

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
April 3, 2018**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Frost, Humpfer, Lawrence, O’Sullivan, and Rehberg and President Skillman. Also present were Acting Village Manager Huber, Attorney Stewart, Fire Chief Schilling, Police Chief Kilbourne, IT Director Goethals, Finance Director Desai, Director of Public Works Cole, Assistant Director of Public Works Gray, Engineering Manager Szydowski, and Village Clerk Mastera.

The Pledge of Allegiance was led by President Skillman.

INVOCATION – Led by Pastor Dexter K. Ball, Faithwalk Harvest Center

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –

- A. National Service Recognition Day Proclamation – read by Trustee O’Sullivan.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH –

- A. Appointment of Maria Vela to the Vacated Trustee Office

Motion to pass the Confirmation of the Appointment of Maria Vela by Trustee Humpfer, seconded by Trustee Rehberg.

Vote on Motion:

5 – ayes (Frost, Humpfer, Lawrence, O’Sullivan, and Rehberg)

0 – nay

0 – absent

Motion passed.

President Skillman discussed Ms. Vela’s background including being born in Mexico, raised in Chicago, and now being a Carpentersville resident for 17 years. He said she currently is a Parent / Community Support Liaison for District 300. Clerk Mastera gave the oath of office to Ms. Vela. Trustee Vela then introduced the family she had in attendance at the Board meeting.

PUBLIC COMMENT – None.

Robert Krebiehl (48 Alameda Drive)

Mr. Krebiehl spoke about a recent news article pertaining to districting regarding voters in Carpentersville. He told the Board that he did not want them to give in to this request. Additionally, he spoke about how he thought tax payer money could be used if things needed to be printed in both English and Spanish.

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President Skillman said there are several Hispanic community leaders in attendance at tonight's meeting, and mentioned several of them. He said they are proud of all residents.

Maggie Rivera (651 Rte. 68)

Ms. Rivera spoke about how proud she is of Trustee Vela tonight. She said she also is proud of President Skillman and the other Trustees for believing in the Hispanic community, as well as the Village having an all-inclusive approach and hearing everyone's voice. She said as a business owner in Carpentersville she is very pleased to spend her money here. Ms. Rivera spoke about Carpentersville being a melting pot and how we can move forward together with peace, cohesiveness, and a brighter future for every single community member. She believes this will set an example for surrounding communities.

President Skillman let Mr. Krebiehl know he is aware about the article in the newspaper, and they are setting up meetings with the firm, but they are not giving in.

CONSENT AGENDA -

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Motion to pass the Consent Agenda by Trustee Humpfer, seconded by Trustee Rehberg.

- A. Approval of Bills
 - Bills List and Payroll Totaling \$1,044,705.51
- B. Approval of Minutes
 - Regular Board Meeting Minutes from March 20, 2018
- C. A Resolution Amending the 2015 Street-Sweeping Contract with Lakeshore Recycling Systems and Authorizing a One Year Contract Extension Not to Exceed the Cost of \$41,888.74
- D. Consideration of an Ordinance Granting Variations for an Addition to a Single Family Residence (2354 Woodside Court)
- E. Special Event – Fee Waiver Request for Sunny Hill Elementary Couch to 3K Run
- F. Special Event – Approval to Co-Sponsor the 2018 Civil War Reenactment Event with Stanford's Battery on August 4th - 6th in Carpenter Park and to Waive Fees and Charges for Village Services Associated with the Event

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- G. A Special Ordinance Authorizing the Ceding of Private Activity Bonding Authority
- H. An Ordinance Amending Chapter 5.12 of the Carpentersville Municipal Code, As Amended, Regarding the Maximum Number of Liquor Licenses Issued
- I. Motion to Temporarily Increase Marc Huber’s Salary by 5% of the Gross Amount Retroactive to His Appointment as Acting Manager and Continuing Until His Position as Acting Manager Changes

Vote on Motion:

- 6 – ayes (Frost, Humpfer, Lawrence, O’Sullivan, Rehberg, and Vela)
- 0 – nay
- 0 – absent

Motion passed, approved by omnibus vote.

REPORTS OF MANAGER AND STAFF –

A. Community Branding Progress Report

Manager Huber introduced Bridget Lane, Cindy Bohde, and Carl Wohlt from Business Districts, Inc. (BDI). They presented a PowerPoint with an update on where they are in the timeline, and where they think the right regional position strategy is. They discussed things like the project goal, what their research has been, the key challenges and opportunities, and what the next steps will be.

B. Old Town Infrastructure Update – HR Green

Assistant Director Gray introduced Ajay Jain from HR Green. Mr. Jain first congratulated the Village Board and staff for having received an award from the American Public Works Association (APWA) – Chicago Metro Chapter, for the Carpenter Creek project winning the 2018 Project of the Year, and being nominated for a national award. He gave some background on the project for the newer Trustees.

Mr. Jain presented a PowerPoint regarding Old Town Phase II Master Plan that included a project overview, draft master plan, draft phasing plan, budgetary costs, and what the next steps would be. He showed a map of the Old Town area indicating where work has been completed previously, and where the remaining locations needing improvement are. He gave a draft budget that contained 10 different phases. Mr. Jain confirmed with the Board that projects can be completed individually or in groups.

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C. Economic Development Update – Director Burke

Director Burke said staff has been working with a sports bar who is interested in redeveloping the former Famous Dave’s location on Rte. 31. He said the owner let him know that they signed the lease earlier today, and hopes to open the Spotted Fox Ale House by this fall. He also mentioned that owners of the former bank building at Randall and Miller Roads may demolish the current building and put in a convenience store and another small commercial building, including a gas station.

