

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
October 2, 2012**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Teeter, Burroway, Schultz, McFeggan, Humpfer and President Ritter. Also present were Village Manager Rooney, Assistant Village Manager Wade, Attorney Rhodes, Police Chief Popp, Fire Chief Schuldt, Public Works Director Cole, Community Development Director Wucki-Rossbach, Finance Director Haley, IT Director Goethals and Assistant Public Works Director/Village Engineer Gray.

The Pledge of Allegiance followed.

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS

Proclamation Recognizing October, 2012 as Breast Cancer Awareness Month in the Village of Carpentersville

Because this cause is very endearing to President Ritter, he read aloud the Proclamation recognizing October, 2012 as Breast Cancer Awareness Month in the Village of Carpentersville. The Proclamation discusses how important public knowledge, education, early detection and treatment of the disease are and encourages all women and families to become educated of the disease and to celebrate all successes and memorialize the lost battles.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATHS

Appointment of Ms. Denise Suss to the Carpentersville Park Commission

Trustee Teeter moved to approve the Appointment of Ms. Denise Suss to the Carpentersville Park Commission. Trustee Schultz seconded. Vote: 5 – ayes (Burroway, Schultz, McFeggan, Humpfer, Teeter) 0 – nay. Motion passed.

CONSENT AGENDA

President Ritter asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. Trustee Burroway requested the Item C. be removed and Trustee Schultz requested that Item E. also be removed.

Trustee Humpfer moved to approve A. Bills for Fiscal Year 2012 - 2013 Totaling \$349,246.29; D. Ordinance Granting a Variation from Title 16, "Zoning", Section 16.80.120, "Exterior Parking Lot Landscaping", Century Lodge 492 Independent Order of Odd Fellows, for Property Located at 50 ½ E. Main Street; and F. Resolution Waiving the Bidding Requirements for a Police Interview Room System and Approving of a Contract in an Amount Not to Exceed \$22,189.70 Between the Village of Carpentersville and Midco, Inc. Trustee Teeter seconded. Vote: 5 – ayes (Schultz, McFeggan, Humpfer, Teeter, Burroway) 0 – nay. Motion passed.

Trustee Teeter moved to pass a Resolution Accepting an Agreement for the Consultant Services Supplement #1 with Baxter & Woodman, Inc. for Additional Phase II Engineering Services for the Maple Avenue Improvement Project in the Amount of \$50,203.00. Trustee Schultz seconded.

Trustee Burroway requested clarification of this request primarily what the fiscal impact will be. Manager Rooney stated the fiscal impact will still provide a \$280,000 savings over the next lowest

bidder; however, due to issues with the Phase I Engineering that was completed, certain issues of the project were discovered that need to be addressed in the Phase II Engineering, which increases the cost of the project necessitating this Supplement to the Agreement.

President Ritter noted the amount of work that is being completed in-house by Village staff that provides for a significant amount of cost savings with the project.

Vote on Motion: 5 – ayes (Schultz, McFeggan, Humpfer, Teeter, Burroway) 0 – nay.
Motion passed.

Trustee Teeter moved to pass a Resolution Accepting a Bid From Metalmaster Roofmaster for Repairs to the Village Hall Roof in an Amount Not to Exceed \$41,383. Trustee Humpfer seconded.

Trustee Schultz requested Manager Rooney to further provide details of this request. Due to the age of the building, Manager Rooney noted the repairs that have been completed in the past and discussed this substantial repair that was discovered through the recent renovation. While there are ongoing repairs that are needed throughout Village Hall, hopefully, this repair will complete any urgency for additional repairs that would be costly or would require the entire roof needing to be replaced that would be a great expense to the Village.

Vote on Motion: 5 – ayes (Schultz, McFeggan, Humpfer, Teeter, Burroway) 0 – nay.
Motion passed.

REPORTS OF MANAGER, OFFICERS, COMMITTEES AND STAFF

- Assistant Village Manager Wade stated the Village has received a Development Application from Wal-Mart Stores; Village staff has begun the review of the application that starts the development process. He discussed those items that are being reviewed at this time.
- Assistant Manager Wade also briefly discussed the upcoming Oktoberfest Event on October 14th from 10:00 a.m. to 5:00 p.m. in Carpenter Park that is held in conjunction with the Cyclocross races and the entertainment and family activities that will make this a great event.
- Fire Chief Schuldt discussed the annual Pink T-shirt Campaign and noted that that this year's t-shirt is one design that is Village wide represented that has the Village logo on the front and combination Police and Fire logo on the back. Staff will be wearing the shirts in support of this worthy cause beginning October 15th throughout the remainder of October. Proceeds from the sale of the shirts will help fund services provided by local hospitals to assist those cancer victims.
- Manager Rooney noted the Open House for the Village Hall Renovations will be October 14th from 10:00 a.m. to 12:00 p.m. He commended Building Superintendent Eric Langlo for his efforts that provided a large amount of cost savings of the renovations and his cooperative efforts to minimize the disruption to Village operations through the renovation. This renovation provides better efficiency, customer service and security for Village staff and residents.
- Fire Chief Schuldt briefly discussed the recent "Touch a Truck" event that was held in conjunction with the Village of West Dundee Fire Department at Spring Hill Mall; in cooperation with over several area communities, 40 trucks were on display at the event that was very well attended. The new ambulance, fire engine and police cars were on display.

