

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
November 7, 2017**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Burroway, Humpfer, Lawrence, Rehberg, and Sabbe, and President Skillman. Also present were Village Manager Rooney, Attorney Passman, Fire Chief Schilling, Police Chief Kilbourne, Finance Director Desai, IT Director Goethals, Public Works Assistant Director Gray, Public Works Director Cole, Community Development Director Huber, and Village Clerk Mastera.

The Pledge of Allegiance was led by President Skillman.

INVOCATION – Pastor Tom Totton, Testament of Love Church

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –

A. Government Finance Officers Association (GFOA) Popular Annual Financial Reporting (PAFR) Award

Director Desai spoke about the PAFR award and it being the first one the Village has received. He explained the PAFR is an abbreviated version which stems from the Comprehensive Annual Finance Report (CAFR), and that it is something readily accessible and easily understandable to the general public and others without a background in finance. He thanked Accounting Supervisor Chris Dudzinski and Management Analyst Katie Golbach who worked on it. The Board congratulated Director Desai and his team on their accomplishment.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH –

A. Appointment of a Trustee to the Vacated Trustee Office

President Skillman said he nominated John O’Sullivan who has been a resident for many years, involved in many committees, and has been involved in the Boys and Girls Club, Chamber of Commerce, the Carpentersville Rotary Club,

Motion by Trustee Rehberg, seconded by Trustee Sabbe.

Attorney Passman made sure to clarify that it was a motion to consent to the appointment, which the Trustees confirmed.

Vote on Motion:

5 – ayes (Burroway, Humpfer, Lawrence, Rehberg, and Sabbe)

0 – nay

0 – absent

Motion passed.

B. Appointment of Sara Miller as the Chairman for the Park and Events Commission

Motion to appoint Sara Miller as the Chairman for the Park and Events Commission by Trustee Lawrence, seconded by Trustee Sabbe.

Vote on Motion:

5 – ayes (Burroway, Humpfer, Lawrence, Rehberg, and Sabbe)

0 – nay

0 – absent

Motion passed.

President Skillman pointed out Miller in the audience and thanked her for stepping up. He said she may be one of the first non-Trustees running a committee.

C. Appointment of Diana Amedio to the Park and Events Commission

Motion to appoint Diana Amedio to the Park and Events Commission by Trustee Lawrence, seconded by Trustee Rehberg.

Vote on Motion:

5 – ayes (Burroway, Humpfer, Lawrence, Rehberg, and Sabbe)

0 – nay

0 – absent

Motion passed.

Attorney Passman clarified that O’Sullivan is not present tonight but presumes he should be at the next one where he will be sworn in and will serve out until the special election in 2019. Trustee Rehberg and Passman confirmed that the special election in 2019 will be for 2 years.

PUBLIC COMMENT –

Bob Kriebiehl (48 Alameda Drive)

Kriebiehl spoke about people going in public places with their pants down in public places showing their bare behind. He said he was in a restaurant the other day and saw this. Kriebiehl said he didn’t know if this counted as indecent exposure and the police could do something or if the Village can by enacting an ordinance. He also said he knows other people that don’t want to come to speak at the Board meetings since they are recorded, but he doesn’t mind.

Karl Burkholder (117 Austin Ave.)

Burkholder continued to discuss gun control as he did in previous meetings. He spoke about limits to the 2nd amendment, how various groups such as small local governments, police departments, victims' families, churches, and pastors, should organize, and find ways to pass effective legislation against the NRA. Burkholder spoke about how gun violence is not all the same, as there is domestic violence and gang violence. He also said we are our own enemy since we allow the guns.

CONSENT AGENDA -

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Motion to pass the Consent Agenda by Trustee Humpfer, seconded by Trustee Lawrence.

