**

### **President Skillman had the following report:**

- He spoke about the family fest and celebration at the Mexican Independence Day festivities over the weekend. He said he is hoping to get both Jose Ocampo and Jeremy Soderstrom better connected with the Village's Special Events Commission to better assist them with their respective events.
- He said the next Audit and Finance Meeting is October 19 at 6:30 p.m. at the Public Works building.
- He attended the CMAP meeting last week, and this week he will be going to the IML conference in downtown Chicago.

## **CLOSED SESSION** – None.

President Skillman called for a short recess.

Trustee Rehberg arrived at 7:38 p.m.

## **DISCUSSION CONCERNING OTHER VILLAGE BUSINESS** –

Assistant Director Gray spoke with the Board about potential improvements to Keith Andres Park, including the demolition of the former Boys and Girls Club, parking lot suggestions, and bathroom options. The Board is having Gray look into the option for a decorative enclosed portapotty near the entry on Sacramento Drive similar to the one in Carpenter Park, compared to putting in a permanent bathroom which is much more expensive. The Board also agreed that the money for a parking lot near Keith Andres Park should be included as a budget recommendation for fiscal year 2018.

Staff and the Board discussed Chicago Area Mountain Bikers (CAMBr) question of using the silo at Raceway Woods for storage. The Board agree it was fine for Assistant Director Gray to reach out to the Kane County Forest Preserve District and see if they were okay with it. Additionally, Manager Rooney informed the Board that a second amendment would be needed to the CAMBr agreement for Keith Andres Park.

Chief Kilbourne updated the Board on a two vehicle car accident that happened on Miller Road, just west of Randall Road near Woodman's. The Board continued discussing whether or not a traffic study is needed for that area. Assistant Director Gray and Manager Rooney gave the Board a brief overview of what a traffic study may entail as well as the costs. The Board decided if the study cost less than \$15,000, Manager Rooney could sign a contract to do it, but if it cost more than \$15,000 to bring the matter back to the Board for further discussion.

The Board discussed current Village ordinances regarding special events in public parks as well as liquor sales, and decided they have no concerns about clarifying the ordinances. Attorney Passman said he will work on creating an amendment to the ordinance to bring before them at a future meeting.

Manager Rooney informed the Board that the state decided to up the threshold amount for Public Works bidding from \$20,000 to \$25,000. They discussed how the Village has tended to follow what the amount the state has set, and even though the state only sets it for Public Works projects, the Village has adopted a procedure that allows the manager to sign contracts below that amount for any department without coming to the Board. After some back and forth, the Board agreed that they are okay with upping the limit to \$25,000 for all contracts which the manager can sign without Board approval.

The Board and Manager Rooney discussed if they wanted to adopt the Greenest Region Compact 2 resolution which the Metropolitan Mayors Caucus created to address sustainability issues. The Board, led by Trustee Burroway, agreed that it should be placed on the next agenda.

## **ADJOURNMENT**

As there was no further business, Trustee Sabbe moved to adjourn the meeting, seconded by Trustee Humpfer. Voice vote was unanimous, motion passed.

The meeting adjourned at 8:16 p.m.

Respectfully submitted,

*Kelly Nega*

Kelly Nega, Village Clerk