The Wal-Mart drawings were briefly discussed focusing on the location of the access points into the proposed development.

Business Development Commission

Trustee Teeter had the following report from the September 25th Commission meeting:

- The Commission reviewed the Business Check List that has been created by Village staff to provide any minor revisions that may be needed; this list will assist developers/business owners through the development process.
- Staff is also working on developing an in-house marketing brochure that will feature the Village's business corridors that need to be developed with projects that will incentivize the area. This will coordinate with information that is available on the property database.
- Trustee Teeter noted the seminar that Assistant Manager Wade and President Ritter will be attending at Kane County on Wednesday, October 13th that representatives from the Urban Land Institute will provide information on the possible re-use of developments that have failed. Many communities in the area will be attending due to this issue being county-wide.
- She commended Assistant Manager Wade and Village staff for reaching out for information to bring back to the Commission and community for the betterment of the Village.
- Although there are no visible signs, the Old Town Plan is still active and moving forward with ongoing communication with Dundee Township, Dundee Township Park District and the Kane County Forest Preserve for the possibility of interconnecting bike trails.
- Trustee Teeter provided details of her and Assistant Manager Wade's discussions with a local business owner to address concerns that the owner has expressed that primarily involved property issues with the landowner.

Park Commission

Trustee Schultz noted the next Commission meeting will be Monday, October 8th at 6:30 p.m. at the Public Works Facility.

Audit and Finance Commission

Trustee Humpfer had the following report from the September 27th Commission meeting:

- The Commission reviewed the draft of the Tree Replacement Cost Sharing Program; certain revisions were suggested that further clarify the intent of the program. The next step is for the Village Board to consider and approve the program.
- The Commission also approved certain advertising that will be considered by the Village Board in the near future.
- The next Commission meeting is tentatively scheduled for Tuesday, October 30th at 7:00 p.m. in the Village Hall Conference Room; the auditors will be present to discuss the Village's Financial Statements and Internal Control Report.

NEW BUSINESS

Consideration of an Ordinance Amending the Carpentersville Municipal Code, Title 15, Buildings and Construction, Chapter 15.22, Construction Permits, Section 15.22.050, Duration of Permits

Trustee Teeter moved to adopt an Ordinance Amending the Carpentersville Municipal Code, Title 15, Buildings and Construction, Chapter 15.22, Construction Permits, Section 15.22.050, Duration of Permits. Trustee Schultz seconded.

President Ritter noted this ordinance, if adopted, is another effort by the Village that follows many recently adopted amendments to be more resident/business friendly.

Community Development Director Wucki-Rossbach provided details of the request that comes forth from recommendation from the Community Development staff to address those private investors who have taken possession of foreclosed homes, rehabilitating them and attempting to put them back on the market. Because of the difficulty in selling these homes, it was suggested to improve the marketing of the homes to leave certain remodeled items open, for example, flooring and cabinetry that would allow future home purchasers the ability to select these items to somewhat “customize” their home. To allow this, the permit would need to remain open and a hold would have to be put on issuing the Certificate of Occupancy; by adopting this Ordinance it would allow a stay on the permit. Once the home was sold and the remodel was completed, a final inspection would be completed and the Certificate of Occupancy would be issued. This would assist the investors to rehabilitate homes thus improving the Village.

Discussion ensued how this amendment will benefit the Village.

Vote on Motion: 5 – ayes (McFeggan, Humpfer, Teeter, Burroway, Schultz) 0 – nay.
Motion passed.

TRUSTEE REPORTS

Trustee Teeter had the following report:

- She is happy the Pink T-shirt Campaign is being held again this year and that the Police and Fire Departments have combined their efforts.
- She noted the Open House of Village Hall to afford the residents the opportunity to see the renovations that have been completed in Village Hall and how well their tax dollars have been utilized to improve the services and functionality that are provided to them and how the improvements will extend the life of the building. The renovations have provided an improved working environment for Village staff.