- A. Approval of Bills
 - Fiscal Year 2017 Bills List Totaling \$1,968,948.73
- B. Approval of Minutes
 - Regular Board Meeting Minutes from October 17, 2017
- C. A Resolution Waiving the Bidding Requirement and Authorizing the Purchase of Rock Salt for the Purpose of Snow and Ice Control from Compass Minerals America through the State of Illinois Joint Purchasing Program at a Price of \$48.91 per Ton
- D. Consideration of a Resolution Accepting a Bid from Cargill Salt for the Purchase of Water Softening in the Amount of \$101.00 per Ton
- E. A Resolution Waiving the Bidding Requirements and Renewing the 2013 Amended Contract with Clauss Brothers for Services Related to Snowplowing Cul-De-Sacs throughout the 2017/18 Winter Season. The 2017 Amendment Will Increase Snow Removal Cost 2.1 Percent
- F. Consideration of a Resolution Waiving the Bidding Requirements and Renewing the 2011 Amended Contract with Synagro Technologies for Services Related to Bio-Solids Disposal. The 2018 Amendment Will Increase Disposal Cost from \$18.57 to \$18.75 per Cubic Yard
- G. An Ordinance Granting Variations for Expansion of a Parking Lot (820 Commerce Parkway)

Vote on Motion:

5 – ayes (Burroway, Humpfer, Lawrence, Rehberg, and Sabbe)

0 – nay

0 – absent

Motion passed, approved by omnibus vote.

REPORTS OF MANAGER AND STAFF –

Conservation Foundation Presentation regarding Winchester Glen Prairie

Assistant Director Gray introduced Dan Lobbes, Director of Land Protection for the Conservation Foundation. Lobbes gave background on the Conservation Foundation and its mission. He spoke about the 300 acre farm and wetlands that used to be in what is now the Winchester Glen subdivision with 432 homes. Lobbes said there is still 122 acres of natural area which includes seven stormwater detention basins. He said he believed it is far better after development compared to before, and named the different organizations that were involved in getting it to this point. Lobbes said the Foundation's two roles are to monitor and enforce the conservation easement and to be the ecological manager of the preserve. He also spoke about the decrease in maintenance costs.

Trustee Burroway had Lobbes specify where the area was so other residents would know, and Trustee Rehberg commented that Lobbes is doing a fantastic job and that he and his family use the park. President Skillman confirmed that the area where Longmeadow Bridge will be coming in will not be affected, and Lobbes confirmed they've been in contact with the Kane County Department of Transportation (KDOT) about a transition area. Trustee Humpfer asked about an area of wetland, which Lobbes said is not currently owned by the HOA, and therefore they are not managing. Lobbes said they are contracting with Applied Ecological Services, which Trustee Lawrence said she is excited because they are top notch and commented on the various birds, butterflies, and dragonflies.

Police Chief Kilbourne

Chief Kilbourne said they had a DEA drug take back event on Saturday, October 28th, where they recovered almost 100 pounds of prescription and non-prescription drugs. He said they do this about every quarter and advertise it on social media and Village Hall.

Chief Kilbourne said he and Fire Chief Schilling are hosting a roundtable this Friday with local churches and places of worship to discuss safety in their facilities, best practices, and answer any questions or concerns. Trustee Rehberg said thank you for doing that.

Old Business – None.

New Business – None.

TRUSTEE AND COMMITTEE REPORTS

Trustee Burroway had the following report:

- C4's next meeting is Thursday, November 9th at the police station. He will not be able to attend as the Audit & Finance meeting is the same day, which he will be at.
- Quadcom had a special meeting on October 25th where the auditors went over the audit and their financial planning. The auditors recommended adopting a formal capital asset policy which addresses both financial and stewardship issues, which Director Beth Heitkamp is working on. They also recommending establishing financial reporting for post-employment benefit plans other than pension plans.
- He had no Trustee report.

Trustee Sabbe had the following report:

- He thanked the Village of Carpentersville for welcoming his family and him with open arms, as tonight is his last meeting before his family moves. He thinks it is great how the Police, Fire, and Public Works departments interact with the community, giving an example of police handing out candy on Halloween.

Trustee Rehberg had the following report:

- The next Audit & Finance meeting is November 9th at 6:30 p.m. in the Public Works building where they will cover the Fire Department and Public Works Department budgets. The meeting after that will be Monday, November 13th at 6:30 p.m. in the Public Works building where they will cover the CIP fund, the CERF fund, debt abatements, and concluding with the overall presentation and make a formal recommendation to the Board. Immediately after on the 13th, there will be a Special Village Board meeting estimated at 8:30 p.m. for the estimated tax levy. The budget public hearing will be Tuesday, November 28th at 7:00 p.m. at Village Hall where residents can ask questions. The process concludes with the Board Meeting on December 5th where the goal is to adopt a tax levy and debt abatements.

