

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
December 20, 2016**

The regular meeting of the Village Board of Trustees was called to order at 7:00pm. Those present for roll call were Trustees Sabbe, Humpfer, Stephens, Rehberg, Burroway, and President Ritter. Also present were Village Manager Rooney, Attorney Passman, Fire Chief Schilling, Community Development Director Huber, Economic Director Burke, and Police Chief Kilbourne.

Trustee Schultz and Clerk Wilde were absent from tonight's meeting. Chief Kilbourne performed some of the clerk duties.

The Pledge of Allegiance was led by President Ritter.

**INVOCATION** – Pastor Adam Parchert, H2O Church

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS** –

A. NKCC Community Service Award Presentation

Community Development Director Huber filled in for Melissa Hernandez, NKCC President. Huber said Pastor Adam Parchert was recommended by Trustee Schultz and Trustee Sabbe for the Carpentersville representative for the Community Service Award. Parchert said he started H2O Church three and a half years ago. He said none of this would have been possible without the support from the village and all the Church's volunteers.

**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATHS** – None.

**PUBLIC COMMENT** – None.

**CONSENT AGENDA**

President Ritter asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion.

Motion to pass the Consent Agenda by Trustee Humpfer, seconded by Trustee Stephens.

A. Approval of Bills

- Fiscal Year 2016 Bills List Totaling \$ 2,987,256.01

B. Approval of Minutes

- Regular Meeting of August 16, 2016
- C. An Ordinance Approving The Purchase Of The Real Property Located At 425 Tulsa Avenue.
  - D. A Resolution Authorizing The Approval Of Change In Plans No 1 And Final For The 2016 Old Town Driveway Project.
  - E. A Resolution Authorizing The Release Of Minutes Of Certain Closed Meetings Of The Village Board Of Trustees.

**Vote on Motion:**

5 – ayes (Stephens, Humpfer, Rehberg, Burroway, and Sabbe)

0 – nay

1 – absent (Schultz)

**Motion passed.**

**REPORTS OF MANAGER, OFFICERS, COMMISIONS, AND STAFF**

**Economic Development Director Burke**

Burke gave updates on projects this year. He said Burger King is back on track and are anticipating opening the first week of February. He said the old Garibaldi's location has new concepts being worked on, while the former Rosati's building will have its exterior worked on next week and a few other things. He said Jersey Mike's and American Mattress are looking at a mid-April opening. Burke said across the street at Southern Belle's, rough inspections were passed earlier this month, but they have not announced an opening yet. He said the Walmart out lot has received a lot of interest, the Culver's franchisee is still looking around for a spot for its second location on the eastside. He invited the Trustees to next Tuesday's Business Development Commission meeting at 5:00 p.m. where Retail Strategies will present information. He said they are working with PACE about where to place the bus stop near Walmart, and hopes to get it near the entrance.

President Ritter spoke about a salon that took over a second storefront. He said he believes Walmart is drawing business in, which was the additional purpose of it. Ritter said the committees he serves on deal with transportation, so he is excited for the PACE Express routes on the tollway to the Blue Line at Cumberland. He spoke about the amenities that are offered. Trustee Humpfer expanded on some of the information about how to get to O'Hare using this.

**QuadCom/JETS/Jelkes Creek / C4**

Trustee Burroway said Carpentersville Community Coalition met on December 9<sup>th</sup> and developed vision and mission statements, which he read aloud. He said the next meeting is January 12, 2017, at 7:00 p.m. in the Public Works training room, and encouraged people to attend and get involved. He said he appreciates the help and support they've received from Chief Kilbourne and Chief Schilling.

**Business Development Commission**

Trustee Humpfer said there is a BDC meeting next Tuesday at 5:00 p.m.

President Ritter said all the information about the PACE bus is on the Village website.

### **Audit and Finance Commission**

Trustee Rehberg said there isn't an update as they haven't had a meeting.