Trustee Burroway had the following report:

- He requested an update on the recent issue at the Wastewater Treatment Plant. Director Cole stated that all issues have been addressed; the plant is in operation with the IEPA’s approval and clearance.
- He is looking forward to participating in the Oktoberfest event and Village Hall Open House.

Trustee Schultz had the following report:

- On Saturday, she attended the International Mountain Bike Association sponsored training session; CAMBr who the Village has been working with regarding the Keith Andres Park Bike Trails project will be merging with the International Mountain Bike Association; CAMBr will remain a chapter for this area. She thanked Intern McGovern and Director Cole for being in attendance for the training session. Trustee Schultz discussed information and details of the training session and those that were in attendance who were primarily mountain bikers from many different far distance communities. She briefly discussed the CAMBr trail project that is near completion in

Raceway Woods.

- She and Park Commission Member Ginger Stevens walked through the Raceway Woods Trails that they found very impressive and those visitors that enjoy the Park that come from various distances.
- Trustee Schultz has been contacted by the City of Aurora to share the Village's Trap-Neuter-Release Program to address the feral cat issues that they are experiencing. She briefly discussed the efforts by Cinderella's Hope to assist the Village in addressing this issue and how the success of the program is dependent upon the residents' participation and cooperation.
- She has asked Mike Angus from CAMBr to attend a Board meeting in the near future to provide an update on the Keith Andres Park project and the Raceway Woods Grand Opening.

Trustee McFeggan had the following report:

- He suggested that CAMBr have a booth at the upcoming Oktoberfest to provide information on the bike trails projects that are happening in the community.
- October is Fire Prevention Month and as in years past, Trustee McFeggan reminded residents to check the batteries in their smoke detectors.
- He reiterated details of the Audit and Finance Commission's discussion of the EAB and noted the program that is being considered is for Village owned Ash Trees. If a resident is unsure if they have an Ash Tree on their private property, they are encouraged to contact the Public Works Department for assistance in confirming what type of species the tree is and if remediation is needed. .
- He reminded residents that October 9th is the last day to register to vote for the November 6th General Election. If anyone needs to register, they may do so in the Village Clerk's office.
- Packets are available in the Village Clerk's office for those wishing to run for office in the April 9th Consolidated Election; Village Board seats up for re-election are the President, three 4-year term Trustees and one 2-year term Trustee. Petitions must be submitted to the Village Clerk from December 17th through December 24th.
- He thanked Director Cole for providing updated information regarding the sewer problem and commended the Public Works employees for their hard work. Director Cole noted the assistance that was provided by the Algonquin Public Works Department.
- Trustee McFeggan noted the two new businesses that have recently opened; both tattoo establishments along Route 31.

Trustee Humpfer had no report this evening.

President Ritter had the following report:

- He also commended the Public Works Department for the extraordinary measures to address the sewage problem in a timely manner.
- President Ritter thanked former Trustee Marks for his service to the community; he extended best wishes for him and his family who are moving to Arizona.

- He stated that the organization NMBA, National Mountain Bikers Association that was recently in the Village; this organization makes presentations to Forest Preserve Districts and Park Districts on the possibility of bringing bike trails into their community. The information that was provided discussed how to properly construct a bike trail to reduce erosion and damage to the natural vegetation and to create a good surface. Representatives from Governor Quinn's office and several Park Districts and Forest Preserve Districts were present to observe how the Raceway Woods Trail project has improved the walking trails and those improvements the Village is making in Keith Andres Park.
- Yesterday he attended the quarterly meeting of the Metropolitan Mayor's Conference that includes mayors from within a 50 mile radius of Chicago who meet to discuss the various issues that all the municipalities are facing, primarily the need for pension reform. Each mayor is allowed to briefly discuss the good that is going on in their respective community; President Ritter discussed the amount of infrastructure improvements that have been completed in the past five years and the Keith Andres Bike Trail Project that will be one of the better bike trails that CAMBr has built. He believes the area will be a recreational destination point with the interconnected bike paths, mountain bike trails and riverfront; the Bike Trail Project is part of the future of Carpentersville.

EXECUTIVE SESSION

Trustee Teeter moved to adjourn to Executive Session to discuss **Section (2)(c)(1) of Open Meetings Act** – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Trustee Burroway seconded. Voice vote was unanimous to adjourn to Executive Session.

The Board adjourned to Executive Session at 7:55 p.m.

The Board reconvened at 8:18 p.m.

ADJOURNMENT

As there was no further business, Trustee Teeter moved to adjourn the meeting. Trustee McFeggan seconded. Voice vote was unanimous.

The meeting adjourned at 8:19 p.m.

Respectfully submitted,

Therese Wilde, Village Clerk