- He thanked Trustee Sabbe for his time on the Board. He said was refreshing to see someone on the Board without an agenda and simply because he cares about Carpentersville, even with him having been fairly new to town.

Trustee Humpfer had the following report:

- He spoke about a goal of rebranding for the Village, and spoke about President Skillman's suggestion of Business District Inc. who gave a presentation at the last Business Development Meeting. He spoke about their work in other Chicagoland communities, and that he was impressed by the logo changes. He said if hired they would want to tell a story about our town, not just a singular story. Trustee Humpfer commented that with the possible redesign of our Village webpage, it would go nicely with a new logo. He said members of the BDC thought BDI was a good company to consider.

- The BDC had further discussion on Trim-Rite's request for TIF funds for the land deal in Springhill Industrial Park off Route 31. He said the Board can discuss a few details at the Committee of the Whole at the end of the Board meeting.

- He told Trustee Sabbe he will be very missed, that he's a pretty funny guy, and he appreciates his time. He wished Trustee Sabbe and his family good luck.

Trustee Lawrence had the following report:

- She was very upset to have to cancel Fall Fest but was contacted by Village Vintner about an eight-year-old boy, Mauricio, who has cancer again after being in remission. Village Vintner asked if the Fall Fest raffle items could be donated to the fundraiser they are having on Sunday, from 1:00 – 5:00 p.m., where part of the restaurant sales that day will go towards his medical costs. She said the raffle items will be donated. Trustee Lawrence said this was the Random Acts of Kindness page that she had started with the Police and Fire Chief was about how amazing the community is and how to come together. She welcomed people to have their kids color pictures or drop off cards with her or at Village Hall so she could deliver them to Mauricio. She said STAR 105 is going to do a plug for the fundraiser, and the Courier had reached out her as well.
- The Park and Special Events Commission is doing the holiday lights contest and they'll finalize things at their next meeting on Wednesday, November 15th, at 6:30 p.m. at Public Works, and that all are invited. She said they are also looking to plan the 2018 events and have the dates on the calendar ahead of time.

President Skillman had the following report:

- He said he will be at the fundraiser on Sunday and invited any of the other Board members to stop by.
- He said he couldn't be at the BDC meeting, but had met the branding company at the Illinois Municipal League (IML) conference. He said he wants to add money to the budget for next year so they can do this. He referenced Oswego as one that has done this successfully.
- He thanked Trustee Sabbe, said it was always nice to work with him, and wished his family good luck.

Trustee Lawrence also wished good luck to Trustee Sabbe, and said he has made a huge contribution to the Village, of which he should be proud. She said a lot of what he has done is brought up to her by the residents, and that he will be missed.

- President Skillman also spoke about the car show that Humberto Garcia set up, and thanked him for doing it, as did the other Trustees. He said he hopes it can be done again next year in conjunction with the Park and Special Events Committee.

CLOSED SESSION –

Trustee Rehberg motioned to adjourn to Closed Session, seconded by Trustee Sabbe, to discuss **Section 2(c)(1) of Open Meetings Act** - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; **Section 2(c)(2) of Open Meetings Act** - Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; **Section 2(c)(5) of Open Meetings Act** - The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; **Section 2(c)(6) of Open Meetings Act** – The setting of a price for sale or lease of property owned by the public body; **Section 2(c)(11) of Open Meetings Act** – Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Vote on Motion:

- 5 – ayes (Burroway, Humpfer, Lawrence, Rehberg, and Sabbe)
- 0 – nay.
- 0 – absent

Motion passed.

The Board adjourned to Closed Session at 8:00 p.m.

The Board reconvened at 9:23 p.m.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS

The Board discussed Trim-Rite and how they should handle the TIF fund request based on the tentative project they were told about. They spoke about their process of reimbursement after a project was done, rather than money upfront. At the end, they decided they needed more information from the owner and would continue the conversation at another time.

ADJOURNMENT

As there was no further business, Trustee Sabbe moved to adjourn the meeting, seconded by Trustee Rehberg. Voice vote was unanimous, motion passed.

The meeting adjourned at 9:51 p.m.

Respectfully submitted,



Kelly Mastera, Village Clerk