### **Park Committee and Special Events Commission**

Trustee Sabbe said there won't be a meeting on Wednesday, December 21<sup>st</sup>, since they had a meeting earlier due to the holiday lights competition. He believes their next meeting will be in February or March. He said they will announce the winners of the contest at the Board meeting on January 3<sup>rd</sup>.

### **Old Business –**

- A. A Resolution Approving A First Amendment To The License Agreement With Spring Hill Mall, LLC To Allow A Use Of A Portion Of A Dedicated Right-Of-Way Of The Village Of Carpentersville.

Motion to pass Item A by Trustee Humpfer, seconded by Trustee Stephens.

Director Huber explained this is in regards to Spring Hill Mall monument signs. He gave the history of it dating back to 2007, and now the change they want to make. He said it has already gone before the Planning and Zoning Commission. He said the mall office will actually be operating the sign, and they have agreed to post emergency messages, if needed.

#### **Vote on Motion:**

- 5 – ayes (Stephens, Humpfer, Rehberg, Burroway, and Sabbe)
- 0 – nay
- 1 – absent (Schultz)

**Motion passed.**

### **New Business**

Motion to pass Item A by Trustee Humpfer, seconded by Trustee Sabbe.

- A. A Resolution Waiving Competitive Bidding Requirements And Approving A Phase 1 Engineering Services Agreement With Christopher B. Burke Engineering, LTD. (CBBEL) Of Rosemont, Illinois, For Engineering Services For The Keith Andres Memorial Park Phase 1 Study In The Amount Of \$160,000.

Manager Rooney explained that Public Works found there's a storm water issue in the park near the ravine. He said they're hoping with this engineering study it will then help

them with determining the water quality needs, and see if there are any ways to secure grants from the federal and state governments. He said this is similar to what they've done with Carpenter Creek. President Ritter said this is part of the long range plan to make this a place not just for biking, but family picnicking, too.

**Vote on Motion:**

5 – ayes (Stephens, Humpfer, Rehberg, Burroway, and Sabbe)

0 – nay

1 – absent (Schultz)

**Motion passed.**

**TRUSTEE REPORTS**

**Trustee Rehberg had the following report:**

- He commended Public Works on the job they've done so far this winter with the snowfalls for plowing and salting. He thanked Public Works, Fire, and Police for operating under the cold conditions. He wished everyone Happy Holidays.

**Trustee Burroway had the following report:**

- He wished Happy Holidays to all and protection to everyone who must work outside in the extreme weather.

**Trustee Stephens had the following report:**

- She wished everyone a Happy Holiday, to stay safe, and to enjoy time with their families.

**Trustee Humpfer had the following report:**

- He told Director Burke well done on the development with all the new businesses coming to town in the next year. He hopes for improvement with the vacant storefronts in 2017. He wished everyone a Merry Christmas and a Happy New Year.

**Trustee Sabbe had the following report:**

- He reminded people to clean the snow from their fire hydrants in order to help the firefighters. He wished everyone a Merry Christmas and that he hopes for a wonderful 2017.

**Trustee Schultz was absent from tonight's meeting.**

**President Ritter had the following report:**

- He reminded people that overnight parking is not allowed, especially during snowfall, as the trucks need to be able to go through the streets to plow. He also said not to push snow into the street.

## **CLOSED SESSION**

Trustee Stephens motioned to adjourn to Closed Session, seconded by Trustee Sabbe, to discuss Section 2(c)(1) of Open Meetings Act - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

### **Vote on Motion:**

5 – ayes (Stephens, Humpfer, Rehberg, Burroway, and Sabbe)

0 – nay

1 – absent (Schultz)

**Motion passed.**

The Board adjourned to Closed Session at 7:38 p.m.

The Board reconvened.

## **DISCUSSION CONCERNING OTHER VILLAGE BUSINESS**

### **ADJOURNMENT**

Following discussion, and upon motion and second, the Village Board Meeting was adjourned.

Respectfully submitted,

*Kelly Nega*

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Village Clerk