Director Burke said staff has met with eight development groups who are interested in redeveloping the corner where Huntley Square currently is. He said the common theme is they all are looking at market-rate residential on the upper floors and some sort of mix-used project.

He said staff has met with someone who is interested in putting a banquet facility in the Milk Specialties building on Washington St, and they are currently working on an incentives package. Another developer is looking for sites on Rte. 25 close to the Walmart Supercenter for a laundromat. Lastly, Director Burke said the Otto Tech Center at Carpenter Blvd. and Cleveland Ave. is moving forward.

He said 12 new businesses have opened in the first three months, which is higher than last year. He also gave an update on what businesses Retail Strategies has spoken to on behalf of the village in the first quarter.

D. Police Update – Chief Kilbourne

Chief Kilbourne highlighted Manny Figueroa who retired today after 20 years with the Carpentersville Police Department, and who was in attendance tonight.

Old Business – None.

New Business –

A. A Resolution Adopting a Memorandum of Understanding for the Officer Involved Shooting Task Force

Motion to pass the New Business Item A by Trustee Rehberg, seconded by Trustee Humpfer.

Trustee Humpfer said he spoke with staff and clarified that there is no cost associated with it, but it’s rather a sharing of resources. He also said we have our own insurance should something ever happen in the village.

Vote on Motion:

6 – ayes (Frost, Humpfer, Lawrence, O’Sullivan, Rehberg, and Vela)

0 – nay

0 – absent

Motion passed.

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B. A Resolution Approving a Redevelopment Agreement with Community Unit School District 300

Motion to pass New Business Item B by Trustee Rehberg, seconded by Trustee Humpfer.

Trustee Vela recused herself from the discussion and left the room at 8:20 p.m.

Director Burke said District 300 will be demolishing the old Tom Thumb building, 116 Carpenter Blvd. located in the Old Town TIF District. A TIF application was submitted by D300 and the Business Development Commission reviewed it, and recommended the Village reimburse D300 50% of the demolition costs not to exceed \$95,000.

Dan Opels, D300's executive director of facilities, introduced himself and explained further about various projects the school district is doing this summer, and why they need the TIF money. He said the project is currently out to bid and everything will be received back by the end of April, with the actual demolition taking place over the summer. Trustee Lawrence said she was not comfortable with the high cost as she knew of something else that had been demolished for less. After discussion, the Board agreed to wait to approve the resolution until the bids are all turned in so as not to unduly influence the bid process. Mr. Opel did not see any harm with the Board continuing their vote until May. The Trustees discussed and said they were okay with the 50% figure.

Motion to continue New Business Item B to the May 1st meeting by Trustee O'Sullivan, seconded by Trustee Frost.

Vote on Motion:

5 – ayes (Frost, Humpfer, Lawrence, O'Sullivan, and Rehberg)

0 – nay

0 – absent

Motion passed.

Trustee Vela reentered the room at 8:30 p.m.

TRUSTEE AND COMMITTEE REPORTS

Trustee Lawrence had the following report:

- She thanked Director Cole and the Public Works Department for making the beautiful Child Abuse Prevention and Autism Awareness pinwheel display in front of Village Hall.

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Trustee Humpfer had the following report:

- He welcomed Trustee Vela to the Board.
- Members of the BDC Commission met as part of the rebranding task force. He said there are two more task force meetings scheduled in April.
- He emphasized the importance of the Carpenter Creek Project and hopes it may win the national award.
- He's happy the baseball field by Carpenter Park is open again.

Trustee O'Sullivan had the following report:

- He thanked Mr. Figueroa for his 20 years of service protecting the people of Carpentersville.
- He welcome Trustee Vela to the Board.

Trustee Rehberg had the following report:

- The next Audit and Finance Commission meeting date is To Be Determined.
- He welcomed Trustee Vela to the Board.

Trustee Frost had the following report:

- He attended a Special Events and Parks Commission meeting and is excited about a lot of the events coming up.
- He welcome Trustee Vela to the Board.
- He congratulated Mr. Figueroa on his retirement.

Trustee Vela had the following report:

- She thanked everyone and told the other Trustees she is looking forward to working with them.

President Skillman had the following report:

- He said he has been working for a few weeks and interviewing different people for the open Trustee spot, to which Trustee Vela now occupies. He said he wants to move forward and wants everyone to be involved with the rebranding initiative.
- He will be going to the Elgin Food Pantry and presenting the volunteer proclamation.
- He said the Special Olympics Bowl-a-Thon is on April 28th.

CLOSED SESSION –

Trustee Rehberg motioned to adjourn to Closed Session, seconded by Trustee Frost, to discuss Section 2(c)(1) of Open Meetings Act - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; Section 2(c)(11) of Open Meetings Act - (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

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Vote on Motion:

6 – ayes (Frost, Humpfer, Lawrence, O’Sullivan, Rehberg, and Vela)

0 – nay

0 – absent

Motion passed.

The Board adjourned to Closed Session at 8:38 p.m.

The Board reconvened at 9:21 p.m.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –

***General Animal Provisions**

The Board discussed the Village ordinances regarding animal shelters and rescues, as well as what Code Enforcement can assist with doing.

***Website Redesign**

Staff confirmed that a resolution should be coming before the Board at the next meeting as both the Board and staff want to start the website redesign process.

ADJOURNMENT

As there was no further business, Trustee Rehberg motioned to adjourn the meeting, seconded by Trustee Humpfer. Voice vote was unanimous, all six voted aye with no nays.

The meeting adjourned at 9:37 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk